

**YAMHILL COUNTY
ROAD IMPROVEMENT ADVISORY COMMITTEE**

MINUTES

Thursday, February 9, 2017
PUBLIC WORKS AUDITORIUM
7:00 PM

MEMBERS PRESENT	MEMBERS ABSENT	STAFF PRESENT
Gordon Cook, Chairman DJ Martsof Kristen Svicarovich Matt Dunckel Rocky Losli Michal Wert Tony Roos Phillip Cleys	Adam Zabinski	John F. Phelan, Director Public Works Catherine Lindberg, recording secretary

Roll Call

Members were present as noted above. Citizens attending were Steve Leonard, Joni Leonard, Sue Larson, David Berink, Gloria Berink, Chris Ramsey.

Opening of Regular Meeting

The meeting was called to order at 7:00 p.m. by Chairman Gordon Cook.

Approval of Minutes

No changes, additions or objections; approved as circulated.

Sheriff's Report

None.

Citizen Appearance

- Steve and Joni Leonard of Fox Ridge Rd appeared to voice their opposition to the planned widening and bike/ped path for Fox Ridge. They were concerned that the improvements would encourage more traffic and speeding, and also that the conditional use permit granted to the excavation company didn't require upgrade. They agreed the road is distressed and needs an overlay. They asked that Public Works send out a survey to inquire how the other residents on the road feel. Director Phelan countered that the road belongs to all county residents.
- Sue Larsen appeared regarding Fox Ridge and queried whether striping a bike lane would make the road less safe by narrowing the driving portion.
- David and Gloria Berink appeared to discuss paving of Stag Hollow. They said they had been told years ago that it was a "connector" to Highway 240 and should be paved. They complained there were inadequate aprons and the road also needed to be ditched. They were advised "connector" wasn't a road category and it wasn't going to be paved.
- Chris Ramsey, an employee at Domaine Serene on Breyman Orchard Rd, appeared to ask that the department overlay that road this year. He claimed it was crumbling on the edges and was degraded by many potholes. He said the winery had 25K visitors last year and was expecting 40K this year since they had built a new 30K sq. ft. facility and nearly doubled their staff. The CRIP was explained to him, and he was told the county would do road tours in April to determine which roads would be paved/overlaid.

New Business

- Griffin Peal was selected as the Road Master candidate.
- 2016 Annual Report was reviewed; typos noted. Tony Roos moved to adopt the report with typos corrected and to present to the BOC. Motion seconded and carried. Ms. Wert said members of the Roadside Vegetation TAC would like to attend when the Annual Report is presented to the BOC.
- Ms. Wert moved to reappoint Rocky Loslie and Matt Dunckel after both agreed to serve another term on RIAC. Motion was seconded and carried.
- Roadside Vegetation TAC update: the committee met in January to discuss how the “Best Management Practices” were being implemented. They felt that the road department had done a good job of burying fill onsite and washing the equipment before moving it, but other recommendations were not being utilized. Steve Kindel (PW vegetation management crew member) told them that his position being part-time was an impediment. PW plans to hire a full-time vegetation assistant as well as an intern from Linfield College to assist with GPS/GIS and GFU to inventory of native plants and Kincaid Lupines, and hand-weeding of invasive weeds.

Unfinished Business

- There was brief discussion about Special Event routes and whether they should be limited.
- There was discussion about limiting ROW impediments to memorials vs. disallowing all impediments. This included discussion about whether grandfathering should be considered, with the difficulty of determining what was truly pre-existing to any recommended change (with the size of the county inventorying impediments would be impossible). It was suggested that a uniform sign be made and sold by PW might be an option.

Directors Report

- Bridges: adding seismic retrofit to the rehabilitation of DeJong bridge was denied by ODOT team (per their usual policy). Engineering, ROW acquisition and geotechnical work is still being done. Palmer Creek bridge IGA has been delivered to BOC for signatures.
- The RFP for shop is being reviewed by County Counsel. Engineering intern Caleb Cox did an excellent job of assisting with the conceptual drawings. The RFP should go out in March and hopefully a contractor will be on board in May.
- The erosion at Fulquartz Landing (one of the FEMA projects) has been addressed by moving the road about five feet from the stream and placing large boulders where the road was sliding into the water.
- Pumpkin Seed (another FEMA project) will be remedied with an open-bottom culvert replacement, the design of which might be a GFU Sr. Design Team project.
- The list of MIPs for 2017 is being developed.
- The residents on Ingraham Road are considering the CRIP for paving.
- Residents from Cherry Blossom have approached PW about considering a 12-foot paving width on their road.
- The kiosk for Sunnycrest should be installed within a week. The two damaged kiosks (hit-and-run, at Kuehne and Ribbon Ridge) are being repaired.

Next Meeting Agenda

New Officers

Special Events Policy—route restrictions

List of gravel roads to be paved/MIPs

ROW (impediment) policy

Ditching

Adjournment

Meeting was adjourned at 9:28 p.m. by Chairman Cook upon motion by Ms. Wert.

The next regular meeting is scheduled for 7:00 p.m., March 9, 2016 in the Public Works Conference Room.