

Yamhill County Parks and Recreation Advisory Board

Meeting Minutes

January 27th, 2020

Yamhill County Public Works Conference Rm at 2060 Lafayette Ave, McMinnville

Members Present: Jim Culbert, Tim Duerfeldt, David Hanson, Steve Harloff, Neyssa Hays, Anne Lane, Martin “Marty” Peters, Bill Pallotto, Marie Vicksta

Members Absent: Roger Hall, Galen McBee

Visitor: Sam Bremmer, Parks Board applicant

Staff: Jarod Logsdon, Parks Division Manager

5:37 Meeting Called to Order by Jim Culbert

Board and Visitor introductions

Approval of November 2019 Meeting Minutes – Unanimous approval

Additions/Edits to Meeting Agenda – Add Capital Improvement Project (CIP) list to work session in place of Tangleboxing

5:40 Staff Updates

Wrex Cruse grazing permit, Crabtree Park lease renewal, Request For Proposals (RFP) for County Parks Master Planning all still remain under County review.

Dayton boat landing improvements – awaiting additional information from OSMB concerning vault restrooms to present to the City of Dayton for their approval.

Charles Metsker - Waiting to hear from Weyerhaeuser re. easement to Falls

Whiteson – Letter sent to Waste Management requesting approval for Riverbend Stewardship Land lease following Dec meeting.

Deer Creek – Info. provided to Leonard Rydell to provide free engineering approval of no rise certification for remaining boardwalk construction. Sign subcommittee has refined content for the three signs being provided by SeaReach.

Rogers Landing – security cameras are being upgraded following some vandalism that wasn't caught

Stuart Grenfell – County Counsel we're insured under current liability insurance for RC Track proposal. Building outside of floodplain. Group has offered donation funds for project

Parks Dept. Logo design – first round concepts will come next month from Design Point Inc., Salem. Cost is less than had been anticipated for design, social media, and Parks Dept. materials.

5:55 Work Session

Board reviewed 2019 CIP list and draft 2020 list.

Discussion: System development Charges (SDC) have been saved for Whiteson by request but not designated. Jarod proposes to begin spending these funds for needed projects since Whiteson is years away from any activity.

Dayton Landing Improvements – scheduled for 2020-21. Final design approval pending.

Whiteson – Phase 1 development pushed back to 2023/24.

Ed Grenfell – ongoing for 2019/20. Permitting in process for installing septic for new flush, ADA compliant, restroom with potable water drinking fountain at park entrance area. No parking spaces would be lost. Anne asked if well is sufficient to run flush toilets; Jarod said he felt it is.

Potable Water Developments – moved up to 2020/21. Priority sites would be:

- 1. Deer Creek** – having a well there would enable construction of water fountain. Dave Hanson reported there used to be a well at that site, but it's been capped for unknown reasons.
- 2. Lafayette Locks** has a non-potable well – consider how to add potable water
- 3. Stewart Grenfell** – potentially good spot to prioritize if it's going to be used by RC groups

From group memory - The various vault toilets replacement projects on the list were based on the suspicion that vault liners have been leaking. Anne noted that it should be in records which parks have been tested. If that is the case, that will become a priority. Jarod will follow up.

There are still some projects to fill in the draft 2020 CIP ten-year plan. Jarod will complete if due date comes before next Board meeting.

Road Improvement Commission is looking for direction from Parks for bike routes to spend the “bike gas tax” money. Jarod is presenting to the County Commissioners in February and will include recommendations. Priority would be Baker Creek Road connecting 5 County Parks.

Wynooski Bridge (Newberg) Marty – says still in limbo.

Yamhelas Westsider Trail – Master plan agreement nearly complete. Bridge construction will start soon (May 1st is tentative finish date) and will go through the bus barn lot.

Charles Metsker – Floating dock to be removed this spring. Jarod interested in getting a biologist out there to give guided tours on a monthly basis. Neyssa noted that Outdoor Education Adventures would be willing and able to provide that service.

6:39 Adjourn Regular Meeting - Unanimous vote to adjourn

Agenda Items for Next Meeting – Ranger talk dates for April 1 McMinnville Parks and Recreation Bulletin, Tangleboxing, Review Parks Logo designs

Next Regularly Scheduled Meeting: *4th Monday in February. February 24th at 5:30 pm at the Yamhill County Public Works Conference Rm at 2060 Lafayette Avenue, McMinnville*