



**Yamhill County**  
**Board of Commissioners' Office**  
535 NE Fifth Street, McMinnville, OR 97128

## **Yamhill County Economic Development Grant Programs**

**Purpose:** The Yamhill County Economic Development Grants program supports innovation and sustainable growth through strategic investments and partnerships in economic development initiatives and projects that create or retain jobs, generate increased economic activity, and improve the economic and social livability and vitality of local communities.

**Grant Programs:** Small Grants – up to \$10,000  
Start-up Grants - \$25,000 (up to two annually)  
Strategic Investment Fund – up to \$100,000

**Match Requirement:** None required. Applicants are encouraged to demonstrate community commitment and support through matching cash, volunteer time, and/or in-kind donations.

**Eligibility:** Qualified applicants must be located within Yamhill County, and may include:

- Small businesses in good standing
- Nonprofits having a 501(c)(3) status with the IRS
- Nonprofits having a 501(c)(6) status with the IRS
- Educational institutions
- Local governments (city or township, special districts)

**Project Period:** Projects must be completed within 12 months of the contract start date. Costs incurred prior to the contract start date will not be eligible.

**Eligible Projects:** Projects must be located in Yamhill County and have economic development significance, including, but not limited to job creation and retention; business retention, relocation, or expansion; increased private investment; advancing innovation; enhancing manufacturing capacities; providing workforce development opportunities.

**Eligible Expenses:** The following types of expenses will be considered:

- Acquisition
- Capacity building
- Construction
- Equipment purchases
- Market research
- Technical assistance
- Workforce training programs

- Ineligible Expenses:** The following types of expenses will **not** be considered:
- Debt retirement
  - Events that do not have a direct economic benefit
  - Funding for political activities
  - Funding for faith-based organizations for the purposes of worship or instruction
  - Indirect or overhead costs
  - Individuals or organizations that unfairly discriminate based on race, ethnic origin, sex, creed or religion, in policy or practice
  - Pass-through funding to other individuals or organizations
  - Legal and accounting services
  - Support for on-going programs
  - Travel expenses

**Application**

**Due Date:** Applications for the Small Grant and Strategic Investment Grant programs must be received by **June 30, 2019**. Applications for the Start-up Grant program may be submitted May 1, 2019 through December 31, 2019.

**Application Requirements:**

Applications can be obtained in-person at the Board of Commissioners' Office located at 434 NE Evans Street, McMinnville, OR 97128. Applications are also available online at: [www.co.yamhill.or.us/economicdevelopmentgrants](http://www.co.yamhill.or.us/economicdevelopmentgrants). Qualified proposals must include an Application Form and any additional supplemental documents identified on that form.

Applications may be submitted via email to [martinc@co.yamhill.or.us](mailto:martinc@co.yamhill.or.us); by mail to Carrie Martin, 535 NE Fifth Street, McMinnville, OR 97128; or in person to 434 NE Evans Street, McMinnville, OR 97128.

**Award Notification:** Awardees will be notified in August 2019.

For questions and more information, please contact Carrie Martin, Yamhill County Grants & Special Projects Manager at 503-474-4991 or [martinc@co.yamhill.or.us](mailto:martinc@co.yamhill.or.us).



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**YAMHILL COUNTY ECONOMIC DEVELOPMENT COMMUNITY GRANTS  
START-UP GRANT APPLICATION**

Prerequisite: Eligible applicants for the Start-up Grants must be current participants in the Launch Mid-Valley Oregon Entrepreneurs Network (OEN) initiative. For more information on this initiative, please visit <https://www.oen.org/programs-services/startup-series/> or contact Abisha Stone by [email](#).

**APPLICANT & ORGANIZATION INFORMATION**

**Business Name:** \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Website Address:** \_\_\_\_\_

**Primary Contact:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Employee ID Number (EIN):** \_\_\_\_\_ **Year Established:** \_\_\_\_\_

**Number of Paid Employees** \_\_\_\_\_ **Total FTE:** \_\_\_\_\_

**Annual Operating Budget:** \_\_\_\_\_

With my signature I certify the following: (1) The above information is correct; (2) I am authorized by the organization to submit this grant application; and (3) This organization is in good standing with the IRS.

\_\_\_\_\_  
**Printed Name of Authorized Agent**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature of Authorized Agent**

\_\_\_\_\_  
**Date**

## EXECUTIVE SUMMARY

**Describe your start-up business and the current phase of development**

*(1,000 words max.; add extra pages if necessary)*