Residential Driveway Construction Checklist / Inspection Form

Address / Location of Proposed Development: __________________________________________________________

Name: __________________________________________ Contact Phone #: __________________________ Tax Lot #: ________________________________

Total Square Footage of proposed structure (including attached garage): _________________________________

Note: Firefighting water supply is required for structures over 3,600 sq ft. See reverse side for acceptable water supplies.

Instructions:

Step 1 Visit the Yamhill County Public Works Department to obtain required access permit, approval and needed signature on this form. The Yamhill County Public Works office is located at 2060 Lafayette Avenue. Phone 503-434-7370.

Step 2 Read driveway construction requirements listed below and fully construct the driveway to serve the proposed development. Existing driveways must fully meet these standards. Contact your local fire department if questions arise, particularly if grade issues may exist. Driveways will be expected to fully meet grade requirements. Fire department contacts are listed on the reverse of this page.

Step 3 Complete the construction checklist and provide a signature stating that the driveway is fully constructed as required.

Step 4 Bring this form to your local fire department to arrange a final driveway inspection and approval.

Step 5 Once approval is obtained from both Yamhill County Public Works and your local fire department; return this form to Yamhill County Planning Department.

Yamhill County Public Works Department Requirements

New access (driveways) and improvements to existing accesses must have a permit and conform to the current requirements of the Yamhill County Public Works Department. This form must be signed by an authorized employee of Public Works in addition to the permit process. The Yamhill County Public Works Office is located at 2060 Lafayette Avenue. Phone 503-434-7370.

Public Works Signature: __________________________ Date: ____________ Permit #: __________________________

Driveway Construction Requirements

The Yamhill County Zoning Ordinance requires driveway improvements that are safe, passable and adequate for fire protection equipment prior to the issuance of a building permit. Construct the driveway to the standards below and check completion for each construction point listed. Contact your local fire department as construction questions arise; see reverse side for details.

NOTE: When additional home sites are added to a private easement (driveway), the entire easement from the public road to the new home site must be brought to current standards.

☐ 12 foot paved lane is required with 6 inches of base rock and 2 inches of surface rock. The fire official may approve the orey or surface rock installation until the completion of the project; however 6" of base rock is always required. See Diagram 1-A on the reverse side.

☐ Turnouts 10 feet wide and 30 feet long are required on any access driveway exceeding 400 feet in length. If the planned driveway will be over 400' in length, contact your local fire official to approve the location and quantity of turnouts.

☐ Horizontal clearance shall be not less than 20 feet. Vertical clearance shall be not less than 14 feet. Trees and brush must be removed as needed along the proposed access driveway. See Diagram 1-A on the reverse side.

☐ Access driveways over 150 feet in length shall be provided with an approved turnaround at the end. See approved turnaround Diagram 2-A on the reverse.

☐ Proper drainage must be provided. Culverts are required at the entrance to the access driveway and ditches shall be provided. Bridges and culverts shall be designed to accommodate the actual weight of the fire apparatus serving your local fire jurisdiction, but not less than 60,000 pounds. Documentation from a licensed engineer may be required.

☐ Average road grade shall not exceed 10% and no grade shall exceed 15%. A maximum of 200 feet of 15% grade may be allowed. If your site is sloped, contact your local fire official immediately to discuss the issue and plan the best construction methods. See Diagram 3-A on reverse side. Maximum curve centerline shall be not less than 35 feet, see Diagram 4-A on reverse side.

☐ Permanent address sign(s) must be installed at the base of the access driveway. Address signs shall be posted in a position to be plainly visible and legible from the direction of approach. Numbers shall be at least 3" in height and contrast with their background. If the County has not issued an address for your proposed development site, disregard this step. Your local fire official will confirm address signage has been posted prior to issuance of a final occupancy permit.

⚠️ CHECK LIST MUST BE COMPLETED BY THE OWNER / BUILDER CONFIRMING COMPLETE CONSTRUCTION OF DRIVEWAY.

BY SIGNING, I CERTIFY THE DRIVEWAY FOR THIS PROPOSED DEVELOPMENT IS COMPLETED TO THE ABOVE STANDARDS:

Owner / Builder Signature: __________________________ Date: __________________________

THIS SECTION TO BE COMPLETED BY FIRE OFFICIAL

☐ Final Approval – Access driveway improvements to the proposed development site are suitable for access by fire department equipment.

☐ Conditional Approval – Access driveway improvements to the proposed development site are temporarily suitable for access by fire department equipment, however deficiencies exist. RE-INSPECTION REQUIRED PRIOR TO FINAL OCCUPANCY PERMIT.

Deficiencies:

☐ Surface Rock Required

☐ Additional Base Rock Required

☐ Turnaround Required

☐ Address Signage Needed

☐ Turnouts Required

☐ Other: __________________________________________

Fire Official: __________________________ Fire Department: __________________________ Date: __________________________

White – Fire Department

Canby – Planning

Pink – Applicant

Gelderman – Public Works

Form #87 – Revised 7/15
Firefighting Water Supplies - For residential structures over 3,600 sqft, including the garage, a water supply for fire suppression must be provided in accordance with NFPA 1142. Note: Residential fire sprinklers may be an acceptable alternative to the required water supply.

Diagram 2-A
Approved Turnarounds
One of the following turnarounds must be provided at the end of each driveway.

Diagram 4-A
Road Approach Plan

Contacts:
Yamhill County Planning Department 503-434-7516
Yamhill County Public Works 503-434-7370

Fire Department Contacts:
Amity Fire District 503-835-2311
Carhton Fire District 503-852-6233
Dayton Fire District 503-864-3558
Dundee Fire Department 503-554-8442
Gaston Fire District 503-985-7575
Lafayette Fire Department 503-864-2451
McMinville Fire Department 503-435-5800
TV F&R 503-239-1500
Sheridan Fire District 503-843-2487
West Valley Fire District 503-876-2004
Yamhill Fire District 503-680-8022