

INFORMAL SESSION MINUTES

October 31, 2017

2:00 p.m.

Commissioners’ Office Conference Room

PRESENT: Commissioners Mary Starrett, Stan Primozich, and Richard L. “Rick” Olson.

Staff: Laura Tschabold, Ken Huffer, Christian Boenisch, and Mikalie Frei.

Guests: Sheriff Tim Svenson, Emily Williams, Dave Adams, KLYCC, Nicole Montesano

* indicates item forwarded to formal agenda

Commissioner Primozich called the meeting to order at 2:00 p.m.

* Contracts - see agenda for details.

* Financial – see agenda for details.

* Personnel – see agenda for details.

* Committees - see agenda for details.

Sheriff’s Office Update- Sheriff Svenson and Emily Williams presented a slide show to the Board. The Sheriff reviewed the 9th Circuit Court’s shackling case and said that the United States Department of Justice (USDOJ) has filed the case with the United States Supreme Court for a review. Sheriff Svenson went over impact to staff time and the department’s budget as a direct result of the order from the 9th Circuit Court that inmates many not be transported in shackles unless the Sheriff’s office or District Attorney can prove that the inmate is a direct threat to themselves or anyone in attendance in the courtroom. Sheriff Svenson continued to discuss the issues that raised in transporting inmates and the collaboration between the courts, District Attorney’s office and the Sheriff’s office to stream line the process.

Sheriff Svenson gave a brief update on the county’s dog control. He discussed the kennel contract with Homeward Bound Pets and the average number of county dogs that are lodged per day. Sheriff stated that the current dog control and kennel ordinances are being reviewed by his staff and by senior county counsel Todd Sadlo. He talked about Shelter Pro and how they would be able to consolidate data and tracking into a single system, it would allow citizens to update their dog’s information, and would allow the municipalities to search for individual dog owners.

Sheriff Svenson discussed efficiency review that the National Institute of Corrections offers for a small fee to come and review the operations of the county’s corrections facility. He said the reviews focus on management, programs, and training. Sheriff Svenson talked about the planning phase of an office restructuring of the two records departments. He said his desire is to have 24-hour records services but that the current structure limits their ability to implement a physical merger at this time.

Treasurer Update – Mike Green shared with the board the quarterly update, going over the performance summary, earnings, investments, and bonds (Exhibit A). He stated the bond market remains stable and that two bonds matured in the quarter with the proceeds being reinvested. Mr. Green discussed the investment committee’s decision to increase the investment allocation from 22.5 million to 25 million. He stated that the US Bank balance was reduced to an average cash balance of 2.7 million from the previous average of 3.5 million with the intent from the last update to be in the 2.5 million range by October. Mr. Green completed his presentation discussing investment controls and the fallen bond ratings.

Following commissioner updates, the meeting adjourned at 3:39 p.m.

Crystal Cox
Secretary