

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on November 19, 2020, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Casey Kulla, Mary Starrett and Richard L. “Rick” Olson being present. Commissioner Starrett participated electronically via TEAMS.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Todd Sadlo; Senior Assistant County Counsel; Keri Hinton, BOC Staff; Lindsey Manfrin, HHS Director (via MS TEAMS) and Tim Svenson, Sheriff (via MS TEAMS).

Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.

A. CALL TO ORDER: Commissioner Kulla called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioner’s joint schedule (if needed).

Ken Huffer addressed conducting future Board meetings via ZOOM. The new meeting platform will be publicly noticed to begin on December 3, 2020. No other county business was discussed.

D. PUBLIC COMMENT: *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Public comments were received via e-mail for agenda item I7. Mr. Huffer also noted public comments were received via an e-mail survey and added to the record regarding masks being worn.

E. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

F. DEPARTMENT UPDATES:

a. Sheriff's Office – Tim Svenson

Sheriff Svenson stated that the post-fire action report is complete and has been forwarded to Ken Huffer for distribution to the Board for review. He also stated that the Emergency Management Mitigation Plan has been completed and the EOC upgrade grant project has been extended due to delays related to COVID-19. He addressed rumors regarding the proposed implementation of a statewide emergency notification platform funded by the State. He stated the alert component may be expanded to include updates and non-emergency notifications and clarified that the program would remain in local government controls but would be funded by the State to provide the service to communities that may not be able to finance it on their own. He addressed the 10-year strategic plan of the Patrol and Jail programs which include management review and restructuring along with a policy and supervisory review. He also noted the need for an all-wheel drive package for future patrol vehicles in 2021. The camera system upgrade is complete and stated that a body camera proposal is in the works for jail and patrol staff which may be added to taser renewals. He was unsure if the county would qualify for the unfunded mandate to require body cameras but said there were some existing budgeted funds that may help cover insurance liability. Mr. Huffer stated that it could potentially improve long term costs toward general liability. Sheriff Svenson addressed legislation for pre-trial Medicare and Medicaid treatment coverage which is paused upon incarceration and subsequently covered by the Jail budget. Lastly, he addressed the Governor's direction to monitor social gathering group sizes, stating they were providing education but anticipated an influx of inquiries over Thanksgiving. Sheriff Svenson stated that barring any egregious situation, calls would be prioritized according to the circumstances.

b. Public Health/Covid-19 Update:

Lindsey Manfrin provided a COVID-19 update which included a two-month review reflecting a significant increase in county cases. Yamhill County has not had to implement a case surge protocol which would include retirement homes and workplaces. The cumulative COVID-19 breakdown reflected a higher spread of outbreaks with linked cases in close proximity areas and households; it further reflected a significant percentage of total county cases were found in Hispanic or Latino populations, citing nutritional and several socio-economic barriers. She stated there was an increase of outreach support in ethnic communities to mitigate disparity challenges. Ms. Manfrin addressed vaccine preparation, noting a phased plan was being prepared to expedite community distribution. She also noted that the CRF funding was expiring on December 31, 2020, although she would continue to work to acquire additional funding for continued Public Health support. She encouraged the Board to promote continued funding, lobbying, and community awareness. Lastly, she addressed non-COVID HHS related updates which included the HHS/CCO transition, intensive in-home behavioral health treatments, medical assisted treatment, Veterans media recognition and Measure 110.

G. CONSENT AGENDA: None.

H. OLD BUSINESS: None.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 20-414** - Consideration of approval to declare tax lot R3219AD 09499, a parcel of undeveloped real property acquired by the County through property tax foreclosure, as surplus property and authorize the sale of this parcel to Jefferey and Dayna Coats, 700 E 5th St., Newberg, OR 97132, for \$3,001, plus fees and cost.

Commissioner Kulla moved approval of item I1. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

2. **B.O. 20-415** - Consideration of approval of the purchase of two Caterpillar 150JOY-LR all-wheel drive graders from Peterson Caterpillar for \$334,397.90 each and replace the units 18-157 and 18-158 to Peterson Caterpillar for a minimum trade in value of \$295,000 each.

Commissioner Kulla moved approval of item I2. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

3. **B.O. 20-416** - Consideration of approval at the request of County Counsel to file a motion to withdraw the Yamhill County Board of Commissioner's decision to approve Planning Docket C-22-19/SDR-35-19 (B.O. 20-351) for reconsideration, at the request of the applicant. B.O. 20-351 approved a conditional use permit and site design for a flour processing facility and on-site bakery as a commercial facility in conjunction with farm use. The applicant requests the withdrawal of the application.

Todd Sadlo asked the Board to allow counsel to file a withdrawal of Board Order 20-351. The applicants did not believe they had enough resources to continue the process. Commissioner Kulla moved approval of item I3. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

4. **B.O. 20-417** - Consideration of the ratification of a collective bargaining agreement between Yamhill County and AFSCME Local 1422, retroactive to July 1, 2020 through June 30, 2023.

Commissioner Starrett moved approval of item I4. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

5. **B.O. 20-418** - Consideration for extending provisions of the 2020-2023 collective bargaining agreement with AFSCME 1422 to associated non-bargaining employees.

Commissioner Olson moved approval of item I5. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

6. **B.O. 20-419** - Consideration of approval of the purchase of Office 365 licenses with technical support from Tangent Computer in the amount of \$161,492.

Commissioner Olson moved approval of item I6. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

7. **B.O. 20-420** – Consideration of approval to accept the Planning Commission’s recommendation to appoint Mark Gaibler to the Planning Commission for a four-year term to expire on July 1, 2024.

Commissioner Starrett moved approval of I7. After discussion, the motion passed, Commissioners Kulla, Starrett and Olson voting aye.

8. **B.O. 20-421** - Consideration of approval of a letter to be submitted in response to Governor Brown’s statewide “freeze”.

Commissioner Starrett added an agenda item regarding a letter for Board consideration outlining impacts to businesses which other county commissioners are signing asking Governor Brown to reconsider the “one size fits all” statewide freeze. Commissioner Starrett moved that she and Commissioner Olson sign the letter individually and not on behalf of the Board if there was no majority consensus. Commissioner Kulla stated he would prefer to have the letter included in the packet for transparency and consideration before action is taken. After discussion, Commissioner Kulla restated Commissioner Starrett’s motion. The motion passed, Commissioners Starrett and Olson voting aye, Commissioner Kulla voting nay.

J. PUBLIC HEARINGS: None.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 1:03 p.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair

CASEY KULLA

Commissioner

MARY STARRETT

Commissioner

RICHARD L. "RICK" OLSON