

**MINUTES FROM THE YAMHILL COUNTY FAIRBOARD**  
**monthly meeting held in the Rodeo Show Office at the YC Fairgrounds**  
**at 6:30 PM, April 12, 2017**

The meeting was called to order at 6:34 PM by Chairman Gary Wertz. In further attendance were board members John Kemper, Leslie Lewis, April Courtney and Dean Schulz. Also in attendance were fair manager Al Westhoff, office manager Lana Drew and Commissioner Liaison Stan Primozich. Portland Karting Association was represented by Paul Smark and Mark Reece. Leslie Lewis introduced two the 2017 Fair Ambassadors, Abigail Berhorst and Tatiana DeHart, then each gave a short personal presentation. Members of the Yamhill County Youth Livestock Auction Committee were also in attendance.

**OUTSIDE REPORTS**

PKA reported that the first clean-up went well though still some straw bale to haul off.

**ADDENDUM TO THE AGENDA**

Al Westhoff restated the proposal to relocate the Youth Auction from its past operating site (the beef show ring) to the sheep show ring due to the need for the area in front of the small stage for vendors, etc. (has previously been the location for the auction buyers meal.) Also, the space previously occupied by the fair maintenance department is now open for more animal exhibit space and with the auction staying in its past operating site the flow of traffic from fair attendees seeking to visit the animals will be encumbered during the time the auction is held. The proposal included moving bleachers to the east side of the sheep ring for more auction attendees seating which will be shaded and not on asphalt so likely more comfortable for people.

The auction committee members responded with questions and concerns including the noise that is generated by the sheep which could be a distraction and disturbance during the auction. Following discussion and input it was decided to keep the auction in its past operating site and use this year as an opportunity to reassess the needs and options for consideration for next year.

**OLD BUSINESS**

Al Westhoff presented an update on the small animal barn project. The lowest bid came from Butler for \$32,000. They will also be assisting with the fabrication for an additional \$1,000/day, expecting that they should be completed with four days' work (two weekends.) The expected costs for the electrical will be between \$17,500-\$20,000 which means the total project is expected to cost \$57,000 - \$60,000. The Board was in agreement to continue moving forward with the permits. Commissioner Primozich will be meeting with all parties involved.

Gary Wertz proposed a work session to address the transition and new fair manager position. All Board members were in agreement and will contact the office with their available schedules so a date may be set.

**MARCH MINUTES**

John Kemper moved to approve the March board meeting minutes as presented; Dean Schulz seconded and the motion carried.

## **FINANCIAL REPORTS**

Leslie Lewis presented a cash flow projection report and the StateYam report. The Board reviewed the Accounts Receivable report submitted by Lana Drew with no questions.

## **NEW BUSINESS**

No new business presented.

## **OPERATIONS REPORTS**

- Allan Westhoff deferred to Gary Wertz for the report on the status of needed repairs to the tractor.
- Allan Westhoff reported on the HVAC unit for the LL Pavilion noting that it is still in warranty for a few weeks so the repairs are being done.
- Allan Westhoff proposed the purchase of additional tables for the LL Pavilion. For the capacity we are short round tables to accommodate those who want the round and we are needing additional 8' tables as many are no longer in good condition. The bids received ranged from \$7,700 down to \$5,500 for 25 – 8' and 16 – 5' rounds. Dean Schulz moved to purchase the proposed number of tables for the lowest bids; Leslie Lewis seconded and the motion carried.
- Allan Westhoff reported that Fair Sponsorships are coming in, vendors spaces are filled and all concessioners are set.
- Gary Wertz reported on behalf of the Rodeo Committee that the Rodeo Fly Girls will once again be performing at the rodeo this year and we will have a new attraction with a group doing a mounted archery demonstration. They are also working on putting together an 'All Girls Rodeo' for August and believe they already have enough sponsors to cover expenses.

The meeting was adjourned at 8:17 pm.

Submitted by Lana Drew