

**YAMHILL COUNTY
ROAD IMPROVEMENT ADVISORY COMMITTEE**

MINUTES

Thursday, February 14, 2019
PUBLIC WORKS AUDITORIUM

7:00 PM

MEMBERS PRESENT	MEMBERS ABSENT	STAFF PRESENT
Adam Zabinski	Tony Roos	John Phelan, Director
Matt Dunckel		Catherine Lindberg, recording secretary
Rocky Losli		
Michal Wert		Commissioner Casey Kulla
DJ Martsof		
Gordon Cook		

Opening of Regular Meeting

The meeting was called to order at 7:15 p.m. by Adam Zabinski.

Roll Call

Members were present as noted above. Also attending, GFU Senior Design Team members Taryn Girard, Hayden Gillies, and Madigan Smith.

Approval of August Minutes

No changes, additions or objections; approved as circulated.

Sheriff's Report

- Deputy Wilkinson and Cadet Morrissey reported that there are complaints regarding sight obstruction at the SW corner of Red Hills at Hwy 240. Deputy Wilkinson asked if a mirror could be installed on the telephone pole in the area.
- He also stated there were concerns about the need to broom the shoulder gravel off the new pavement on King's Grade.
- Chairman Zabinski asked if the sheriff's office could make a list of their top ten trouble spots.

New Business

- The question was posed at the beginning of the meeting whether the committee wanted to continue recording meetings since the recordings must be posted on the county's webpage. After discussion, Matt Dunckel moved that the meetings no longer be recorded. Motion seconded and carried.
- Election of new officers: DJ Martsof nominated Adam Zabinski to serve another term as Chairperson, and Gordon Cook to serve another term as Vice Chair. Motion seconded and carried.
- Brief FY 19/20 budget review.

Directors Report

- Bill Gille retiring 7/1/19. PW will need to do an RFP for contract engineering services.
- Road Master applicants aren't what Director Phelan was looking for, so that recruitment will be withdrawn and he will begin recruiting for a second Road Supervisor to mentor under the current one.
- Director has had discussion with Parks Manager regarding their taking (back) reservations management, with which Public Works has assisted for several years due to Parks personnel turnover and the inconvenient location of their offices.
- DeJong Bridge was opened February 5th.

- Building update: Punchlist hasn't been done yet, but the building was completed with expenditures of only \$135K over the \$2.2M bid. The overage doesn't constitute overruns, but rather upgrades in electrical, bathrooms and a sprinkler system.

Unfinished Business

- Proposed MIP list for 2019 was discussed and will be reviewed again next month.
- New members were elected: John Mercier (Confederated Tribes of Grand Ronde), Jeff Brown (Willamina).
- Adam Zabinski and Gordon Cook presented the Annual Report (FY 18/19) to the BOC.
- GFU students presented their final recommendation for road redesign to improve the flooding condition of Stag Hollow. They determined that with an ADT of 263, the best proposal was to smooth out curves, with stops added, at Finn Hill Loop and Rivenwood Lane, and to have a through road on Stag Hill. The remainder of the road will have to be a project for another Sr. Design Team as this year's team didn't have enough time to get to it.

Next Month Agenda

MIP list

Succession Plan

Old Sheridan Bridge

Adjournment

Meeting was adjourned at 9:25 p.m. upon motion by DJ Martsolf. The next regular meeting is scheduled for 7:00 p.m. March 14, 2019 in the Public Works Conference Room.