

MINUTES FROM THE YAMHILL COUNTY FAIRBOARD
monthly meeting held in the Rodeo Show Office at the YC Fairgrounds
at 6:30 PM, March 8, 2017

The meeting was called to order at 6:38 PM by Chairman Gary Wertz. In further attendance were board members John Kemper, Leslie Lewis and Dean Schulz. Also in attendance were fair manager Al Westhoff and office manager Lana Drew. Portland Karting Association was represented by Paul Smark and Mark Reece.

OUTSIDE REPORTS

PKA had nothing new to report.

FEBRUARY MINUTES

Dean Schulz moved to approve the February board meeting minutes as presented; John Kemper seconded and the motion carried.

FINANCIAL REPORTS

Leslie Lewis presented a cash flow projection report and the StateYam report. Lana Drew prepared the Accounts Receivable report.

OLD BUSINESS

Gary Wertz gave an update on the building proposal and the meeting with both 4-H and FFA regarding the new small animal's barn. There was good discussion on the project with an offer from Dayton FFA Alumni to help construct the new barn as well as putting the landscaping in. The board was in agreement to continue to move forward with plans for the building.

There was discussion on facility rate additions. Leslie Lewis moved to approve the submitted 'Suggested Facility Rate Additions' as presented by staff with the understanding that the suggestions regarding the use of Nyberg and Cruickshank barns be considered at a later date as they become available; Dean Schulz seconded and the motion carried.

There was discussion about the manager's position. Leslie Lewis will contact OFA for salary information from other counties. The board will look over the position job description as being worked on by Human Resources.

NEW BUSINESS

No new business presented.

OPERATIONS REPORTS

Manager's Report –

- Allan Westhoff reported on the schedule change for the corrections supervisor for the maintenance crew; Dwight will be working Thursdays-Mondays to be available for OHSET and weekend show and Grant will be working Tuesdays and Wednesdays. The change was made to better accommodate the needs for OHSET.
- We will not be printing the larger fair book as in the past but will rather print a smaller number of 'books' with just the open class exhibitor's information. 4-H and FFA do not need the books as they do theirs online.

- Site for the youth auction is under consideration due to the now available extended area for livestock (the old shop location) and the possibility of added attractions in the small stage area. It is being suggested the auction be held in the Harding show ring with the bleachers moved to the area previously occupied by the now removed low overhang alongside Lucas barn. Lucas is being re-sided, the access roadway has been resurfaced and will provide a much more aesthetically appealing location as well as shade for the auction attendees. 4-H representative Mike Knutz went over the possibility with fair management and agreed the location would work well. Transport of animals was discussed and it was agreed it could be set-up to run smoothly.
- The Kubota tractor is needing some work; further evaluation planned.
- The hog exhibits have our grown the Hall barn so it has been proposed a tent be set-up outside for the show ring; still being worked out.
- Our previous benefactor for the delivery of the shavings/bedding is no longer able to provide the service so we've reached out to Hampton Lumber and they have agreed to continue the service as we've been receiving it.
- The option of having charging stations available for fair attendees is being checked into.
- Funds transfer from the insurance settlement will occur after the required public hearing.
- Possibility of local musician Joey McKenzie being here during fair week for a performance.
- Agreement has been entered into for the Sheriff's Cadets to serve as night security during the fair.

Ambassador's Program –

- We have received four applications for the 2017 Fair Ambassadors scholarships. Dean Schulz has agreed to sit on the interview board with representatives from United Steel Workers Local, YC Master Gardeners, Cascade Steel and the Board of Commissioners.

The meeting was adjourned at 8:47 pm.

Submitted by Lana Drew