

BEFORE THE BOARD OF DIRECTORS
OF THE COVE ORCHARD SEWER SERVICE DISTRICT

SITTING FOR THE TRANSACTION OF DISTRICT BUSINESS

In the Matter of the Adoption of the)
Cove Orchard Sewer Service District) COSSD RESOLUTION 22-6-16-1
Budget for Fiscal Year 2022-23;)
Setting Appropriations.)

THE BOARD OF DIRECTORS OF THE COVE ORCHARD SEWER SERVICE DISTRICT (“the Board”) sat for the transaction of district business in special session on June 16, 2022, in the Yamhill County Courthouse, Directors Lindsay Berschauer, Casey Kulla, and Mary Starrett, being present.

THE BOARD MAKES THE FOLLOWING FINDINGS:

- A. On May 19, 2022, the Cove Orchard Sewer Service District Budget Committee (“Committee”) unanimously approved a budget document for fiscal year 2022-23 in accordance with ORS 294.428; and
- B. Following the Committee’s approval of the budget document, the budget officer caused a budget summary to be published in accordance with ORS 294.438. The budget document has remained on file at the Yamhill County Commissioners’ Office available for public review since May 19, 2022; and
- C. On June 16, 2022, a public hearing was held in accordance with ORS 294.453 to hear testimony concerning the budget document approved by the Committee; NOW THEREFORE,

IT IS HEREBY RESOLVED BY THE BOARD that the Cove Orchard Sewer Service District adopt the total proposed budget of \$228,528.00 for fiscal year 2022-23 as detailed in the budget document in the attached and incorporated Exhibit “A.”

IT IS FURTHER RESOLVED BY THE BOARD that the amounts set forth amounts set forth in the attached and incorporated Exhibit “B,” identified as the “Schedule of Appropriations,” are hereby appropriated for the fiscal year beginning July 1, 2022, for the purpose of operating the Cove Orchard Sewer Service District for fiscal year 2022-23 and that the amounts appropriated shall be for the purposes shown on Exhibit “B.”

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DONE this 16th day of June 2022, at McMinnville, Oregon.

**COVE ORCHARD SEWER SERVICE DISTRICT
BOARD OF DIRECTORS**

Chair LINDSAY BERSCHAUER

Director CASEY KULLA

Director MARY STARRETT

APPROVED AS TO FORM:

By: _____
CHRISTIAN BOENISCH
District Counsel

ATTEST:

By: _____
TARA WILLIAMS
Budget Officer

**COVE ORCHARD SEWER SERVICE DISTRICT
APPROVED BUDGET FY 2022-2023**

2019-20	2020-21	2021-22	LAST YR		REQUESTED	2022-23	2022-23	2022-23	
ACTUAL	ACTUAL	ADOPTED	BUDGETED FTE	ACCT#	ACCOUNT NAME	FTE	PROPOSED	APPROVED	ADOPTED
REVENUES									
67,855	73,169	85,843		301.01	BEGINNING BALANCE		94,327	94,327	
		20,000		334.23	GRANT REVENUE		75,000	75,000	
					*ARPA Grant				
55,689	61,385	57,948		343.50	USER FEES		57,948	57,948	
				343.51	HOOK-UP FEE				
0	0			343.52	LATE FEES				
				350.04	PENALTIES & ASSESSMENTS				
1,509	985	1,000		361.01	INTEREST		1,000	1,000	
252	251	253		362.99	MISC		253	253	
125,305	135,790	165,044			TOTAL REVENUES		228,528	228,528	0
EXPENSES									
739	795	793	0.01	401.56	ASST FINANCIAL MGR	0.01	830	830	
	18			479.00	OTHER EARNINGS		0	0	
11	12	11		490.00	MEDICARE		13	13	
47	52	49		491.00	SOCIAL SECURITY		56	56	
191	211	200		492.00	RETIREMENT		228	228	
171	188	190		493.10	HEALTH INSURANCE		185	185	
12	12	12		493.15	VEBA		11	11	
15	15	16		493.20	DENTAL INSURANCE		13	13	
2	2	2		493.25	VISION INSURANCE		2	2	
5	5	10		493.31	SHORT TERM DISABILITY		5	5	
0	0	1		493.40	LIFE INSURANCE		0	0	
1	1	1		494.00	ACCIDENT INSURANCE		2	2	
1	1	1		494.80	TIMELOSS RESERVE		0	0	
0	1	1		495.00	UNEMPLOYMENT		2	2	
0	0	1		496.00	WRKR COMP ASSMNT		0	0	
20	32	52		499.00	FET		64	64	
9		52		499.99	VACATION LIABILITY		0	0	
1,224	1,345	1,392			TOTAL PERSONNEL		1,410	1,410	0
7,585	9,854	9,000		610.01	PROFESSIONAL SERVICES		9,000	9,000	
40	40	100		611.01	AUDIT		100	100	
8,952	5,957	10,000		611.02	CONTRACT SERV		10,000	10,000	
					*Routine Contract Pumping				
20,316	18,526	18,000		611.20	PUBLIC WORKS		18,000	18,000	
		0		611.30	GRANT EXPENSES		0	0	
698	696	650		620.01	TELEPHONE		650	650	
3,571	3,712	3,825		660.01	INSURANCE		3,825	3,825	
5,532	5,977	7,000		670.02	HEAT/LIGHTS/WTR		7,000	7,000	
181	160	170		691.01	ASSOC MEMBERSHIPS		170	170	

**COVE ORCHARD SEWER SERVICE DISTRICT
APPROVED BUDGET FY 2022-2023**

2019-20	2020-21	2021-22	LAST YR		REQUESTED	2022-23	2022-23	2022-23	
ACTUAL	ACTUAL	ADOPTED	BUDGETED FTE	ACCT#	ACCOUNT NAME	FTE	PROPOSED	APPROVED	ADOPTED
190	44	300		699.01	OTHER EXPENSE		300	300	
2,989	2,988	2,988		695.09	LEGAL FEES		2,988	2,988	
913	940	1,000		730.10	PERMITS & FEES		1,000	1,000	
0	0	75		780.44	CO INT PEL RESERVES		75	75	
50,967	48,894	53,108			TOTAL MAT & SERV		53,108	53,108	0
0	0	85,000		800.80	CAPITAL		169,010	169,010	
0	0	5,000		950.01	CONTINGENCY		5,000	5,000	
73,114	85,551	10,544		990.01	ENDING BALANCE		0	0	0
		10,000		990.03	RESERVE FOR FUTURE		0	0	
52,191	50,239	165,044			TOTAL EXPENSES		228,528	228,528	0

Exhibit “B”

**SCHEDULE OF APPROPRIATIONS FOR 2022-2023
COVE ORCHARD SEWER SERVICE DISTRICT**

General Fund

Personnel	\$ 1,410
Materials and Services	\$ 53,108
Capital Outlay	\$ 169,010
Contingency	\$ 5,000
TOTAL APPROPRIATIONS	\$ 228,528
TOTAL ADOPTED BUDGET	\$ 228,528