

# Yamhill County Parks and Recreation Advisory Board

## Meeting Minutes

Monday March 18, 2019

### Community Corrections Annex

**Board Members Present:** Jim Culbert, Roger Hall, Steve Harloff, Galen McBee, Bill Pallotto, Erica Thomas.

**Board Members Excused:** Suzanda Branson, Neyssa Hays, Marie Vicksta

**Board Members Unexcused:** Dave Hanson, Anne Lane.

**Staff:** Jarod Logsdon

**Visitors:** Tim Duerfeldt (Board term expired Jan 15, 2019)

Next Meeting April 15, 2019
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Chair Jim Culbert opened meeting at 5:32 pm. A quorum of six members present out of eleven members total was established for conducting official business.

A motion was made to approve the July 2018 minutes as written. The motion passed unanimously. Note: This March 2019 meeting was the first official meeting of the Parks Board since the departure of the former Parks Manager, Brett Henry, and the subsequent hiring this year of the current Parks Manager, Jarod Logsdon.

#### **New Business**

Jarod told the Board that the agenda item on updating the Board Bylaws was there in case any new measures needed to be considered. None were proposed.

There was a discussion on the reappointment of three members to the Board, and Tim Duerfeldt, Bill Pallotto, and Marie Vicksta were unanimously recommended. Jarod will send a memo to the Yamhill County Commissioners with the Board's recommendation. There was also some discussion about advertising current Board vacancies in the local print and social media. No specific advertising actions were decided upon.

A discussion was conducted regarding **Tangleboxing** for 2019. Due to a reduction in Board members, only ten parks were suggested for inclusion this year. Tentative assignments follow:

Airport Park – Galen

Wortman – Anne

Deer Creek – Tim

Miller Woods – Jim

Huber – Bill

Erratic Rock – Roger

Yamhill Trail – Steve

Wennerberg – Steve

Others to include are: Rogers Landing, Dayton Landing, and Maud Williamson. Neyssa and Marie will be asked to each pick one of these, and Jarod may take one as well.

A summary of Tangleboxing needs to be completed by April 1 and sent to Anne for the Mac Parks Summer Program brochure. Jarod will do this. The dates decided are: June 15 to Sept. 2.

Without anyone to coordinate this project this year, the Board decided to set aside time at the April meeting to put together Tangleboxes. Erica brought the materials to the meeting, which will be kept by Jarod.

#### **Clues are due to Jarod by the April 15 Board meeting.**

A timeline for passport layout, review, printing, and distribution needs to be finalized. Bill will contact Suzanda to firm up some of these requirements. It was also suggested that the back of the passport be redesigned as a return postcard that can be sent in when all the tangleboxes have been found. There will be no increase in the passport cost.

#### **Continuing Business**

Jarod reported on the status of the Deer Creek Nature Park Phase 2 project, which is the construction of the remainder of the boardwalk to the parking lot. There is the need for a Flood Plain Permit and survey in order to obtain a “No Rise Certification” prior to construction. These costs are not in the budget this year, nor proposed for next year.

#### **Work Session**

Copies of the current Yamhill County Parks logo were distributed and Jarod asked for input and ideas on revisions of the logo. A redesign of the logo and ways to proceed were discussed. It was proposed that a design contest be held this year with a cash prize for the best submission.

**Board members are requested to bring no more than two design ideas to the April Board meeting for further discussion of logo requirements.**

Jarod opened discussion on a proposal to open two boat access paths through the undergrowth down to the Yamhill River at Lafayette Locks Historical Park, one above the old lock, and one below. Discussion on the proposal ensued. The next step is to schedule a meeting at the Park to refine this proposal.

Jarod presented some ideas he is developing to promote parks throughout the year, which were discussed.

The meeting was adjourned at 6:58 PM.