

**MINUTES FROM THE YAMHILL COUNTY FAIRBOARD**  
**monthly meeting held in the Rodeo Show Office at the YC Fairgrounds**  
**at 6:30 PM, March 11, 2015**

The meeting was called to order at 6:30 PM by Chairman Gary Wertz. In further attendance were board members Don Parrish, Leslie Lewis, Reg McShane and Joe Sharp. Also in attendance was fair manager Al Westhoff, office manager Lana Drew, and County Counsel Christian Boenisch. Portland Karting Association was represented by Paul Smark.

**PUBLIC COMMENT**

Eva Calcote, wife of night security person Jon Calcote, expressed much appreciation and thanks for the larger 5<sup>th</sup> wheel RV and gas tank provided for their use while the case regarding the security residence is being settled.

**PREVIOUS MINUTES**

The previous minutes from February were reviewed. Joe Sharp moved to accept the minutes as presented; Leslie Lewis seconded and the motion was carried.

**FINANCIAL REPORTS**

Al Westhoff presented the StateYam Report as well as the February receivables and payables reports. Joe Sharp moved to accept the reports as presented; Leslie Lewis seconded and the motion was carried.

**OLD BUSINESS**

OVS sign agreement was reviewed and it was confirmed that OVS may use the sign for their own advertising for 10 months out of the year with the two months prior to fair it be used for fair advertising. The sign will remain the property of the fair.

**New Business –**

Consideration of the boarding damage deposit was discussed. It was suggested by county counsel, upon review of the recently approved boarding agreement, that the damage deposit be increased to \$100 to more adequately provide for the possibility of damages; the deposit is returned when the boarding agreement is ended and the stalls are left clean and in decent condition. Leslie Lewis moved to proceed as suggested increasing the boarding damage deposit from \$65 to \$100, refundable upon leaving if the stalls are left clean and undamaged; Don Parrish seconded and the motion passed.

**OPERATIONS REPORTS**

**PKA –**

The annual clean-up/work day is set for this next Saturday the 14<sup>th</sup>. The track surface is still under warranty and so repair has been scheduled. The new season opens the 29<sup>th</sup>; the night racing permit is still in review with the city.

**Ambassadors –**

Deadline for applications is this Friday the 13<sup>th</sup> . Joe Sharp made a motion to change the application to read that applicants must either be a resident of Yamhill County or attend a Yamhill County school in contrast to our current application which only states 'must be a resident of Yamhill County.' Interviews are set for next Wednesday the 18<sup>th</sup> . Joe Sharp will represent the fair board with representatives from United Steel Workers, Cascade Steel, the Board of Commissioners, and from the Yamhill County Master Gardeners.

Leslie Lewis attended a scholarship workshop at Yamhill-Carlton High School where she represented the Fair Ambassadors Scholarship.

**Manager's Report –**

Al is planning on attending the Fairs Day at the capitol on the 23<sup>rd</sup> . Leslie will gather some pictures we can send for the displays.

There will be another budget meeting before the BOC on the 30<sup>th</sup>; Gary and Al are both planning to attend and hope to share the need for the economic development funds as the fair previously received.

Al shared that the plans for the new parking and gate attendants is going well. Members from the St. James parish will be providing the work force.

**Rodeo Committee –**

Gary reported that the committee is considering the parking situation during fair as well as plans for the dirt currently in the Cascade arena.

Reg reported that the beef weigh-in went well with no further news to report.

As there was no further business the board went into executive session at 7:07 pm. County Counsel Christian Boenisch read the public notice and all visitors left the meeting room –

The Yamhill County Fair Board will now go into executive session to consult with county counsel concerning the legal rights and duties with regard to litigation likely to be filed pursuant to ORS 192.660 (2) (h).

At 7:37 pm the executive session closed and the March 11, 2015 fair board meeting reconvened. Chairman Wertz stated that no decisions were made in executive session, but a sense of the Fair Board was conveyed to county counsel.

As there was no further business Joe Sharp moved to adjourn the meeting; Don Parrish seconded and the meeting was adjourned at 7:38 pm.

Minutes submitted by Lana Drew.

