

MINUTES FROM THE YAMHILL COUNTY FAIRBOARD
monthly meeting held in the Rodeo Show Office at the YC Fairgrounds
at 6:30 PM, April 8, 2015

The meeting was called to order at 6:34 PM by Chairman Gary Wertz. In further attendance were board members Don Parrish, Reg McShane and Joe Sharp; Leslie Lewis joined via phone. Also in attendance was fair manager Al Westhoff, office manager Lana Drew, and County Commissioner Liaison Stan Primozich. Portland Karting Association was represented by Mark Reese.

NO PUBLIC COMMENT GIVEN

PREVIOUS MINUTES

The previous minutes from February were reviewed. Reg McShane moved to accept the minutes as presented; Joe Sharp seconded and the motion was carried.

FINANCIAL REPORTS

Al Westhoff presented the StateYam Report as well as the February receivables and payables reports. Joe Sharp moved to accept the reports as presented; Don Parrish seconded and the motion was carried.

NO OLD BUSINESS

NEW BUSINESS

Fair Camping Fees – Discussion concerning the question of whether to raise the fees. Reg McShane moved to set the fair camping fees at \$70 for electric and \$50 for non-electric; Joe Sharp seconded. Don Parrish called for questions. After further discussion the motion was presented and passed.

Dogs in the Arena Building – in response to an inquiry on a user survey the board discussed legalities, liabilities and legitimacy. It was decided to refer this question to county counsel for further consideration.

OPERATIONS REPORTS

PKA – Mark Reese reported that the carnival campers used and abused the PKA portable toilet units during their stay and requested that PKA be compensated for the then required cleaning and emptying. The board agreed to the compensation with apologies. Mark confirmed that the fair office had received the PKA schedule.

Ambassadors – Leslie Lewis reported that the new Fair Ambassadors will be getting their clothes this week.

Manager's Report – Al Westhoff reported on the first OFA Day at the capitol. He believed it was a big success and one of the best ventures the OFA has taken. He stated that the state 4-H youth were also there and felt the day was a positive representation of the fairs.

The L. Lewis Pavilion heat pumps have been repaired and we have entered into an agreement with Dr. HVAC for annual inspections to keep the units in good condition.

The question was raised concerning the commercial kitchen use and whether user are to do the clean-up or we do. It was clarified that the use does require a deposit which is only returned if the facility is left clean.

A question was recently presented regarding the charges for stall use. One of the OHSET districts charged their participants a flat rate of \$60 however they moved in on Wednesday mid-day and did not move-out until late Sunday so the stalls were occupied for 5 days. The district claims they did not know or understand the pricing and are requesting an adjustment to the \$2865 difference. The other districts have paid as charged and as outlined on the rate sheet and on the auxiliary charges worksheet. The board confirmed the charging as correct with instruction to continue.

The fair preparations are going well with \$10k in verbal commitments from sponsors and concession and vendor contracts out.

Youth – Reg McShane reported that the hog weigh-in is set for later this month and the new fair superintendent for hogs is Betsy Barnett.

Rodeo – Chad Siebel's memorial service went well with a large attendance with many positive comments on the pavilion and grounds. The family was very appreciative for the use of the pavilion.

It was brought to the boards attention that a recent News Register article reported that the Board of Commissioners had recently made comments regarding the fairs lottery funding.

At 7:42 pm the meeting was adjourned.

Minutes submitted by Lana Drew.