



Yamhill County Parks & Recreation Advisor Board

**Meeting Minutes
September 21, 2020**

*via Microsoft Teams videoconference
5:30 pm to 6:30 pm*

Members Present: Sam Bremmer, Jim Culbert, Tim Duerfeldt, Neyssa Hays, Martin Peters

Members Absent: Roger Hall, Dave Hanson, Steve Harloff, Anne Lane, Galen McBee, Andrew Mortenson, Bill Pallotto, Marie Vicksta

Staff: Jarod Logsdon, Jessica Beach

5:40 Call Meeting to Order

Approval of August Meeting Minutes - Two minor corrections to the attendance list were mentioned. Approval of the corrected minutes could not be conducted due to lack of a quorum. Jim will circulate the minutes to the Board via email requesting approval.

Additions/Edits to Meeting Agenda - None

Staff Updates

- A member of the public reported that her dog died after swimming in Mill Creek at Stuart Grenfell Park. The vet suggested the dog possibly died from exposure to high concentrations of blue-green algae in that waterway. Notices about this potential danger have now been posted at all Parks with adjacent waterways. These notices will need to be renewed every summer.
- Jarod has left instruction to purchase merchandise for department. These items are intended to be used to promote Yamhill County Parks and sold to raise funds for parks programs. The Board will be notified when the order is received.
- Jarod announced he will be taking a city parks superintendent position in Zionsville, Indiana. This is a small town just north of the Indianapolis metropolitan area. His last workday is Sept. 25. The remainder of our meeting entailed a review of ongoing projects and how they will be handled until a new parks manager is in place.

Work Session on Continuity Planning

- Dayton Landing Improvements - Both the City of Dayton and the OR Marine Board have been consulted, and alterations to the project are still under consideration to satisfy all parties. It may be possible to separate out the boat ramp improvement portion of the project and move ahead with that portion since there is no issue there.
- Traffic counting - we need statistical data on use of parks to support needs for the parks. Andrew Mortenson is willing to donate his time as a transportation planner to help with this.



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- Deer Creek Nature Park – A permit application has been made to the County to complete the boardwalk. Once approval is received, construction can commence.
 - Ed Grenfell Park – A permit application has been made to the County for restroom replacement. Because the bridge can only handle a maximum of 3 tons, the existing vault cannot be pumped out. Until the bridge can be repaired, a portable toilet will be placed in the Park and the vault will be closed. Grants will need to be solicited from both parks and transportation-related sources for bridge repairs.
 - Rogers Landing – A grant from the motorized boat program of the OR Marine Board has been received for tie-up dock repairs. The County will need to issue a RFP for this work. The County grants manager will take care of the RFP.
 - Board Recruitment Strategy - Jarod will draw up a summary and provide this to the Board before he departs. No actions will be taken until a new parks manager is on board.
 - Crabtree Park – Information received last Spring suggests there is no county easement on the road to this Park, and the road is owned by Knudsen Winery. A road culvert needs repairs, and the County needs to address this soon. Andrew has volunteered to come up with a study of shared use between the Winery and the County, which would be partially based upon traffic counts for both the Winery and the Park. In the past the Park has been leased to the Chehalem Parks and Recreation District, but that lease has now expired.

Future Calendar Items

- Late December 2020 – request renewal of Whiteson Conditional Use Permit for 2021. Jim will contact Jessica at the appropriate time.
- Feb 2021 – Board review the Parks Capital Improvement Project list for submission to the County budget process in March.

Other Discussion Items

- Marty mentioned discussions he has had regarding a trail proposed between Newberg and Rex Hill Winery. There doesn't seem to be much enthusiasm for this proposal at present because of the perception that County residents are against all recreation related trails.
- Stuart Grenfell Park – Jim asked about the status of the radio car (RC) proposal to construct a RC track here. Jarod said he attempted to contact the group last Spring, and received no reply.
- County property near Ed Grenfell Park – Tim asked about this, and Jarod indicated the County will continue mowing to keep the grass down. In addition, Public Works desires to scatter a native plant seed mix to enhance this area with pollinator friendly plants. There have been no further discussions about linking it to the Park.

Agenda Items for Next Meeting

There will be no monthly Board meetings scheduled at this time. Jessica will be covering for Jarod as needed and will contact the Board to keep members informed until such time as a new parks manager is in place.

6:30 Meeting Adjourned