

Yamhill County Parks & Recreation Advisory Board – Meeting Minutes



Date: August 15, 2022

Time: 5:30pm-7:00pm

Location: Charles Metsker County Park

Conference Phone: Not available

Attendance: Jim Culbert, chair; Neyssa Hays, secretary; Bill Palatto, vice-chair; members: Steve Harlof, Tim Deurfeldt, Rachel Flores, Andy Mortenson

Planned Board Absences: Marie Vicksta

Guest: Jane Harlof

Staff: Travis Pease, Parks Manager

Review Meeting Agenda

Review Charles Metsker Park Maintenance and Improvement Needs

5:30 - 6:43 Informal discussion and tour: Neyssa presented the attached documents, “Charles Metsker County Park, Repair and Maintenance Needs” and “Charles Metsker Park Trail Repairs Map,” and led the board to see some of the repairs needing to be done in the park. A later draft of the “Repair and Maintenance Needs” document is attached; this draft is at the request from advisory board members that Neyssa put her recommendations in priority order.

Advisory board members discussed possible priorities, funding, and collaborations with other organizations

- Funding
 - Oregon Community Foundation
 - Weyerhaeuser (Neyssa to work on a small grant from Weyerhaeuser for specific projects)
- Collaborations
 - Outdoor Education Adventures (local nonprofit outdoor science education program that regularly uses Metsker Park as a venue); will partner on grant writing as well as hold volunteer days
 - McMinnville School District - regularly uses the park as a venue for field trips
 - Linfield College - Uses the park as a study area
 - Oregon State University Extension Office - holds trail building workshops in public spaces

6:43 Meeting officially opened

Review and Approval of July 2022 Board Minutes; minutes approved unanimously

Staff Updates

- Passport – Travis has received two completed ones so far, and no vendors have asked for more. Prizes will likely be awarded at November board meeting.
- Dayton Landing – joint application permit has been completed by county (Army Corps of Engineers and Dept of State Lands). Currently in the hands of City of Dayton for signatures,

then will go to the state.

Old Business (if time allows)

- George Fox Service Day – Sept. 14 - Not discussed
- Reschedule Whiteson Property Tour - Discussed but no dates were presented. If board members are interested in touring the property, they should contact Travis and Jim to participate.
- Parks Social Media (continuation of Feb 28 discussion) - Not discussed
- Board Meeting Schedule (see draft July 27 Board Minutes) – does Wednesday at 5:30 work better for people? Federal holidays and work schedules create several times a year when we can't meet. Discussion and decision to try the third Wednesday of the month.

New Business (if time allows)

- County Parks maintenance prioritization for 2022-2023 – funding for Master Plan has been awarded. Need now to get it going. Jarod's start of a plan will be recirculated as a starting point.

Attachments

July 27, 2022 Draft Board Minutes

“Charles Metsker County Park, Repair and Maintenance Needs” (1st and 2nd Drafts)

“Charles Metsker Park Trail Repairs Map”

Next meeting date and location: Wednesday, September 21st at 5:30 at Dayton Landing County Park