

# Yamhill County Parks & Recreation Advisory Board - Meeting Minutes



**Date:** June 21st, 2021

**Time:** 5:30pm-7:00pm

**Location:** Microsoft Teams Meeting

**In Attendance:** Sam Bremmer, Jim Culbert (Chair), Rachel Flores, Steve Harloff, Neyssa Hays (Secretary), Bill Pallotto (Vice Chair)

**Absent:** Tim Duerfelt, Dave Hanson, Andy Mortensen, Martin Peters, Marie Vicksta

**Staff:** Ben Much

## 5:32 pm Meeting Called to Order

Approved May Board Minutes with no changes

## Staff Updates

- Need to develop a Request for Proposals for the **Ed Grenfell Restroom** because it will total over \$100,000. County attorneys may not be able to complete the RFP soon. Original schedule called for breaking ground in June for septic tank installation. A delay until the rainy season will delay project for a full year if we can't dig in the flood plain during the rainy season. Delay could be a mixed blessing if labor and material prices are lower next year.
- **Puzzle Quest** has started out well. Incahoots has already requested more than their initial allocation of passports. 160 passports are currently still available to distribute to vendors.
- **Roger's Landing Retrofit** was completed. Ben said it looks great and should last quite some time.

## Continuing Business

- **County Parks Website Update.** Sumer Puzzle Quest info. is posted. Ben has some question about sending the info. to Couty IT for implementation. Jim will review and get back to Ben. Jim will contact the review subcommittee to schedule next meeting.
- **Dayton Landing.** The consultant waiting for the redesign from the OR State Marine Board. The City of Dayton will be consulted before the redesign is finalized.
- **Metsker Clean-up Day June 26th** - Heat is a concern - the forecast is for 102 degrees. So far, only some Board members have signed up. Decision was made to cancel the work party and just hold a Metsker planning meeting there starting at 8am. Neyssa will put postponement announcement on social media.

## New Business

- **Parks Board Meeting Time & Location.** Because one Board member cannot meet online, and some have expressed difficulty with the early start time, this was put on the agenda. This was discussed, but no decision was made since five members were absent. Jim will request their input. Ben wants the Board to meet this summer in some of the parks.
- **2021-2022 Parks Budget.** It appears Parks' budget has been reduced. Ben confirmed this because funding was transferred due to Covid-19 effects to other County programs. Funding

being reserved for parks master planning was used. Ben will send out details on the actual budget.

- **Parks Master Plan.** Board discussed how to re-start this process. It was decided a general discussion with Commissioner Lindsay Berschauer will be scheduled, hopefully at the next Board meeting in July.
- **Board Bylaws.** Jim mentioned that a few provisions are out of date. Once a decision is made on whether or not to change Board meetings, he will propose some other bylaws changes.

### **Agenda Items for Next Meeting**

- Board Meeting Schedule
- Parks Master Plan
- Determining Prizes for Summer Puzzle Quest

### **6:39 pm Meeting Adjourned**

**Next meeting:** Monday, July 19th, 5:30 pm, Lafayette Locks Historic Park