

Yamhill County

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AGENDA

Yamhill County Transit Advisory Committee
YCTAC
B.O. 10-340; 09/20/18

January 24, 2019
Yamhill County Courthouse
535 NE Fifth Street
Room 32
3:00 pm – 5:00 pm

Meeting called by	Yamhill County Board of Commissioners
Staff:	Cynthia Thompson Transit Manager Tonya Manley, Transit Assistant Carolina Rook, Secretary Board of Commissioners Liaison
Attendees:	Frank Sheridan, Chairman, Ken Moore, Vice Chari, Scott Essin Secretary/Treasurer, Emily Frey, Craig Johnson, Nancy Keim, Kristi Long, Chris Mercier, Heather Richards, Mike Schmidt, Kenna West
Please read:	YCTAC member applications for 2019-22; STF letter regarding Governors Budget, Draft STF timeline; Newberg Transit Center STIF Discretionary application; Request for Proposal for YCTA service provider timeline.
Please bring:	Calendar, Transit Development Plan - Binder if you have one- we will bring binders for new members.

		<u>Presenter/Action</u>
3:00 pm	Public Comment for items on the agenda	
	I. Welcome and Introductions	Frank Sheridan
	Chairman Frank Sheridan	Discussion
	<u>Upcoming Meeting Schedule</u>	*Board Action
	YCTAC current committee member terms end June 30, 2019	
3:15 pm	II. Yamhill County Transit Managers Report	Cynthia
	First Transit performance report	
	Transit Coordinator position	
	Budget 2019-20 City Contributions	

TDP Implementation Team
Procurement projects
Triennial Review (FTA/ODOT) April 16, 17, 2019

3:45 pm	III. Special Transportation Fund (STF) (STFAC Role- refer to bylaws for details) STF Funding cuts in Gov Budget STF Timeline STF Application Sample sent to Sub-providers STF allocation process (Feb 21, 2019)	Cynthia-Frank and Committee Discussion Board Action
4:10 pm	IV. Grant Applications STIF Discretionary due Feb 1, 2019 Newberg TC 5310 and STF Applications due March 15, 2019 5311 Application due Feb 8, 2019	Cynthia Discussion Board Action
4:20 pm	V. Request for Proposal -YCTA Service Provider RFP Timeline Select RFP Review Committee YCTAC or Exec Committee Review meeting schedule for RFP process	Cynthia, Frank Discussion Board Action
4:45 pm	VI. Other Business	
4:50 pm	VII. Public Comment	
5:00 pm	VIII. Adjourn	

Additional Instructions:

*Agenda Items Highlighted require Board Action

YCTAC meeting schedule based on bylaws is the fourth Thursday of January, April, July, and October. Due to the grant applications and RFP etc. YCTAC will need to meet monthly until at least April, 2019.

Tentative Dates for meetings from Feb – Apr, 2019;

February 28, 2019

March 28, 2019 (Cynthia out of town until March 27- may need to select a different date

April 25, 2019