

Yamhill County Parks and Recreation Advisory Board

Meeting Minutes

Monday February 12, 2018

Community Corrections Annex

Board Members Present: Bill Pallotto, Galen McBee, Steve Harloff, Erica Thomas, Jim Culbert, Roger Hall, Anne Lane, Tim Duerfeldt, Marie Vicksta, Neyssa Hays,

Board Members absent: Suzanda Branson, Dave Hanson

Guests/Visitors: Peri Muellner

Staff: Brett Henry

Next Meeting March 19, 2018

Chair Jim Culbert opened meeting at 5:32 pm. Jim introduced Peri Muellner, a student at Linfield College. A motion was made by Tim Duerfeldt and seconded by Bill Pallotto to approve the January minutes as written. Motion passed.

Brett reported that the juvenile work crew installed bird boxes in all the county parks.

Brett gave a report on the status of the Deer Creek interpretive signs. The sign committee continues to meet and the Confederated Tribes of Grand Ronde have expressed interest in supporting the project. A vendor to construct the signs has been identified.

Brett conducted a discussion on the CIP (Capital Improvement Projects) list. Copies of the list were passed around and a general discussion was conducted. Brett reported that the System Development Charges (SDC) balance was currently at around \$130,000 and the estimated annual revenue from SDC is approximately \$7-10 thousand per year. Members reviewed the CIP list. Jim questioned where the proposed Lafayette Locks Boat Slide should be placed on the list. Since the Oregon State Legislature did not approve funding for non-motorized boating to the Oregon State Marine Board we decided to keep it on the list but move it to a later date. Projects at Whiteson Park and their position on the list were discussed and the Board decided to add phase one for park access and nature trails. Brett will update the CIP list based upon this discussion and send a revised copy to the Board.

The status of repairs to Stuart Grenfell Park were discussed. Brett reported that the broken portion of the asphalt parking lot was removed and some gravel was added to replace it. More gravel is needed. This repair and maintenance work does not qualify to be placed on the CIP list, which is for capital improvements only.

Brett gave a report on Yamhelas Westsider Trail. The next step is to develop a master plan for the trail. A project budget and timeline will be developed at the county level soon.

Bill Pallotto led a discussion on the Park System Master Plan. A general discussion was conducted on how to proceed. Costs and scope of work concerning a consultant to help with the master plan was discussed. A subcommittee was formed to develop an action strategy. Bill, Marie and Brett will meet to review and report to the Board.

With no further business, a motion was made by Roger Hall and seconded by Bill Pallotto that the meeting be adjourned. Motion carried at 6:40pm.

Agenda items for next meeting: Tangleboxing