



# Brian Van Bergen

## Yamhill County Clerk

414 NE Evans St, McMinnville, OR 97128-4607 • Ph. 503.434.7518 • Fax 503.434.7520 • [clerk@co.yamhill.or.us](mailto:clerk@co.yamhill.or.us)

Board of Property Tax Appeals • Business Licenses • Elections • Marriage Licenses • Passports • Recording • Voter Registration

---

### Yamhill County Clerk Seeks “BoPTA” Board Members

The Yamhill County Clerk’s office is recruiting Board of Property Tax Appeals (BoPTA) Board Members. We need your help and are actively accepting applications. Please consider helping the community by serving on the Yamhill County Board of Property Tax Appeals (BoPTA) as a regular or an alternate board member. The board is responsible for hearing taxpayer appeals for reduction of the real market or assessed value of their real and personal property. Resumes and application packets are due no later than 5:00 p.m. on Friday, September 18, 2020.

We are looking for candidates who:

1. Have a working knowledge of the local real estate market, both residential and commercial.
2. Are willing to participate in public hearings, can quickly review documentation while listening to the public and can make reasonable decisions with the affected parties in attendance.
3. Have mediation skills, real estate appraisal, financing or related background as a strength.
4. Are familiar with Oregon property taxes.

All members of the BoPTA Board (both regular and alternates) are appointed by the Yamhill County Board of Commissioners and may consist of residents of the county who are not employees or members of a governing body of the county or of any taxing district within the county.

BoPTA members receive a per diem rate of \$45 per day. The Oregon Department of Revenue provides mandatory training sessions that are held prior to the hearings process. The term begins on October 15, 2020 and ends on June 30, 2021. Typically, the BoPTA Board meets approximately one or two days for less than 2 hours each and another two or three days for approximately 7 hours each day.

If interested, candidates may request an application packet and apply to:

Yamhill County Clerk  
Attn.: BoPTA Board Selection  
414 NE Evans St  
McMinnville, OR 97128-4607  
503-434-7518

A resume and Yamhill County application must be received in the Clerk’s office no later than 5:00 p.m. on Friday, September 18, 2020. The appointment process will be completed by October 15, 2020.

For BoPTA procedural information, contact the Yamhill County Clerk, Brian Van Bergen at the Yamhill County Clerk’s office.

For more information, call our office at 503-434-7518 or e-mail [clerk@co.yamhill.or.us](mailto:clerk@co.yamhill.or.us)