

Yamhill County Transit Advisory Committee

MINUTES

December 17, 2020

2:00 p.m.

Virtual meeting via TEAMS

Call: [1971-357-0426](tel:1971-357-0426)

Conference ID: 293 883 934#

PRESENT: Frank Sheridan, Chair; Chris Mercier; Scott Essin; Heather Richards; Ken Moore; Emily Frey; Amanda Schindelar; Mark Staples-Kelly

Staff: Cynthia Thompson, Transit Manager; Susan Halliday, Transit Program Coordinator; Tonya Manley, Transit Assistant

Frank Sheridan called the meeting to order at 2:00 p.m.

1. Welcome – Introductions
2. Public Comment – There was no general public comment received.
3. YCTAC Member Updates
 - o Member updates for their community or the group they represent – None.
4. Special Transportation Fund (STF)
 - o Sub-provider presentations
 - o MV Advancements
 - o OMRS
 - o ABACUS
 - o Special Olympics
 - o Yamhill County Transit
 - o Ranking process at January meeting.

The committee reviewed the applications and received sub-provider presentations. It was noted the Special Olympics would not be traveling or participating in in-person events in 2021 and therefore would be re-evaluating its funding request. Ms. Thompson outlined the ranking process scheduled in January.

5. State Transportation Improvement Program (STIF)
 - o STIF 2021-23 Draft Plan
 - o STIF 2021-23 Committee members ranking summary
 - o YCTAC discussion and final ranking of STIF projects
 - o YCTAC Action:
 - o Recommendation to Board of Commissioners (STIF Plan Priorities)

Ms. Thompson stated she received survey responses from a majority of the committee. She reviewed the STIF Project list and rankings according to the survey responses. The committee will have an opportunity to make final ranking decisions on January 14, 2021 for recommendation to the Board of Commissioners.

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Mark Staples-Kelly moved approval of the first draft of the 2021-23 STF Project list as presented. Chris Mercier seconded the motion. There being no further discussion, the motion passed unanimously.

6. Funding workgroup
 - Update regarding YCT District discussion by Board of Commissioners
 - Schedule time at YCTAC meeting or prior to regular YCTAC meeting for facilitated discussion regarding local funding options
 - Next Steps

Ms. Thompson reviewed the transit district structure options as discussed with the Board of Commissioners.

5. Newberg
 - January 11, 2021 Routes 5 and 7 reinstated
 - Update regarding shelter at Community Church

Ms. Thompson reported that despite the increase in dial-a-ride services, there was significant interest to reinstate Routes 5 and 7 which will be effective starting January 11, 2021. She reported that the Community Church remains interested in establishing a bus shelter nearby to serve citizens that partake in their community services and programs.

- 6.. Other critical updates
 - Discussion – None.

7. Public Comment – There was no general public comment received.

8. Other business – The next YCTAC meeting is scheduled for January 14, 2021.

The meeting adjourned at 3:30 p.m.

Minutes submitted by Carolina Rook

