

MINUTES FROM THE YAMHILL COUNTY FAIRBOARD
monthly meeting held in the Rodeo Show Office at the YC Fairgrounds
at 6:30 PM, July 8, 2015

The meeting was called to order at 6:35 PM by Chairman Gary Wertz. In further attendance were board members Don Parrish, Joe Sharp, Leslie Lewis via phone; Reg McShane was unable to attend. Also in attendance was fair manager Al Westhoff, office manager Lana Drew, County Commissioner Liaison Stan Primozich and night security Jon Calcote. Portland Karting Association was represented by Paul Smark.

NO PUBLIC COMMENT GIVEN

PREVIOUS MINUTES

The previous minutes from June were reviewed. Joe Sharp moved to accept the minutes as corrected; Don Parrish seconded and the motion was carried.

FINANCIAL REPORTS

Allan Westhoff presented the financial reports. Joe Sharp noted that the aging was missing on one of the AR entries and moved to accept the reports with that notation; Don Parrish seconded and the motion carried.

NO OLD BUSINESS

NEW BUSINESS

There is a new account representative with Advanced Security whom we contract with to provide security for private events serving alcohol. She discovered that the rate increase in the original agreement with the fairgrounds has not been imposed for quite some time therefore our last invoice was for a rate higher than our customers contracted for (without prior notice), and in most cases already paid for. Lana suggested we ask that Advanced honor the already existing contracts with all new contracts being entered into at the new rate increase of \$1.00/per hour. Joe Sharp moved that the board accept the new increase moving forward however ask that the existing contracts be honored as we've already charged. The new rate would be effective immediately with all new contracts; Don Parrish seconded and the motion carried.

Al presented a request by OSU that their newly implemented ATV Training events be held on the fairgrounds at no charge. Al noted that fairgrounds do provide that kind of service with the proper documentation for liability etc. The board was in agreement; Joe noted that our offer to them needs to be noted as a community benefit provided by the fairgrounds.

OPERATIONS REPORTS

PKA – Paul Smark reported that they will be having their 'Gold Cup' event August 15-16 and they would like to once again have the showers available to them; the board approved their

use of the camping shower facilities. Paul also reported that he has been receiving calls noting that the track is open after hours. Gary reported that he has noticed the gate behind the Heritage building has been open; Paul will check into it. Lana will mention to Dwight since he locks the gate when he leaves (unless there are users in which case Lana let's Paul know if there are still riders on the track when the office is closing and he comes down to secure the gates later.) Paul also confirmed the use dates around the fair dates for this year.

Ambassadors – Leslie Lewis reported on the Ambassadors scheduled appearances. They have attended two Kiwanis meetings, three Rotary meetings and were filmed for a local cable TV airing to run July 18. They have also participated in three county community parades. Coming up they will be presenting at 2 more Rotary meetings, 2 more Kiwanis meetings and appearing in two more parades.

Manager's Report –

- Al reported that Cascade Steel purchased 1,012 Adult Season Passes and that Recology will also be purchasing corporately (amount yet to be determined.)
- The pouring of concrete for the walkway to the handicap ramp at the rodeo arena begins tomorrow.
- There is still a need for a van to have available for the entertainer's chauffeuring. Discussion yielded checking into the following suggestions – First Transit, churches. Stan will look into what he can find out may be available.
- Two new 'spider boxes' have been purchased for vendor use.
- Advance ticket sales are way ahead of where they were this time last year.
- The Calcote's have moved off the fairgrounds. Al met with Ken Huffer on how to proceed with duties needed.
- Shirts will be ordered for Stan and Don. We are hoping to have a good 'showing' of staff and board as well as our BOC liaison during the fair.
- CERT (Community Emergency Response Team) will be serving at the gates as security. If any of the CERT individuals want to help in the ticket booth they may not be wearing their CERT uniform and they may not count the time as training hours. It is yet to be determined if they will be doing the walk-in gate or if St. James will be doing it as they are the parking and main gate.

Youth –Reg was not present to report on the auction poultry check-in. We have been receiving copy correspondence on an issue involving Washington County's Fairboard decision to not permit youth to show at their fair until they have been residents for 18 months. This is dis-allowing some youth, who have been in their county 4-H program the entire year, from showing at their fair this year. Mike Knutz has expressed appreciation and thanks to Al and the Fairboard for their continuing support of youth exhibiting at our fair. State 4-H rules include open borders so youth may participate in clubs that best meet their needs not by their residence address. He is very disappointed that a Fairboard, such as in Washington County, would make a decision that excludes youth.

Rodeo – The Yamhill County road department worked on the arena Tuesday and Wednesday; everything is looking good.

Seeing there was no further business the meeting was adjourned at 7:39 pm.

Minutes submitted by Lana Drew.