

Yamhill County Parks and Recreation Advisory Board

Meeting Minutes

Monday November 20, 2017

Community Corrections Annex

Board Members Present: Bill Pallotto, Marie Vicksta, Galen McBee, Neyssa Hays, Steve Harloff, Suzanda Branson, Erica Thomas. Jim Culbert, Roger Hall, Anne Lane, Dave Hanson

Board Members Excused: Tim Duerfelt

Staff: Brett Henry

Next Meeting January 22, 2018

Chair Jim Culbert opened meeting at 5:30 pm. The October minutes were approved as written.

OLD BUSINESS/CONTINUED BUSINESS/UPDATES

The first and third place winners of the Tanglebox drawing were present at the meeting and their prizes were presented and photos taken with Brett and board chair Jim Culbert.

Brett gave a report on his attendance at the Oregon Trails Summit. A general discussion was conducted on ideas he obtained at the conference regarding strategies on public relations as relating to the Yamhelas Westsider Trail. Steve Harloff asked about the role of the county and the Yamhelas Trail Friends group. Brett advised that their primary role as the trail is developed would be fundraising as the trail will be a county project with support from the trail group.

Brett reported on his attendance at the ORPA Annual Conference. He indicated that some of the information he gleaned from the meetings was the importance of our updating the master plan for Yamhill County Parks as an updated plan is tied to successful grant applications.

A discussion was conducted on the Yamhill County Comprehensive Parks and Open Space Master Plan adopted June 19, 2003. A general discussion was conducted. Anne Lane suggested that Brett and the board look at similar planning projects of rural counties to gain information on budgets, costs and scope of work. This will be a continuing item on agendas. Brett will be contacting other counties to solicit their input and recommendations.

Brett was asked about the status of the purchase of the rail property for the **Yamhelas Westsider Trail**. He reported that the purchase has been completed for 12 miles of the 17 mile property. The 12 mile portion is from Gun Club Road to Cove Orchard. A master plan will guide the process as the county moves forward to the next phase. Using the master plan as the guiding documents the county will be to develop a project timeline and budget, begin implementation of the bridge grant, and plan for Phase I development of the segment between Yamhill and Carlton.

The board received an update on the **Dayton Landing Park** project. The next step is the soliciting of bids for the permitting and engineering aspects of the project. A meeting with the OR State Marine Board will be held Nov. 28th.

A **Tangleboxing** discussion was conducted. Costs of the printing of the passports and options on printing was discussed and it was agreed that the current printing program was the best solution. Final numbers were not yet available.

A report was given on the recent meeting with the neighbors of **Ed Grenfell Park**. Several board members and Brett met with the neighbor on Nov 13th. It was reported that the meeting went well and follow-up would continue with the neighbors. The fencing improvements resulted in no reported encroachments into the adjoining neighbors' properties this summer. Some fencing improvements on the west side still need to be implemented. Brett is hopeful that a full time park ranger position could be created in the 2018-19 budget beginning July of 2018, who would help with park administration.

Brett reported that the Deer Creek Sign Committee plans to have signs designed, purchased and installed by next summer. Their next meeting will be scheduled in January.

Chair Jim Culbert encouraged board members to identify an area of specific interest and work to keep the board informed. Dave Hanson suggested that board members adopt a park to monitor. Galen suggested that board members think about an area of interest and report this interest at the next board meeting.

A discussion was conducted on holding the December 18th meeting. A motion was made by Bill Pallotto and seconded by Roger Hall that there be no meeting in December. Anne Lane mentioned that the 3rd Monday in January is Martin Luther King Day. January 22 was selected. Motion passed.

The meeting was adjourned at 6:45pm.

Agenda items identified for January 22:

Master plan discussion – review information from other counties.