

# Yamhill County Parks & Recreation Board



## Meeting Agenda & Minutes

**Date:** May 17<sup>th</sup>, 2021

**Time:** 5:30pm-7:00pm

**Location:** Microsoft Teams Meeting

**Board Members Present:** Sam Bremmer, Jim Culbert (Chair), Tim Duerfeldt, Steve Harloff, Neyssa Hays (Secretary), Rachel Flores, Andrew Mortenson, Martin Peters, Bill Pallotto (Vice Chair),

**Board Members Absent:** David Hanson, Marie Vicksta,

**Guest Present:** Lindsay Berschauer, Commissioner Parks Liason

**Staff:** Ben Much, Parks Division Manager

### 5:30: Call Meeting to Order

- I. Approve Minutes
- II. Additions/Edits to Meeting Agenda

### 5:40 Continued Business & Updates

#### III. Staff updates

- A. Roger's Landing Retro-Fit - Transit dock nearly complete and looking good. Railings for boat tying and rubber bumpers last thing to do. Should be done by the end of this week, which times well for Memorial Day Race (closed to public due to COVID).
- B. Ed Grenfell Restroom - Trouble: delays with bids. Since restroom is prefab it puts us above \$100,000, which will delay roughly a month. Looking for finish date of October 31. Bridge will only take 3 ton vehicle, so servicing on other side is impeded.
- C. Facebook Page - Ben has access
- D. Maintenance crews up and running; adults in custody. Supervisory position is in need. Middle June should feel more normal. Winter cleanup is done pretty well.

#### IV. Finish Summer Puzzle Quest/ Passport

- A. Sponsors: are we doing that or not? If not, we need to charge the normal \$5.00
  1. Cost to recoup is ~\$700 for printing + prize.
  2. Total budget is \$2,000.
  3. Decision was made to not look for sponsors this year and try to start earlier next year
- B. Remainder of passport is done except for Blackwell and Deer Creek still need their clues

- C. Getting signs to printer and then to people
  - 1. Neyssa will send them to the printer and take them to Corrections Annex for pick up
- D. Getting passports to the vendors.
  - 1. Ben will distribute to board members to take to the vendors who have agreed
- E. Ben will work on creating a flyer that says "Get Your Passports Here" for vendors to put in their windows
- F. Prizes
  - 1. Steve checked in with printers and found that they don't do water bottles
  - 2. Ben checked on water bottles with a local printer and found they only do bulk (50+)
  - 3. First prize will be a bigger prize (Yeti cooler, backpack, inexpensive kayak)

**V. Friends of Metsker Work Party - Neyssa**

- A. Date - June 26th, 9:00 - 1:00
  - 1. Neyssa will create poster and social media posts
- B. Ben spoke with Weyerhaeuser, and they gave their blessing to make this a tradition
  - 1. Work party and park celebration
- C. Findings from site visit
  - 1. Old repairs to be made
  - 2. New damage from winter
  - 3. Neyssa has typed up list for county parks records
- D. Items on to-do list for work weekend
  - 1. Regular trail maintenance - string trimming mostly
  - 2. Perhaps find and create new trail route
  - 3. Install signs for closed trails
  - 4. Cleaning out lab - needs shop vac treatment throughout, as well as large debris removal.

**6:15 New Business**

**VI. Officer Elections**

- A. Positions & Vote
  - 1. Chair
    - a) Current: Jim - still good with staying
  - 2. Vice Chair
    - a) Current: Bill - still Good with staying
  - 3. Secretary
    - a) Current: Neyssa - still good with staying
  - 4. No challengers
    - a) Unanimous vote to keep officers as they are

**VII. Parks website**

- A. Jim started a written list of things that need to be changed and updated
  - 1. Rachel and Neyssa added their own comments
- B. Discussion of list
  - 1. Overhaul of website will take time
  - 2. Ben will ask website admin what time they have
    - a) Parks board needs to triage what is most important
      - (1) Neyssa, Jim, Rachel, and Steve will meet to create final list

C. Commissioner Berschauer stated that IT should be able to do whatever the advisory board sees needs to get done because the website is the public interface. She stated that the county IT department is very talented

**6:35 Commissioner Berschauer asking questions**

**VIII. Dayton Landing** - Has been receiving complaints from the public and City of Dayton and is requesting a history and update. Wondering if this park would be better maintained if it was leased to the city. Com. Berschauer has been approached by members of city council to inquire about leasing the park. Andrew noted that all of this is something to cover in a more comprehensive process with a completed master plan.

**IX. Marty asked Commissioner Berschauer's about her vision for Yamhill County Parks**

A. Sustainability to maintain what we have

1. "Do we have too much on our books to keep them safely maintained?"

**X. Agenda Items for Next Meeting**

A.

**6:52 Adjourn Regular Meeting - Unanimous vote to adjourn**

**Next meeting: June 21st, 5:30 pm; Location: Microsoft Teams**