

YCTA Advisory Committee Meeting

Minutes

Wednesday, November 2, 2016

at 6:30 p.m. in Room 32 at the Courthouse

535 NE Fifth St, McMinnville, OR 97128

YCTA Committee Members Present:

Commissioner Stan Primozich, Yamhill County

Councilor Larry Pritchett, City of Lafayette

Tribal Councilor Chris Mercier, Confederated Tribes of Grand Ronde

Councilor Tim Weaver, City of Dundee

Paula Necas, City of Sheridan

Andrew Eldien, City of Carlton

City Manager Frank Sheridan, City of Sheridan

Staff Present:

Cynthia Thompson, Yamhill County Transit Manager

Renee Guerrero, First Transit Manager

Laurie Luksich, First Transit Trainer

YCTA Members Not Present:

Scott Pingel- Dayton, Rudy Van Soolen- Amity, Scott Essin-Newberg, Larry Yoder- City of McMinnville, Paula Terp-City of Yamhill.

The meeting was called to order at 6:30 p.m. by Frank Sheridan serving as Chairman for Scott Pingel who was unable to attend. Welcome and Introductions. Frank mentioned to the committee there will be a new participant from Willamina, City Manager Bob Sivick, who was not present.

Public Comment: No public in attendance.

Community Updates:

Larry Pritchett stated that a new park along with a bus shelter located next to the Post Office is being planned for next spring. Andrew Eldien pointed out Carlton's new swimming pool. Frank Sheridan noted that ridership is good in the Sheridan-Willamina area. Chris Mercier spoke about a new Cowlitz Tribal Casino approved to be built in La Center Washington. There

are some concerns about the potential impact on Spirit Mountain. Commissioner Stan Primozich gave a brief update regarding Phase II of the Dundee Bypass.

Current Initiatives – Plans:

Cynthia Thompson provided an update on several planning initiatives. The 2016 Coordinated Plan is near completion. This is the Federal Transit Administration (FTA) required plan being funded by Oregon Rail and Public Transit Division. The input from the Stakeholder Meeting held during YCTA's last meeting in July is included in this draft. Ms. Thompson noted a few highpoints from the draft plan;

- 1.) *By 2025 there is expected to be approximately 23,000 people 65 years and older in Yamhill County, growing from a 13.4 percent share of the population to an 18.4 percent share. And 15.3 percent of the county population reported a disability.*
- 2.) *Improved coordination among existing services, innovative collaboration to deliver new types of services and a regional commitment to placing public facilities and social services at locations served by public transit will be needed.*
- 3.) *Next Steps suggested from the plan include;*
 - a. *YCTA Staff to develop a strategy for Coordinated Plan implementation.*
 - b. *YCTA Staff to develop and/or refine a list of funding and transit service investment priorities to help identify which of the unmet needs are most pressing, and which of the proposed strategies would best be positioned to address the unmet needs.*
 - c. *Begin preparing for the next funding cycles, including any needed refinements to the STF and Section 5310 funding and application processes.*

Ms. Thompson stated that the investment priorities will be more clearly defined as the community goes through the long range Transit Plan process.

Electronic copies of the Coordinated Plan final draft had been sent to members prior to the meeting due to the size of the document.

Ms. Thompson explained that the long range Transit Development Plan will begin very soon. She is waiting for the Intergovernmental agreement and expects kick off no later than January, 2017. The Oregon Public Transportation Plan is underway and slated for completion in 2018. The Tillamook Transit District is working on a Transit Enhancement Plan with a goal to improve coordination between neighboring transit systems. YCTA connects with Coastal Connector/Tillamook at Spirit Mountain Casino.

YCTA Provider Update:

Renee Guerrero shared performance stats. Rider numbers are in line with last year during this same time period. There has been an issue with new drivers tracking the type of riders (i.e. Senior, disabled, youth etc.) First Transit is providing training. Mileage has increased some due to construction in many areas throughout Yamhill County. There has been an increase in ridership to Hillsboro. Andrew asked if ridership reports could include comparison with previous quarters and years etc. Ms. Thompson stated that she has information from First Transit and will provide it in the future. Ms. Guerrero proposed turning Newberg City Routes 5 & 7 to Dial-A-Ride routes as ridership is very low. Scott Essin, Newberg representative was absent from this meeting and will be contacted for response to this proposal. Commissioner Primozich suggested a meeting with the new City Manager in Newberg to discuss the Newberg City routes.

Board Action:

Ms. Thompson presented a draft of regulations governing conduct on YCTA property and requested a recommendation by the committee to the Board of Commissioners. It was suggested that city representatives discuss the concept of their city or tribal councils adopting a similar ordinance. There was discussion on this subject and it was mentioned that it would be helpful to police to deal with numerous issues that arise if there is a County and/or City ordinances that govern conduct on YCTA property. There was discussion about the panhandling reference and it was decided to delete this sentence because it could be addressed under the section titled Disorderly Conduct. There was discussion about the firearm section and committee members asked staff to have the county attorney review the firearm section.

The YCTA committee voted to recommend approval of the draft Board Order “Regulations Governing Conduct on YCTA Property” with the condition that County Counsel review the firearms section and the panhandling reference is deleted. Andrew Eldien moved to approve, seconded by Tim Weaver and the motion passed unanimously.

Management Update:

Ms. Thompson provided an update regarding the STIP 2013-15 grant for buses and the 5339 bus grant. These grant agreements have been approved and the bus specifications are nearly complete. The buses will be

ordered by the first of the year. YCTA is ordering four 30' coaches and two mid-size cutaway buses. The large coaches take approximately a year to be delivered and the smaller buses approximately six months.

YCTA recently learned it was approved for \$750,000 in grant funds to purchase buses through the 2018-21 STIP process. The grant agreement will most likely take place in 2019/20.

Ms. Thompson mentioned that she gave a presentation to the City of McMinnville City Council and provided a copy of the presentation to YCTA committee members as an FYI. Commissioner Primozich stated that if any other City Councils were interested in a presentation they should contact Cynthia Thompson.

Ms. Thompson mentioned that she received the information for the State Special Transportation Fund (STF) and Rural Transit Capital Program (5310) grant programs for the 2017-19 biennium. The grant applications have not been received yet but are expected soon. The STF Committee may need to hold a few extra meetings to make recommendations to the Board for these funds prior to the deadlines of January and February.

Bus Stops/Shelters:

Ms. Thompson informed the committee that more schedules are being printed and she is working on maps to be placed in the shelters. Lafayette is requesting a second shelter which is in the works. Amity is also requesting a second shelter. Cynthia asked each city representative to discuss with their City Councils and members in their community if there is a possibility of each city taking some responsibility for the shelters in their communities. If so, what can they do or what are they willing to do regarding site preparation, installation, and ongoing maintenance of bus shelters.

Meeting adjourned

Minutes submitted by