

INFORMAL WORK SESSION MINUTES
October 29, 2019 1:30 p.m.

Room 32, Courthouse
535 NE Fifth St.

Present: Commissioners Richard L. “Rick” Olson, Mary Starrett and Casey Kulla

Staff: Ken Huffer, Christian Boenisch, Josephine Ko, Sheriff Tim Svenson, Emily Williams, Carrie Martin, Mikalie Moreno, Keri Hinton and Nohely Barajas-Montalvo

Guests: Nicole Montesano, News Register and others as listed on the sign-in sheet

Commissioner Olson called the meeting to order at 1:30 p.m.

A. CALENDAR SESSION: This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioners reviewed joint schedules for October 29 – November 9, 2019. No other county business was discussed.

B. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session: Visit McMinnville – Jeff Knapp
 - a. Review/discussion of Visit McMinnville presentation

Jeff Knapp, Executive Director of Visit McMinnville, discussed economic development related to tourism.

Carr Biggerstaff provided a timeline of the Yamhill County Tourism Partnership’s progress since 2018.

Barb Bond reported on received grant funding for tourism related projects. She noted the increase of state transient lodging tax has provided a significant financial increase to Travel Oregon which benefits grant funding recipients.

Michelle Kaufmann summarized what the YCTP has accomplished in Yamhill County.

Mr. Knapp asked the Board to consider recognizing the YCTP as an official advisory committee regarding tourism economic development.

- b. End of work session

C. INFORMAL SESSION: This time is reserved for briefings, receipt of reports, consultation among commissioners and staff, reports from commissioners on recent actions in the areas of their responsibilities, and other personnel and administrative decisions as appropriate.

1. Department Updates

a. Sheriff's Office – Sheriff Tim Svenson

Sheriff Svenson reported on the status of the homeland security grants; an awarded grant has provided funding of nineteen portable tri-band radios to date. He addressed staffing positions; several of the lateral filled positions are replacing retiring staff and he continues to see an increase of lateral position interest from applying candidates. Siemens representatives will be onsite mid-November to discuss the jail security enhancement project. He hopes to have a five-year strategic plan outlined in time to present at the 2020-21 budget committee meetings next spring. He reported on the NSA taskforce's efforts addressing the Inmate Medical Exclusion policy which currently denies federal healthcare benefits to pre-trial detainees and addressed the fiscal impact to county jails which must use funding from their own county budgets as a result of the lack of federal allotted funding.

2. Thursday Formal Session Agenda Review

a. Consent Agenda Review (keep or move to non-consent)

There were no consent items for Thursday.

b. Non-consent Agenda Review (add to consent or leave off)

The consensus of the Board was to move items F1 – F4 to Thursday's consent agenda.

3. Executive Session - None

4. Commissioner Updates/Announcements/Discussion:

5. Adjourn

Following commissioner updates the meeting adjourned at 3:04 p.m.

Carolina Rook
Secretary