

**YAMHILL COUNTY
ROAD IMPROVEMENT ADVISORY COMMITTEE**

MINUTES

Thursday, March 8, 2018
PUBLIC WORKS AUDITORIUM
7:00 PM

MEMBERS PRESENT	MEMBERS ABSENT	STAFF PRESENT
Adam Zabinski, Chair Kristen Svicarovich Tony Roos Matt Dunckel Michal Wert Gordon Cook Rocky Losli		John Phelan, Director Catherine Lindberg, recording secretary

Opening of Regular Meeting

The meeting was called to order at 7:00 p.m. by Chair, Adam Zabinski.

Roll Call

Members were present as noted above. Also present was the GFU Sr. Design Team, to present an update on their North Valley/Chehalem intersection project: Evan Rickards, Logan King, Mikah Takashige, Rasik Sanghani, Brandon Farrell and Advisor Ben Guidice. Members of the public who appeared to express opposition to the Yamhales Westsider Trail: Tom Hammer, Chris Mattson and Eric Kuehne. Commissioner Mary Starrett also attended a portion of the meeting.

Approval of Minutes

No changes, additions or objections; approved as circulated.

Sheriff's Report

None.

New Business

Commissioner Starrett and members of public appeared to briefly express opposition to the Yamhales Westsider Trail and Public Works spending any money to maintain it. Commissioner Starrett asked for a preliminary cost estimate of Public Works involvement with maintenance, but also thought volunteers would be responsible for upkeep. Mr. Kuehne expressed concern about members of the public being exposed to agricultural spraying. RIAC member Rocky Losli said he had three concerns: impact on the PW budget/personnel, impact on the community if homeless individuals took up residence, impact on emergency responders and adjacent homeowners. RIAC didn't feel the request for intervention was ripe for discussion.

Directors Report

- Newberg has expressed a willingness to accept maintenance of Wynooski Rd if PW will improve it to their city standards (cost=\$1.4M) before they assume responsibility.
- PW is experimenting with the entire department working (alternating) "4-10s" through November (including administrative staff and shop/fleet). In past years this has only been utilized with the road crew.
- A new GFU intern was interviewed and hired, to begin the end of May.

- When PW requested payment of the \$230K (promised to be paid as restitution for use of county roads, upon opening of the Newberg/Dundee bypass) ODOT replied that the money wasn't to be paid until the Wilsonville Road portion of the bypass project was completed, or in 2020. Because ODOT conceded that that had not been part of the original intent, they will draft an amendment to make that money available (hopefully) before the end of the 17/18 FY.
- The fleet software that allows the fuel island to communicate with the Ron Turley Associates (RTA) accounting/repair and parts purchase programs is being significantly upgraded after compatibility issues surfaced after the retirement of several employees who previously utilized components of the system.
- The footings for the new shop building are in place and the concrete will be poured once the permit is secured. The city of McMinnville changed their requirements regarding sprinklers, an upgraded water line, and landscaping--which must be in place prior to occupancy.
- McMinnville wants the county to assume responsibility for the Old Sheridan Rd bridge after the city's improvements on that road are completed.
- MIP bids will be opened March 15.
- PW received five bids on the Palmer Creek bridge repair; the successful bid was submitted by Farline Bridge Construction Co.
- Carter & Company was the successful bidder on the DeJong Bridge construction project with a bid of \$2,241,000 on an ODOT estimate of \$3,248,000.
- PW has budgeted for the purchase of an updated road viewer in FY 18/19.
- PW will be appearing at the public BOC hearing on raising the sewer fees in COSSD by 40% over the next two years to cover escalating costs of managing the aging sewer system.
- **Vegetation TAC report (Michal Wert):**
PW has hired two OSU students as interns to continue the work of inventorying roadside native plants and invasive species that was begun with interns last summer. One of the previous interns will train them on ArcGIS. The Greater Yamhill Watershed will provide a laptop (and PW will pay for the ArcGIS license) for their usage. Yamhill Soil & Water was successful in writing a grant application to fund the partial salary for an individual to manage the inventory program. PW will provide matching funds for the position.

Unfinished Business

GFU Sr. Design Team presented its revised North Valley/Chehalem intersection plan, explaining their biggest issue remained sight distance because of the hill cut (removal) they were recommending.

Next Meeting Agenda

Dumping Policy Options
COSSD responsibilities
Membership vacancy

Adjournment

Meeting was adjourned at 9:04 p.m. upon motion by Tony Roos.

The next regular meeting is scheduled for 7:00 p.m., April 12, 2018 in the Public Works Conference Room.