

**MINUTES FROM THE YAMHILL COUNTY FAIRBOARD**  
**monthly meeting held in the Rodeo Show Office at the YC Fairgrounds**  
**at 6:30 PM, March 9, 2016**

The meeting was called to order at 6:35 PM by Vice Chairman Don Parrish. In further attendance were board members John Kemper and Leslie Lewis; members April Courtney and Gary Wertz were unable to attend. Also in attendance were fair manager Al Westhoff, office manager Lana Drew and Commissioner Stan Primozich. Portland Karting Association was represented by Paul Smark and Mark Reece. Zach Dodson attended on behalf of Zero Waste.

**FEBRUARY MINUTES**

John Kemper noted an error on the amount to be received for the use of the rodeo panels and moved to approve the minutes with the correction; Leslie Lewis seconded and the motion carried.

**REPORTS**

**PKA**

A work day is scheduled for this weekend. All is running smoothly. Al will check into the cost to have the area weeded by the county work crew.

**FINANCIAL REPORTS**

Leslie Lewis presented the StateYam and the Cash Flow reports; Lana Drew presented the Accounts Receivable report. Leslie Lewis moved to accept the reports as presented; John Kemper seconded and the motion carried.

**OLD BUSINESS**

Commissioner Primozich reported on his meeting with Zero Waste and their plan to monitor and perform duties at the fair this year. This will be no cost to the fair. Zero Waste is looking for support for their work to further community awareness and participation in reducing throw aways. They will be provided a spot to set-up for community awareness at the fair.

**NEW BUSINESS**

Fair Ambassadors – the interviews will take place March 29<sup>th</sup> , 30<sup>th</sup> or 31<sup>st</sup> with the panel representatives arriving at 5:30 pm and applicants arriving at 6:00 pm. Leslie is hoping to be able to schedule a photo shoot while the horse drawn equipment is here.

**OPERATIONS REPORTS**

**Manager's Report-**

Weekend Supervisor Position - Interviews were done for the position currently held by John Nyberg. A decision was made and the job offer will be presented by Brett.

Equipment Failure - The blower the fairgrounds has had for some time finally quit so Dwight approached Pape' about getting a deal for a replacement to which they responded by donating one. Dwight is also talking with them about purchasing a gator as the golf carts are getting too worn.

**2016 Fair** – All food concessioners are confirmed, sponsors letters going out this week, the press releases are out and the announcements are on the reader sign.

**Boarders** – The barn is currently full. We had an intruder, who was caught on camera and identified by the McMinnville Police. The man has been arrested and is facing charges. We also had a vehicle fire. A vehicle belonging to one of the boarders caught fire while they were cleaning their stalls. There was no damage to fair property and there were no injuries.

**User Surveys** – Surveys were handed out for the boards review. We received all good reports.

**Rodeo Committee –**  
No report presented.

**Youth Organizations –**  
There was not a report presented.

Seeing there was no further business the meeting was adjourned at 7:23 pm.

Submitted by Lana Drew