

Yamhill County Transit Advisory Committee

MINUTES

October 22, 2020

3:00 p.m.

TEAMS Virtual Meeting

PRESENT: Frank Sheridan, Chair; Chris Mercier; Emily Frey; Craig Johnson; Jules Martinez-Plancarte; Scott Essin; Amanda Schindelar and Commissioner Richard L. “Rick” Olson, Liaison

Staff: Cynthia Thompson, Transit Manager; Tonya Manley, Transit Staff; Renee Guerrero, First Transit; Susan Halliday, Transit Program Coordinator

Frank Sheridan called the meeting to order at 3:00 p.m.

1. Welcome – Introductions
Staff provided program updates.
2. Public Comment – There was no public comment received.
3. YCTAC Member Updates - The members provided updates related to the community or the group they represent.
4. Service Provider Update - Ms. Guerrero reported that drivers are tired and challenged to keep up with COVID-19 restrictions. The performance report reflected a slight loss of ridership but holding at about 50% (Exhibit “A”). Commissioner Olson passed along positive feedback regarding Dial-a-Ride drivers and service.
5. Newberg Service and Community Church Shelter - Ms. Thompson addressed the proposed Newberg Shelter and routes which included a shelter request placement on Mountainview Drive which the church was willing to place in their parking lot to serve as a community resource. She asked for committee input regarding service options including Dial-a-ride and ADA Paratransit, reinstating routes 5 & 7, implement four routes, implement original pilot program using a different service model in an UBER style format. Ms. Guerrero said that the 5 & 7 routes would serve the more vulnerable population and would be easy to reinstate. Commissioner Olson said that there are certain times of the day that the 5&7 routes could serve for services at the church. The general consensus of the committee was to recommend reinstating routes 5 & 7 to take effect in November.
6. Hwy 99 Corridor Feasibility Study – Ms. Thompson addressed a pilot grant to benefit STIF discretionary funding. She said ODOT would write the grant for McMinnville to Junction city transportation project. The grant would pay for buses and services needed and would start in FY 2022-23. She asked the committee to make a recommendation to move forward. Commissioner Olson agreed, noting he has been approached about transit service from McMinnville to the Eugene area. Ms. Schindelar said it would also benefit people in Dallas.

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Amanda Schindelar, Commissioner Olson, Scott Essin, Emily Frey, Cynthia Thompson, Renee Guerrero and Chris Mercier were in consensus of moving forward with the grant opportunity.

7. Transit Manager Update - Ms. Thompson presented a slide show regarding a study of locations served by Yamhill County Transit and their current conditions and amenities.

8. Grants STF/5310 Grant Process/Timeline - Ms. Thompson reviewed key dates for sub-providers which was due December 4th with presentations scheduled on December 17th. Allocation selections will take place on January 20, 2021.

2021-23 STIF Plan and Timeline - The deadline for applications for the new STIF plans is February 1, 2021. Ms. Thompson will distribute the final STIF plan draft to review and prioritize for meeting on December 17th and recommended that the meeting start at 2:00 p.m. to discuss final prioritization for recommendation to the BOC.

9. Funding Work Group – Ms. Thompson said she was considering an outside facilitator to start a local funding committee. She summarized the Transit District work session she had recently with the Board of Commissioners.

10. Yamhill County District Structure – Ms. Thompson discussed the district structure.

11. Yamhill County Transit - Ms. Thompson said there was a need for a transit facility which is currently being leased from First Transit. She noted two options but asked the committee to share knowledge of any available spaces. She suggested that the maintenance facility be a separate location if necessary.

12. Public Comment – There was no public comment received.

13. Other business – The next meeting will be scheduled on December 17, 2020.

The meeting adjourned at 4:10 p.m.

Minutes submitted by Carolina Rook

First Transit - Service Provide Update – Performance Report 10-19-20

DAR	July	Aug	Sept	total FY21
DAR Mac	1003.00	1008.00	948.00	2959.00
DAR NBG	593.00	634.00	639.00	1866.00
DAR Saturdays	43.00	78.00	61.00	182.00
DAR	July	Aug	Sept	total FY21
local				
1	563.00	621.00	523.00	1707.00
2	473.00	515.00	440.00	1428.00
3	1211.00	1093.00	1058.00	3362.00
4	485.00	596.00	580.00	1661.00
5	0.00	0.00		0.00
7	0.00	0.00		0.00
total	2732.00	2825.00	2601.00	8158.00
Comm				
11	659.00	560.00	513.00	1732.00
22	1779.00	1751.00	1523.00	5053.00
24S	116.00	191.00	139.00	446.00
33	722.00	742.00	583.00	2047.00
44	3245.00	3212.00	2978.00	9435.00
45X	124.00	124.00	119.00	367.00
46S	246.00	434.00	397.00	1077.00
	6891.00	7014.00	6252.00	20157.00
Specials				0.00