

# Yamhill County Parks & Recreation Advisory Board – Meeting Minutes



**Date:** July 27, 2022

**Time:** 5:30pm-7:00pm

**Location:** Public Works Conf. Rm., Lafayette Ave., McMinnville

**Present:** Jim Culbert, Rachel Flores, Steve Harloff, Bill Pallotto, Marie Vicksta

**Absent:** Tim Duerfeldt, Neyssa Hays, Andy Mortensen

**Staff:** Travis Pease

The Board approved the draft June 2022 Board Minutes with one suggested edit.

## Staff Updates

- **Ed Grenfell Restroom Construction** – Travis has been working directly with an electrician as the contractor has been unavailable. Septic system has been backfilled. Application has been made to Mac Water and Light to install electrical drop, to occur in next two weeks. With power, then system testing can commence.
- **Park Reservation Application Form** – This form has been updated with help from Rachel. It will soon be made accessible on the County Parks website. It was suggested that a Spanish language version would be useful if the form will be made downloadable, as opposed to a translated web page print.
- **Rogers Landing** – Have updated the communication components at pay station. Future improvements considered include selling annual permits at the pay station and changing from a 12 month to an annual permit renewal cycle. There is an issue with the quality/duration of the annual permit paper copies produced by the system, as they fade over time.
  - **Rogers Landing leases** - Travis and Mark Lago met with Newberg city reps. on site. There is a previously unknown third lease from Newberg covering the SW portion of the site, the details of which still need to be daylighted to determine conditions and renewal requirements. Baker Rock owns the property to the south, and now plans to develop housing on the western portion of it. Application has already been made to Newberg. The eastern riverside portion in the flood zone is still a potential donation. This housing will cause the sheriff's boathouse to be relocated and will also affect Newberg's road access to a rock dump to the west of the site. The city proposes to build road access to the dump off the end of the site parking lot. No specific proposal has yet to be presented so that it can be reviewed.
  - **Dock inspection** – The buildup of woody debris under the dock will cost about \$2500 to remove. There is Marine Board maintenance funding to cover this.
- **Park Rangers** - No applicants.
- **George Fox Service Day** – Sept. 14. George Fox has contacted Travis to see if there are projects for students to do. After discussion, it appears refurbishing picnic tables at Ed Grenfell and Lafayette Locks might work out well. Travis will follow-up with them.

## Old Business

- **Summer Puzzle Quest** – No further issues with missing signs. Rachel reports over 6,000 "hits" from Facebook posts. Jim requested that passports be provided to Carlton Corners if they have not already been delivered. Steve will follow up with them.
- **Wrex Cruse Status** – The Friends of the Yamhelas Westsider Trail have recommended the property be re-leased as a park. After Board discussion, there was unanimous approval to recommend the property be re-leased. At the same time, there was unanimous approval to recommend the property be renamed as Wrex Cruse Wayside. Jim will draft a letter to the Board of Commissioners.
- **Social Media** – There was further discussion of using Facebook. Jim requested to be added as an Administrator so he can post items. It was agreed that all proposed information be sent to Travis for review before posting.

## New Business

- **Board Meeting Schedule** – There was discussion about setting a more consistent schedule so that more Board members can participate. The third Wednesday of every month, except July and December, was suggested for further Board consideration. It will be put back on the agenda in the hopes our absent members can be present for this discussion.

## 7:03 Meeting Adjourned

### Next Meeting

Monday Aug 15, 5:30 – 7:00 – At Charles Metsker Park, primarily to review maintenance and trail needs there.

### Future Agenda Items

Board Meeting Schedule