

**MINUTES FROM THE YAMHILL COUNTY FAIRBOARD**  
**monthly meeting held in the Rodeo Show Office at the YC Fairgrounds**  
**at 6:30 PM, June 14, 2017**

The meeting was called to order at 6:36 PM by Chairman Gary Wertz. In further attendance were board members John Kemper, Leslie Lewis and April Courtney; Dean Schulze was unable to attend. Also in attendance were fair manager Al Westhoff, office manager Lana Drew and Commissioner Liaison Stan Primozich. Portland Karting Association was represented by Paul Smark, Mark Reece and Troy Schutz.

**OUTSIDE REPORTS**

PKA requested help with their contract for mowing done by the Parks crew as that was cancelled with little notice stating the Parks had too many other customers. Fair management will check into this.

Zero Waste was represented by Ramsey McPhillips who came to report on the plan for their involvement and help with the fair this year. He also wanted to be sure the fair was aware of the new city ordinance regarding plastic bags which will go into effect September 1<sup>st</sup>. Zero Waste will be managing all recyclable refuse from food to containers.

**MAY MINUTES**

April Courtney moved to approve the May board meeting minutes; John Kemper seconded and the motion carried.

**FINANCIAL REPORTS**

Leslie Lewis presented a cash flow projection report and the StateYam report. The Board reviewed the Accounts Receivable report submitted by Lana Drew.

**OLD BUSINESS**

Leslie Lewis updated the board on the advertising for the manager's position. Copies of the application submitted will be available Friday at 3:30 PM. Eight sets will be made and sent out to the search committee which consists of board members Leslie Lewis, Dean Schulze, John Kemper and April Courtney as well as Commissioner Stan Primozich, former board member Joe Sharp and retired Tillamook County Fair Manager Jerry Underwood. Committee members will rate the applications with the top applicants being called in for an interview at a date the first part of July yet to be determined

**NEW BUSINESS**

Discussion with Commissioner Primozich regarding the PKA request; he will check into it and report back.

Ride fees were discussed. Leslie Lewis moved to change the ride fee of \$5 to 'per horse' from the previous 'per rider'; April Courtney seconded and the motion carried.

Discussion regarding private use of the arena and how we can best accommodate the many clubs and teams that use it. The board approved the schedule as presented by staff. The 4-H and

**OHSET groups will receive the new policy and may schedule for the new season following the fair.**

#### **OPERATIONS REPORTS**

- **Al Westhoff reported that the new Free Park & Ride will be offered at the Patton Middle School lot Wednesday, Thursday and Friday beginning at 4 PM and then beginning at 6:30 PM or earlier on Saturday running until 11 PM all nights. (Another user has the lot during the day on Saturday; we may use when they are finished.)**
- **Fair manager also reported that the 35,000 inserts will be delivered Thursday**
- **Al reported that everything is on task for the new small animal barn with expected delivery in September. Farnham is assisting with the electric plan for submission to the city.**
- **Maintenance has scheduled the tree removal of the dead oak on the north side of the arena for July 1<sup>st</sup>.**
- **Al reported that ticket sales are a bit behind this point last year but not by much. Corporate purchases are up from last year (not included in the comparable sales as mentioned.)**
- **Leslie Lewis reported on the Ambassadors schedule and updated on their press release and photos.**
- **Gary Wertz reported that the bucking chutes for the rodeo arena have been cleaned, primed and are ready for paint. Arena will hopefully be worked this weekend.**
- **Gary Wertz and Lana Drew reported on the fair's representation in presenting the Oregon Fairs Foundation Scholarships to Yamhill County Youth at McMinnville High School and Sheridan High School.**

**As there were no further reports or discussion, the meeting was adjourned at 8:32 PM.**

**Submitted by Lana Drew**