

MINUTES OF THE
YAMHILL COUNTY TRANSIT AREA
BOARD OF DIRECTORS

SITTING FOR THE TRANSACTION OF BUSINESS

THE BOARD OF DIRECTORS OF THE YAMHILL COUNTY TRANSIT AREA (“the Board”) sat for the transaction of business in special session on December 19, 2019, at 9:45 a.m. in Room 32 of the Courthouse. Directors Casey Kulla, Mary Starrett and Richard L. “Rick” Olson being present.

Also present were Ken Huffer, County Administrator; Cynthia Thompson, Transit Director; Christian Boenisch, County Counsel; Nohely Barajas-Montalvo, Legal Assistant; Nicole Montesano, News-Register and others as listed on the sign-in sheet.

Director Kulla called the meeting to order at 9:45 a.m.

Public Comment

There was no public comment.

Action Items

1. **YCTA-12-19-19-1** - Consideration of approval of the minutes from November 7, 2019. Director Olson moved approval of item 1. The motion passed, Directors Kulla, Olson and Starrett voting aye.
2. **YCTA-12-19-19-2** - Consideration of approval to authorize annual free county-wide transit day in January for the Point in Time Homeless Count. Director Starrett moved approval of item 2. The motion passed, Directors Kulla, Olson and Starrett voting aye.
3. **YCTA-12-19-19-3** - Consideration of approval of grant agreement #33897 between Yamhill County and the State of Oregon Department of Transportation, Rail and Public Transit Division to purchase two Category A buses and one Category E minivan in the grant amount of \$707,072 with match funds, effective November 1, 2019 through December 31, 2021.

Ms. Thompson stated the current bus fleet consists of 32- foot Category A buses however the state bid system did not contain any for the purpose of this agreement. She recommended leaving the agreement as-is and will work with the state to negotiate a 32-foot bus. Director Olson moved approval of item 3. The motion passed, Directors Kulla, Olson and Starrett voting aye.

4. **YCTA-12-19-19-4** - Consideration to authorize county counsel and transit manager to procure an agreement with Connexionz, LTD. for the purchase and installation of smart bus technology hardware on four buses.

Director Starrett moved approval of item 4. The motion passed, Directors Kulla, Olson and Starrett voting aye.

5. **YCTA-12-19-19-5** - Consideration of approval to declare two buses as surplus and authorize their sale according to county policy:

a. VIN # 4UZAB0BV27CX85021 – 2006 Freightliner Champion CTS

b. VIN # 4UZAB0BV07CX85020 – 2006 Freightliner Champion CTS

Director Olson moved approval of item 5. The motion passed, Directors Kulla, Olson and Starrett voting aye.

6. Other business as necessary.

There being no other business, the meeting was adjourned at 9:51 a.m.

Carolina Rook

Secretary

YAMHILL COUNTY TRANSIT AREA
BOARD OF DIRECTORS

Chair

CASEY KULLA

Director

MARY STARRETT

Director

RICHARD L. "RICK" OLSON