

**MINUTES FROM THE YAMHILL COUNTY FAIRBOARD**  
**Rodeo Show Office**  
**Yamhill County Fair & Event Center**  
**2070 NE Lafayette Ave.**  
**McMinnville, OR 97128**  
**October 10, 2018 at 6:00 PM**

**CALL TO ORDER at 6:16 PM by Chairman Dean Schulze**

**BOARD MEMBERS –**

**Present-**

**John Kemper  
John W. Nyberg**

**April Courtney  
Leslie Lewis**

**OTHERS PRESENT –**

**Staff – Lana Drew  
PKA – Paul Smark**

**Gary Wertz  
Mark Reese**

**NO PUBLIC COMMENT**

**OUTSIDE REPORTS –**

**PKA – Mark Reese and Paul Smark reported they are working on the next season's schedule. They are also monitoring sound concerns when the motorcycles are present. There was some discussion on electrical issues as well.**

**PREVIOUS MONTHS MINUTES-**

**The September 12, 2018 minutes were presented. John Kemper noted a typo and moved to accept the minutes with the correction; John Nyberg seconded and the motion carried.**

**FINANCIAL REPORTS**

**Leslie Lewis presented the current StateYam and Cash Flow reports. Lana Drew presented the Accounts Receivable Report. There were no questions or discussion.**

**OLD BUSINESS**

**Gary Wertz presented drawings for consideration on the new building being placed in the location currently occupied by the Cruickshank and Nyberg buildings. Discussion with the board led to the board approving further pursuit of information for all possible options.**

**NEW BUSINESS**

**Brilliant NW presented a proposal for the lighting changes using LED. There was discussion with no decision.**

**There will be a change in the office manager's hours to 24 hrs/wk until further notice.**

April Courtney presented a request for re-appointment to the fair board for another 3-yr term. Leslie Lewis moved to approved, John Nyberg seconded and the motion carried with the instruction that the Board of Commissioners receive their recommendation.

#### **OPERATIONS REPORTS-**

Fair Coordinator – Gary Wertz presented the progress on the 2019 fair entertainment – Wednesday with Blackhawk, Thursday yet to be determined, Friday with Michael Ray and Saturday with Dokken.

Fair Manager – Gary Wertz reported on the upcoming removal of the tree located behind the security residence. The tree has become a hazard.

Gary presented a couple minor contract changes to reflect the rate changes as well as letting the board know he is working on a packet type contract that will include all rental information with a shorter contract.

The annual backflow test revealed a failure that will need to be repaired and retested.

A notice to arena users has been penned by manager Gary Wertz and is being posted at the arena as well as on Facebook so users are reminded about the rules and fees.

Staff is working on a 'Holiday Lights' display on the fairgrounds for which other companies will be invited to participate in as with proceeds benefitting local food banks.

A rental/lease agreement is being put together for the OHSET container and a storage area for Yamhill County 4-H so their equine equipment may be left on site for easier access when using the facilities.

Rodeo Committee – Wilco has agree to make shirts available at a discount.

Youth – Nothing new.

#### **ADJOURNMENT**

As there were no further questions or discussion, they meeting was adjourned at 8:37 pm PM.

Submitted by Lana Drew