

MINUTES FROM THE YAMHILL COUNTY FAIRBOARD
monthly meeting held in the Rodeo Show Office at the YC Fairgrounds
at 6:30 PM, May 11, 2016

The meeting was called to order at 6:34 PM by Chairman Gary Wertz. In further attendance were board members Don Parrish, John Kemper, Leslie Lewis and April Courtney. Also in attendance were fair manager Al Westhoff, office manager Lana Drew and Commissioner Stan Primozich. Portland Karting Association was represented by Paul Smark and Mark Reece.

APRIL MINUTES

April Courtney moved to approve the minutes with the correction; John Kemper seconded and the motion carried.

REPORTS

PKA

The clean-up day went well with special appreciation to the trustees who helped out. The fair board expressed their appreciation for PKA's cooperation during the Pacific Overland Expo. PKA requested permission to use the fairgrounds drag to spread the gravel scheduled to be brought in.

FINANCIAL REPORTS

Leslie Lewis presented the StateYam and the Cash Flow reports; Lana Drew presented the Accounts Receivable report. Leslie further reported on the status of the expenditures and supporters for the Ambassadors. Clothing has been purchased (budgeted with discount from supporter), photos are done (contribution by Scott Carl Photography), belt buckles have been ordered (supporters' funds will cover the expense of the buckles) and the congratulations ad for the premium book is done (budgeted.)

OLD BUSINESS

There was no old business.

NEW BUSINESS

A recent incident with the plumbing in the arena restrooms was reported to the board by maintenance supervisor Dwight Demmin. One plumbing company has examined the situation and has reported that the current pipes are in poor condition which will require action sooner rather than later. Replacing all flushometers MAY help but ultimately the recommendation is to replace the pipes. There was discussion on how to proceed. Don Parrish moved to go ahead with the quotes to deal with the problem before it gets worse; Leslie Lewis seconded; the motion was amended to include flushometers as needed; motion carried.

OPERATIONS REPORTS

Ambassador's program – Leslie reported that everything is running on schedule and they currently have nine presentation times lined up with three additional yet to be confirmed.

Manager's Report-

Maintenance report –

- Dwight reported that we have been in need of a new blower for some time so Dwight approached John's Mower Hospital to see what we could get one for. John's has donated a new Echo blower to the fairgrounds; we will be hanging a banner for them this year in appreciation.
- The pavilion re-facing project is getting underway so a color needs to be selected. It was suggested staying with the beige already on part of the building; the board was in agreeance.
- The new water line for concessions in the treed grass area is now in and cost less than \$200 to complete.
- Security house porch is almost completed.

2016 Fair – Fair Manager Al Westhoff reported that current ticket sales are double what there were at this time last year. Sponsorships are up and coming in ahead of time. There are three new concessioners and vendor applications are up with the main line-up all confirmed.

Miscellaneous –

- Our webpage is being considered. Al spoke with a person at the Spring OFA Convention who is willing to lend some expertise.
- The OFA dues and convention registration will be going up this next year per a decision made at the Spring Conference.
- There has been a number of IT problems with the county that is being worked on.
- The fairgrounds will be hosting the June 10th greeters here. It is requested that board members attend if at all possible. Leslie will check into whether our Fair Ambassadors may be able to attend as well.
- We've received another offer on the cell tower lease which has been submitted to county counsel.

User Surveys – Surveys were handed out for the boards review. We received all good reports.

Rodeo Committee –

The committee has submitted an emergency plan for the rodeo arena. The fencing has been started and chute panels will be coming back this weekend.

Youth Organizations –

No report.

Seeing there was no further business the meeting was adjourned at 7:37 pm.

Submitted by Lana Drew