

MINUTES OF THE
YAMHILL COUNTY TRANSIT AREA
BOARD OF DIRECTORS

SITTING FOR THE TRANSACTION OF BUSINESS

THE BOARD OF DIRECTORS OF THE YAMHILL COUNTY TRANSIT AREA (“the Board”) sat for the transaction of business in special session on November 7, 2019, at 9:45 a.m. in Room 32 of the Courthouse. Directors Casey Kulla, Mary Starrett and Richard L. “Rick” Olson being present.

Also present were Ken Huffer, County Administrator; Cynthia Thompson, Transit Director; Sue Halliday, Transit Program Coordinator; Tonya Manley, Transit Support; Christian Boenisch, County Counsel; Josephine Ko, Assistant County Counsel; Nohely Barajas-Montalvo, Legal Assistant; Nicole Montesano, News-Register and others as listed on the sign-in sheet.

Director Kulla called the meeting to order at 9:45 a.m.

Public Comment

There was no public comment.

Action Items

1. **YCTA-11-07-19-1** - Consideration of approval of the minutes from September 12, 2019. Director Olson moved approval of item #1. The motion passed, Directors Kulla, Olson and Starrett voting aye.

2. **YCTA-11-07-19-2** - Consideration of authorizing a notice of intent to award a contract for transit operations.

Mr. Huffer identified a language correction for item #2 that the intent for consideration is to invite a provider into contract negotiations. Ms. Thompson reviewed the Request For Proposal (RFP) process for a transit service provider. She noted the proposed hourly rate is higher than the RFP rate which will require review during negotiations. She recognized the past service by First Transit and the evaluation committee. Mr. Huffer spoke about the negotiation process of rates which will be considered in the selection of a service provider.

Director Olson moved approval to authorize the YCTA Board recommend to the Board of Commissioners that they authorize moving forward with the negotiations with the selected transit provider. The motion passed, Directors Kulla, Olson and Starrett voting aye.

3. Other business as necessary.

There being no other business, the meeting was adjourned at 10:00 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY TRANSIT AREA
BOARD OF DIRECTORS

Chair CASEY KULLA

Director MARY STARRETT

Director RICHARD L. "RICK" OLSON