

# YAMHILL COUNTY BOARD OF COMMISSIONERS

## A G E N D A - ACTION LIST

**November 5, 2020 10:00 a.m. Formal/Informal Session Room 32, Courthouse**  
Call to order; flag salute. 535 NE Fifth St.

*Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.*

**A. CALL TO ORDER**

**B. FLAG SALUTE**

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioner's joint schedule (if needed).

**D. PUBLIC COMMENT:** *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us) or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

**E. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session –

- a. City of Newberg Vertical Housing Development Zone presentation.
- b. End of work session

**F. DEPARTMENT UPDATES:**

- a. District Attorney – Brad Berry

**G. CONSENT AGENDA:** None.

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**H. OLD BUSINESS:**

1. **B.O. 20-387** - Consideration and second reading of Ordinance 911 in the matter of amending Ordinance 626 regarding changing the membership rights and certain members of the Solid Waste Advisory Committee and modifying certain duties and responsibilities of the Solid Waste Advisory Committee and its members. *[Continued from October 22, 2020].*

**I. OTHER BUSINESS (Add-ons and non-consent items):**

1. **B.O. 20-388** - Consideration of accepting the quote and approving the purchase of twenty-seven (27) Juniper switches from TechHeads for the perimeter switch replacement project in the amount of \$94,819.
2. **B.O. 20-389** - Consideration of approval of an agreement between Yamhill County Health and Human Services and the Newberg School District to provide behavioral health counseling services for the 2020-21 school year, not-to-exceed amount of \$60,305, effective December 1, 2020 through November 30, 2021.
3. **B.O. 20-390** - Consideration of approval of position authority adding 1.0 FTE Human Services Associate (QMHA) in the Health and Human Services Family & Youth Division related to the Newberg School District agreement.
4. **B.O. 20-391** - Consideration of approval to reappoint Catherine Jones to the Yamhill County Housing Authority Board (HAYC) for a five-year term to expire December 31, 2025.
5. **B.O. 20-392** - Consideration of the appointment of the following members to the 2020-2021 Grant Review and Recommendation Committee for the Yamhill County Economic Development Community Grant Program as recommended by SEDCOR and the Economic Development Advisory Council (EDAC):
  - a. Gioia Goodrum, Tkeisha Wydro, Carr Biggerstaff, Alvin Elbert, Barb Bond, Kevin Perkins and Kenna West; Alternates: Scott Cooper, Josh Duder and Rob Daykin.
6. **B.O. 20-393** - Consideration of appointing Parrish Van Wert to fill the current vacancy on the Sheridan Fire District Board, per ORS 198.320(1) “if a majority of the membership of the governing body is vacant or if a majority cannot agree, the vacancies shall be filled promptly by the court of the county in which the administrative office of the district is located”.
7. **B.O. 20-394** - Consideration of approval for Yamhill County Transit to submit a grant application to Oregon Dept. of Transportation (ODOT) for STIF Discretionary and Statewide Network Application for FY 2021-23 for a pilot project with transit service between McMinnville and Junction City as an outcome of the Hwy 99W feasibility study.
8. **B.O. 20-395** - Consideration of declaring six buses as surplus to be disposed of according to county and state disposal policies and procedures.
9. **B.O. 20-396** - Consideration of adopting Resolution 20-11-05-1 proclaiming the month of December as Mayor Ila Skyberg month.
10. **B.O. 20-397** - Consideration of adopting Resolution 20-11-05-2 proclaiming the month of November as Parents’ Rights in Education Month.

**J. PUBLIC HEARINGS:** None.

**K. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).
  
2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)
  
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

WRITTEN PUBLIC COMMENTS RECEIVED  
PRIOR TO THE  
BOARD OF COMMISSIONERS' SESSION  
ON  
THURSDAY, November 5, 2020  
AT  
10:00 A.M.

Questions, concerns or comments about these items can be directed  
to staff or the Commissioners by contacting the Commissioners' office at

(503) 434-7501

OR

[BOCINFO@co.yamhill.or.us](mailto:BOCINFO@co.yamhill.or.us)

October 21, 2020

Comments on proposed changes to SWAC Membership Guidelines

I am not sure which of these suggestions fall into the text of the ordinance, should be covered by the bylaws, or should just be recommendations for staff.

Re: 3.1 – What constitutes a quorum in this scenario? Do the non-voting members count for quorum? I understand the desire to limit industry control, but perhaps this should be directed at specific matters that have a clear financial or operational interest. I also understand the chair/vice-chair issue. However, if the committee is conducting other business, such as approving minutes, recommending updates to the solid waste management plan, budget review, education and outreach efforts, or other work, I don't see why industry reps should be excluded from those votes as well.

Re: 3.1 – All of the other member requirements have been removed except for geographic diversity. I would suggest that the application (for initial, interim and renewing members) include questions that address some of the other concerns. The biases of the industry reps are clear, but the connections of other members have been less obvious. The application could ask for information about these connections, which could include attesting in writing to the following:

- Landfill neighbor or property owner within X miles of the landfill or other solid waste related facility
- Collection service or landfill self-haul customer
- Current or past connections to the solid waste industry; current/former employee, vendor or contractor who has provided services to a franchisee, its parent company, or an affiliated company, or to other companies in the industry
- Current or past business connections; current/former employee, vendor or contractor who has provided services to the County, a SWAC member or their employer, or a waste-related citizen organization
- Personal relationships with any county staff, franchisees or current SWAC members
- Affiliation with any waste-related citizen organizations (Zero Waste Mac, Stop the Dump, Master Recyclers, etc.)

Re: 3.1 – As for the industry reps, you might want language somewhere to identify one rep for the landfill and one for the haulers, transfer stations, etc. Also, you might want to consider language stating that both reps should not work for the same parent company. We have done this unofficially for years. Because WM owns the landfill, they have opted not to also be the hauler/TS rep. Before WM bought the Newberg operation, the haulers rotated (or at least they had conversations about who wanted to do it).

Re: 3.4 – The draft minutes could be in the form of a summary report to the Board, with the actual minutes reviewed and approved by the SWAC at its next meeting.

Re: 3.5 – There are many other activities that the SWAC could/should be involved in, including the solid waste plan, program plans, budgeting, education and outreach efforts, code enforcement, DEQ reporting, and more. It seems like an odd choice to only specifically list the landfill-related duties here.

Submitted by Dave Larmouth

## Carolina Rook

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**From:** Daniel Homer <dbhmhomer@gmail.com>  
**Sent:** Wednesday, November 04, 2020 11:03 AM  
**To:** BOC Info  
**Cc:** Rick Olson; Mary Starrett; Casey Kulla  
**Subject:** WVPFF YCC Letter  
**Attachments:** YCC LETTER.pdf

[This email originated outside of Yamhill County]

Attached below is West Valley Professional Firefighters official statement concerning Sheridan's vacant board position.

Thank you,

Daniel Homer

## **WEST VALLEY PROFESSIONAL FIREFIGHTERS**

Dear Yamhill County Board of Commissioners,

Thank you for the invitation to speak with you all openly and honestly about the appointment of a new Sheridan Fire District Board member. Who you select matters—The future of our three districts are at stake.

First, we firmly believe that this merger will improve the lives of the community we serve. Second, West Valley Professional Firefighters are incredibly proud of the collaborative progress our districts have made thus far to provide high-quality, sustainable fire and EMS.

Our administration, volunteers, and professional firefighters have formed a strong coalition to make tangible improvements in training, 911 response, and department infrastructure. Volunteers and professional firefighters have worked closely to improve our training regiment and provide informative weekly classes. Industry experts have agreed to teach courses in-house. Critical equipment upgrades have been implemented to ensure that our community is well protected by expertly trained and well equipped firefighters.

Currently, the three districts share staff to provide 24 hour and peak-hour 911 coverage at our stations. By sharing staff, we have reduced the strain on each department to meet minimum staffing levels and have provided two professional firefighters during peak hours in Southwest Polk's district to keep their community safe.

Additionally, several new fire engines have been purchased and the construction of several fire new stations are underway. The new fire engines will replace aging apparatus that are long overdue for replacement. The new station will increase coverage and lower ISO fire insurance rates for our citizens that were previously unprotected.

These dramatic improvements in our training, staffing, and department infrastructure were only possible through the cooperation of the three districts. The appointment of a new member for the Sheridan Fire District Board comes at a critical time. We need strong and positive leadership committed to advancing public safety and supporting collaborative efforts during our merger.

Parrish Van Wert and Robyn Murphy are two consensus candidates that West Valley Professional Firefighters have selected to openly endorse for the vacant position. They both believe in this great endeavor our departments have embarked on and believe that consolidation is a fundamental part of our communities ability to thrive.

Parish Van Wert has experience serving on executive boards and overseeing hospital mergers. His knowledge of navigating spreadsheets, balancing budgets, and consolidating resources will be invaluable during the merger. His previous connection with Jefferson County Chamber of Commerce exemplifies the mutual goal that public and private industry have in keeping their community safe.

Robyn Murphy has previous experience managing accounts for the largest hospital in Oregon, OHSU and for a company valued over a million dollars. She is passionate about improving her communities' wellbeing and understands how important this consolidation is to keeping her community safe.

Thank you for hearing our message.

Singed,

West Valley Professional Firefighters