

## **SPECIAL NOTICE**

Notice is hereby given that the Yamhill County Fair Board (the "Fair Board") will be conducting interviews to fill the position of Fair Manager. In addition to the following, and pursuant to its Policies and Procedures Manual, the Fair Board will follow standard Yamhill County hiring procedures for the advertising, posting, interviewing and selection of this position.

Interviews are currently scheduled for Friday, July 7, 2017, from approximately 4pm to 9pm. Pursuant to ORS 192.660(2)(a), a hiring committee will interview candidates during executive session and will utilize a standardized list of questions and scoring matrix. The hiring committee is comprised of the following:

Leslie Lewis, Fair Board Member  
April Courtney, Fair Board Member  
John Kemper, Fair Board Member  
Dean Schulze, Fair Board Member  
Stan Primozych, Yamhill County Commissioner  
Joe Sharp, Former Fair Board Member  
Jerry Underwood, Former Tillamook County Fair Manager

Immediately following the interviews the hiring committee will score and discuss the candidates. Per the scoring matrix, if there is a clear favorite, a sole finalist may be recommended to the Fair Board for consideration at the next regularly scheduled Fair Board meeting, at 6:30pm on Wednesday July 12, 2017.

If two or more candidates have similar scores, the hiring committee may recommend a second round of interviews. These final interviews will be conducted as part of the Fair Board's regularly scheduled meeting on July 12, 2017. Following final interviews, the Fair Board may again go into executive session pursuant to ORS 192.660(2)(a) to discuss the final interviews and to recommend a finalist for consideration to the Fair Board.

Final action on the selection of the new Fair Manager is expected to be taken by the Fair Board during open session at its regularly scheduled meeting on July 12, 2017.

**AS PREVIOUSLY NOTICED, A SPECIAL MEETING OF THE YAMHILL COUNTY FAIR BOARD, TO INCLUDE AN EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(a), WILL BE HELD ON FRIDAY, JULY 7, 2017 AT 3:00PM, AT THE SHOW OFFICE AT THE FAIRGROUNDS.**

**AT THE SPECIAL MEETING, THE PUBLIC WILL HAVE THE OPPORTUNITY TO PROVIDE COMMENT ON THE ABOVE HIRING PRACTICES AND PROCEDURES, PRIOR TO THEIR CONSIDERATION FOR ADOPTION AND PRIOR TO THE COMMENCEMENT OF THE EXECUTIVE SESSION.**