

Yamhill County

DEPARTMENT OF PLANNING AND DEVELOPMENT

525 NE 4TH STREET • McMinnville, Oregon 97128

Phone:(503) 434-7516 • Fax:(503)434-7544 • Internet Address: <http://www.co.yamhill.or.us/planning>

Construction-Installation Permit Guide

Items required to process your construction-installation permit application

1. **Signed Authorization for Agents to apply for permit, signed by owner.**
2. **Completed Application Form and Fee:** Incomplete applications will be returned.
3. **A Tax Lot Map:**
Obtain a copy at this office, a title company, or the county assessor's office. (Omit the tax lot map if you attach one to your site evaluation application).
4. **Land Use Compatibility Statement:** Must be signed by Yamhill County Planning Department.
5. **Site Development Plan:**
See EXAMPLE. Draw a site plan with actual measurements that shows existing and proposed locations of all buildings, roads, driveways, property lines, easements, water sources, surface water bodies and other physical features. Show the exact location you propose to locate the septic tank, distribution box or drop boxes and disposal lines. The sanitarian has indicated area approved for drain field installation on the site evaluation. The proposed drain field must be within this approved area. Identify future repair location within the area(s) approved for septic drain field installation.

Refer to your Site Evaluation Report since it shows the approved disposal field location, the type of approved system and other construction details.

Call the Yamhill County Department of Planning and Development if you have any questions.

Applications must have all required paperwork filled out and signed at time of submittal

Yamhill County Department of Planning & Development
ON-SITE SEWAGE DISPOSAL FEES -- JULY 1, 2022

DESCRIPTION	Fee	Agency	Surcharge	Total
NEW SITE EVALUATIONS:				
RESIDENTIAL				
Site Evaluation - 1st lot	712		\$ 100	\$ 812
Site Evaluation - each additional	712		\$ 100	\$ 812
COMMERCIAL FACILITY SYSTEMS				
For 1st 1,000 gallons projected daily sewage flow	712		\$ 100	\$ 812
For each 500 gallon or part thereof above 1,000 gallons	173			\$ 173
CONSTRUCTION- INSTALLATION PERMITS:				
Standard On-Site System	793	\$ 50	\$ 100	\$ 943
ALTERNATIVE SYSTEMS				
Alternative Treatment Technologies (ATT)	1,112	\$ 50	\$ 100	\$1,262
Capping Fill	1,189	\$ 50	\$ 100	\$1,339
Disposal Trenches in Saprolite	793	\$ 50	\$ 100	\$943
Holding Tanks	881	\$ 50	\$ 100	\$1,031
Pressure Distribution	1,123	\$ 50	\$ 100	\$1,273
Recirculating Gravel Filters	1,468	\$ 50	\$ 100	\$1,618
Sand Filter	1,468	\$ 50	\$ 100	\$1,618
Steep Slope System	793	\$ 50	\$ 100	\$ 943
Tile Dewatering	1,068	\$ 50	\$ 100	\$ 1,218
All Pumps & Siphons	65			\$ 65
SYSTEMS GREATER THAN 1,000 GPD BUT LESS THAN 2,500 GPD				
For each 500 gallon or part thereof above 1,000 gpd, maximum of 2,500 gpd (Note: this fee is in addition to the construction installation permit)	101			\$ 101
ALTERATIONS				
Major (drainfield or tank and drainfield)	793	\$ 50	\$ 100	\$ 943
Minor (tank and/or tight-line only – plumbing permit may be required)	300	\$ 50	\$ 100	\$ 450
PERMIT RENEWAL, REINSTATEMENT OR TRANSFER				
Field visit required	531	\$ 50	\$ 100	\$ 681
Field visit not required	140	\$ 50	\$ 100	\$ 290
REPAIR PERMIT:				
Major (drainfield or tank and drainfield)	425	\$ 50	\$ 100	\$ 575
Minor (tank and/or tight-line only - plumbing permit may be required)	222	\$ 50	\$ 100	\$ 372
PLAN REVIEW FEE: (Commercial Only)				
1st 1,000 gallons	365			\$ 365
Over 1,000 gallon - Projected flow for each 500 gallon or part thereof	61			\$ 61
AUTHORIZATION:				
If field visit is required	492	\$ 50	\$ 100	\$ 642
If field visit is not required	137	\$ 50	\$ 100	\$ 287
New Temporary Hardship	274	\$ 50	\$ 100	\$ 424
Renewal of Temporary Hardship (tank must be pumped every 4 years)	152	\$ 50	\$ 100	\$ 302
EXISTING SYSTEM:				
Evaluation	404		\$ 100	\$ 504
ANNUAL EVALUATIONS				
INSPECTIONS				
Alternative Systems (ATT, sandfilters, recirculating gravel filters)	541			\$ 541
Holding Tanks	152			\$ 152
REPORTS				
Alternative Systems (ATT, sandfilters, recirculating gravel filters)	78			\$ 78
Holding Tanks	41			\$ 41
SEWAGE DISPOSAL SERVICE:				
Pump Truck Inspection - 1st	188			\$188
Pump Truck Inspection - each additional	95			\$ 95
OTHER FEES				
DEQ Surcharge				\$ 100
Reinspection Fee – permits	217			\$ 217
Agency Sign Off		50		\$ 50

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Phone: (503) 434-7516 · Fax (503) 434-7544 · TTY: (800) 735-2900
· Internet Address: <http://www.co.yamhill.or.us/plan/>

Plot Plan Check List

- North Arrow
- Test Pit locations
- Wells, for the parcel the system is going as well as neighbors wells.
- Water sources, creeks, springs, rivers, seasonal drainages,
- House location
- Septic tank location
- Property lines
- Roads and driveways
- Drainlines, length of each line and distance from one line to the next.
- Drop boxes or distribution box
- Ground water interceptors and setbacks to drainlines (length of line and length of setback)
- Length of effluent line from tank to box
- Length of sewerline from house to tank.

Submitted by _____ Date _____

Reviewed by _____ Date _____

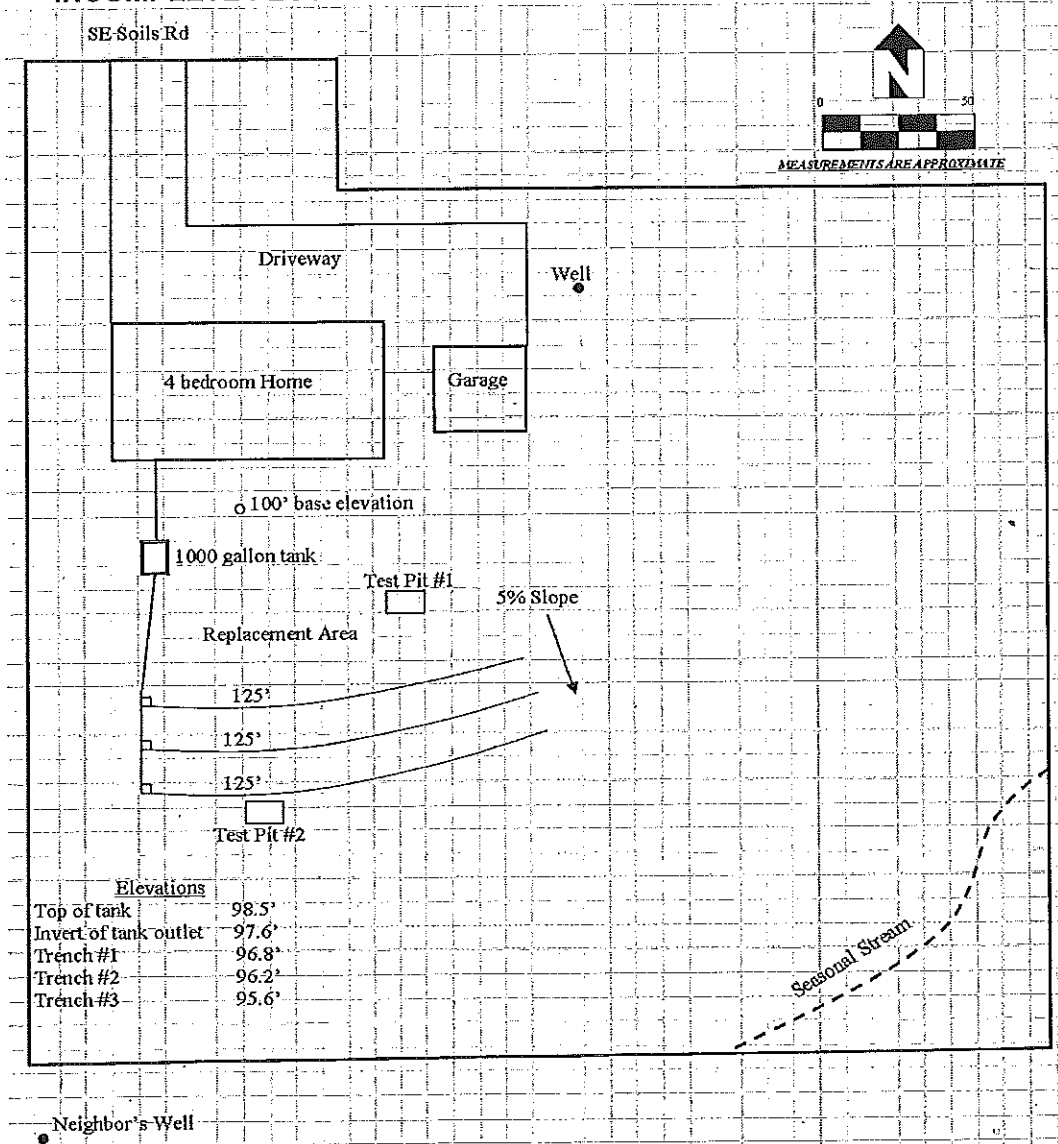
SEPTIC INSTALLATION PLOT PLAN REQUIREMENTS

As part of your application for a septic permit, you must submit a plot plan of your proposed septic installation. This plan must show all of the items listed below. You may use the reverse side of this form for your plan.

ITEMS THAT MUST BE ON THE PLOT PLAN:

1. Applicant's name and property address.
2. Legal description of the property (Township, Range, Section and Tax Lot).
3. Location of the approved test pits.
4. North Arrow and Scale.
5. Driveway (existing or proposed) location.
6. All relevant structures (existing or proposed) including dwellings and outbuildings.
7. Location of property lines and/or easement boundaries
8. Location of all creeks, streams, rivers, lakes, ponds, springs, or other drainage ways (if applicable)
9. Location of any existing or proposed wells within 200' of the septic system.
10. Location of the existing and/or proposed septic tank, sand filter, ATT, drainfield, and drainfield replacement area (as applicable).
11. Length of each drainline.
12. Approximate ground slope percent and direction.
13. Relative elevations for septic tank top, invert of septic tank outlet, top of ATT or Sand Filter (if applicable), elevation of the header pipe invert of each drain line, and any applicable components.
14. If your system includes a pump, provide pump calculations, pump curve, and a cross section of the dosing tank with float settings

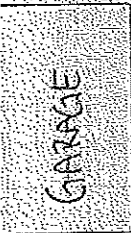
INCOMPLETE PLOT PLANS WILL NOT BE RECEIVED OR PROCESSED.



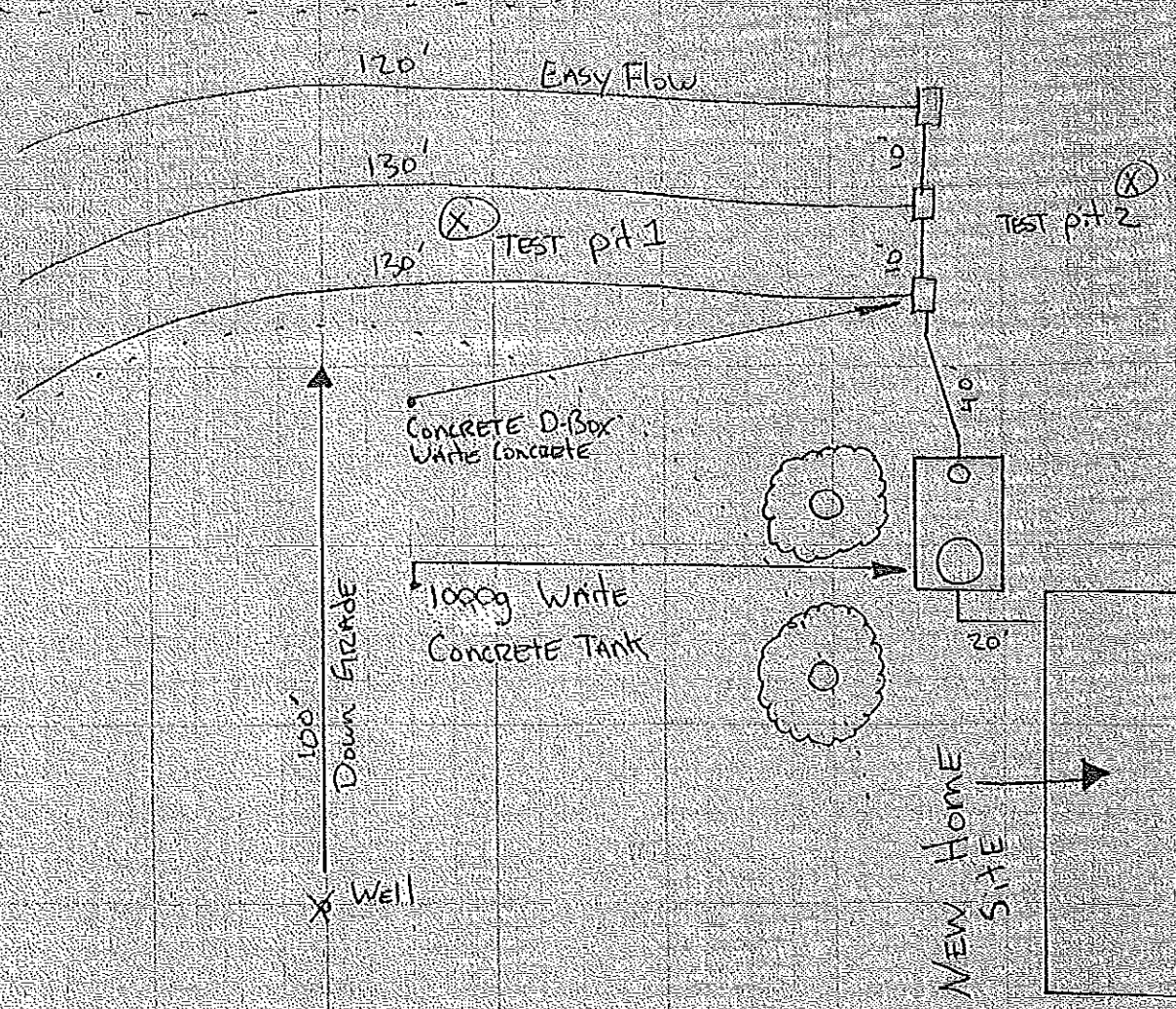
Example



20-25% GRADE ↑



PROPERTY LINE



NE FAIRVIEW DR. ↓

Licensed Septic System Installers

A-Affordable Septic Service, LLC
Canby, OR 97013
Phone: (503) 682-1929
License # 36391

On-Site Septic and Exc. LLC
Salem, OR. 97304
Phone: (503) 362-7000
License# 36786

Toney Excavation & Building
Dayton, OR 97114
Phone: (971) 237-4575
License# 37067

Keller Excavating, LLC
Amity, OR. 97101
Phone: (503) 550-0511
License# 38448

CAC Excavation, Inc.
Dayton, OR 97114
Phone: (503) 550-3609
License# 39050

American on Site
Newberg, OR. 97132
Phone: (503) 538-8808
License# 38346

Barnett Builders
Yamhill, OR. 97148
Phone: (503) 357-4645
License# 39435

Precision Earthworks LLC
Hillsboro, OR. 97123
Phone: (503) 509-8926
License# 38937

Dirt Guys Excavating
Dayton, OR 97114
Phone: (503) 997-8412
License# 39130

Bowers Land Works LLC
Willamina, OR. 97369
Phone: (971) 312-3642
License# 39068

Terry Vandergriff
Amity, OR. 97101
Phone: (503) 435-7717
License# 36856

**Speedy Septic &
Rooter Service**
Boring, OR. 97009
Phone: (503) 663-1923
License# 38756

Cameron Excavating
Salem, OR 97304
Phone: (503) 480-6595
License# 39091

John Kroo Construction Inc.
Newberg, OR. 97132
Phone: (503) 701-0794
Fax: (503) 538-5301
License# 38688

Bell Construction Inc.
Forest Grove, OR. 97116
Phone: (503) 502-1208
License# 37631

Pihl Excavation
Banks, OR. 97106
Phone: (503) 324-6210
License# 37958

Parker Concrete Inc.
Phone: (503) 992-0400
Fax: (503) 992-0412
License# 38885

Cary Laughlin
Sheridan, OR. 97378
Phone: (503) 550-1923
License# 38683

David H. Schroeder
McMinnville, OR. 97128
Phone: (503) 804-6896
License# 39055

DLG Construction Inc.
Canby, OR. 97013
Phone: (503) 266-7300
License# 37659

Lil' Stinky Environmental Service
Oregon City, OR. 97045
Phone: (503) 829-8458
License# 38231

Turley Excavating
Dayton, OR. 97114
Phone: (503) 864-3505
License# 38954

Mitchell Excavating, LLC
P.O. Box 52
Carlton, OR. 97111
Phone: (503) 662-5161
License# 38693

Precision Excavating
Salem, OR. 97304
Phone: (503) 868-7388
License# 35341

Garber Excavating Inc.
Dallas, OR. 97338
Phone: (503) 623-0217
License# 38525

Ole Bergman Excavating
Dallas, OR 97338
Phone: (503) 931-8053
License# 38311

Hillis Construction LLC
McMinnville, OR 97128
Phone: (503) 877-0460
License# 38941

Honest Drain Solutions
Oregon City, OR 97045
Phone: (503) 266-6633
License# 39093

King and Sons Excavating
Yamhill, OR 97148
Phone: (503) 720-0711
License# 39112

Lawson Corp.
Carlton, OR 97111
Phone: (503) 852-0035
License# 39064

Darren Risseeuw Trucking
Sheridan, OR 97378
Phone: (971) 237-7790
License# 39299

Chrz General Contracting LLC
Sherwood, OR 97140
Phone: (503) 341-4327
CCB# 214817
License# 39147

Warrior Construction
Amity, OR 97101
Phone: (971) 241-1934
License# 39183

Maintaining septic systems

DON'T flush material that will not easily decompose, such as hair, diapers, cigarette butts, matches, or feminine hygiene products.

DON'T wash or flush medicines or hazardous chemicals like paint, paint thinner and bleach into the system. They kill the bacteria needed to decompose wastes in the septic tank and drain field.

DON'T drive over the septic tank or drain lines.

DON'T plant anything over or near the drain field except grass. Roots from nearby trees or shrubs may clog and damage drain lines.

DON'T dig in your drain field or build anything over it.

DON'T cover the drain field with a hard surface such as concrete or asphalt.

DON'T make or allow repairs to your septic system without obtaining the required permit. Use professionally licensed septic contractors when needed.

DON'T use septic tank additives. These products usually do not help and some may even be harmful to your system.

DON'T allow backwash from home water softeners to enter the septic system.

DON'T enter your tank, any work to the tank should be done from outside. Gases that can be generated in the tank and/or oxygen depletion can be fatal.

DO conserve water to avoid overloading the system.

DO use substitutes for household hazardous waste.

DO learn the location of your septic tank and drain field. Keep a sketch of it handy with your maintenance record for service visits.

DO cover the drain field with a grass cover to prevent erosion and remove excess water.

DO keep your septic tank cover accessible for inspections and pumpings. Install risers if necessary.

DO keep a detailed record of repairs, pumpings, inspections, permits issued, and other maintenance activities.

DO divert other sources of water, like roof drains, house footing drains, and sump pumps, away from the septic system. Excessive water keeps the soil in the drain field from naturally cleansing the wastewater.

DO have your septic tank pumped out regularly by a DEQ licensed contractor.

DO call a professional whenever you experience problems with your system, or if there are any signs of system failure.