

**YAMHILL COUNTY
ROAD IMPROVEMENT ADVISORY COMMITTEE**

MINUTES

Thursday, June 10, 2021

PUBLIC WORKS ZOOM

6:00 PM

MEMBERS PRESENT	MEMBERS ABSENT	STAFF PRESENT
Gordon Cook, Chair Jeff Brown Michal Wert Adam Zabinski Rocky Losli Bruce Hubbard Tony Roos	Dave Hanson	Mark Lago, Director Casey Kulla, Commissioner Catherine Lindberg, Recording Secretary

Opening of Regular Meeting

The meeting was called to order at 6:00 p.m. by Chair, Gordon Cook.

Roll Call

Members were present as noted above. Guest Philip Higgins attended.

Approval of May Minutes

Approved as circulated with adjustment to Rocky Losli's input.

Sheriff's Report

None.

Commissioner's Report

- Commissioner Kulla fielded questions about current discussions of whether all public meetings will have to be available by remote or video. This is still being determined.
- Re: committee membership applicant Philip Higgins, the Commissioner explained that the application was tabled by the Board of Commissioners because vacancy notice had been removed from the county's website prior to the RIAC vote.

Director's Report

- Roadside Vegetation TAC report by Michal Wert. PW continues to monitor and manage the inventoried vegetation on all county roads. There is a focus on invasives and native plant communities in conservation sites. Efforts to minimize erosion continue. Marie Vicksta, from Soil and Water, has begun doing public outreach. Mr. Zabinski made a motion for the subcommittee to continue its work for two more years. Motion seconded, put to a vote, and carried.
- The department is seeking a direct appointment agreement for professional services to formulate the plan for reducing the county's mercury TMDL (discussed last month). The Director's early research indicates the cost could be between \$30K and \$50K.
- Knife River was the low bidder on the 2021 CIP paving/overlay project, with a bid of \$1,719,419, which was \$94,411 under budget. Paving is expected to begin in July.
- Geo-tech investigation of Albertson Road is the first step to be completed in the full-depth reclamation project that has been approved.

- There was discussion of Bell Rd residents' request for a reduction of the speed limit from 45 mph to 35 mph. This request has been denied by the state speed board before. Alternatives to another request could be straightening curves and flattening hills to make the road safer, and contacting the Sheriff's Dept. to park a speed trailer on the road as a deterrent.

New Business

- Committee member Tony Roos gave an update on his conclusions from his extensive engineering investigation of North Valley Road problems and corrective possibilities. To upgrade the 4.5 mile section, for safety and to include the state-mandated bicycle path, would cost anywhere from \$12M to \$18M. It was proposed that a community open house and interim improvements might be considerations. Some interim improvements might include flattening vertical curves and fixing drainage issues.
- There was detailed explanation of what the "weekly work schedule" entails and why it is a tedious and time-consuming exercise to produce in the manner it was a few years ago, when staff had more time to generate it. The Director offered an alternative, by sharing with committee members the spreadsheet he formulates from daily activity sheets (input into IRIS) and the Road Supervisor's scheduling.
- Update on 2020-2021 RIAC priorities dot exercise:

2020-21 RIAC Priorities (Dot Exercise)

2021-22 Implementation

1. Ditching/Culverts/Gravel Road Maintenance

- **Brushing**
 - **Two brushers are out on the roadways year-round until fire season**
 - **PW now has 3 brushers and extended parts inventory**
- **Mowing**
 - **Two mowers are out on the roadways year-round until fire season**
 - **PW now has 3 mowers and extended parts inventory**
- **Ditches**
 - **Started ditch reclaiming in late February on CIPs**
 - **Rented an excavator for a second ditching crew**
 - **2020-21 budget will purchase a 2nd excavator for ditch reclaiming**
 - **A program is being developed for hydro-seeding in the fall**
- **Culverts**
 - **Flushing/cleaning started in late February and will continue**
 - **In March repair and replacing culverts on CIPs**
- **Shoulders**
 - **Ditching, dry weather, and CIP prep delayed start**
 - **Will start soon with atthey loader on gravel roads**
- **Gravel Roads**
 - **Will start reprofiling after/during atthey work**
 - **Dry weather delayed start**
- **Erosion**
 - **Working with Yamhill Soil & Water for demonstration projects**
 - **Is one of the most important items on the Mercury TMDL implementation**

- **Vegetation Management**
 - **On-going year round**
 - **Working with Yamhill Soil & Water, Greater Yamhill Watershed Council, and Susan Aldrich-Markham on trying to get control of invasive weeds especially Italian Thistle**
 - **Continue to have roadside vegetation interns update GIS**
 - **Will get Steve Kindle position ready for advertisement (Applicator's license a must); goal for new employee to start is July 26**
- 2. Capital Management System/Pavement Management (5-year plan)**
- **Developed a 5-year pavement management plan through Capital Asset and Pavement Services (CAPS)**
 - **Reviewed by RIAC and the BOC**
 - **First year of projects will start this summer (overlays then chip-seal)**
 - **Will start preparing roads for 2022 overlays and chip-seals in the Fall**
- 3. Safety**
- **Intersections**
 - **Have listed the top problem intersection and shown RIAC what PW has done to improve short term**
 - **Made some physical improvements to North Valley Road & Albertson (flashing beacon on stop signs, rumble strips on road surface, and looking at installing a two way stop sign)**
 - **Continue to work with George Fox University students to design and improve problem intersections**
 - **Spot Hazards**
 - **PW is always looking for spot hazards and dealing with them**
 - **The public calls and/or fills out a service request**
 - **Service requests are reviewed and scheduled for repair usually within a week or sooner**
 - **Corridors – Have not looked at**
 - **Project from TSP – Have not looked at document**
- 4. Bridge Separation**
- **Looking into using steel sheet piles or guardrails (vertical or horizontal) vs wood for headwalls.**
 - **Backfilling with Control density Fill (CDF)**
 - **There are several projects scheduled for this summer for headwall replacement (Kuehne, Geelan, and Springtown Roads)**
- 5. Public Communication**
- **We are working on sending letters to County residences before projects start and putting up sandwich boards at project sites**
 - **This will be a big part for the Mercury TMDL implementation**
 - **Need to update website**
- 6. Contract vs In-house staff**

- On CIPs we are contracting out traffic control and sub-base stabilization then using PW for culvert replacement and pre-levels
- Contracting engineering firms for 30% plans on bridges to fine tune design and budget
- Progressive Design Build RFP for bridges
- Will purchase a bucket truck with chipper in budget 2021-22 for tree trimming
- Looking to update the Vegetation Management vehicle

7. Geographical Information System (GIS)

- Worked with Mid-Willamette Valley of Council of Governments to develop PW GIS viewport
- Mowers and spray applicator vehicles are using PW viewport on iPads
- Roadside Vegetation Interns are using PW iPads but using Watershed Council's GIS

8. North Valley/Chehalem Drive Intersection - nothing

Unfinished Business

- None.

Additional Items

- None.

Next Month Proposed Agenda

Willamette Expressway

Adjournment

Meeting was adjourned at 8:00 p.m. on motion by Rocky Losli, seconded, carried. The next regular meeting is scheduled for 6:00 p.m. July 8, 2021 in the Public Works building unless notified otherwise.