

INFORMAL WORK SESSION MINUTES

October 16, 2018 1:30 p.m.

BOC Conf. Room, 434 NE Evans St.

Present: Commissioners Mary Starrett, Richard L. "Rick" Olson and Stan Primozich

Staff: Laura Tschabold, Ken Huffer, Christian Boenisch, Mike Green, Carrie Martin, Cynthia Thompson, Josephine Ko and Mikalie Frei.

Guests: None.

Commissioner Starrett called the meeting to order at 1:30 p.m.

A. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session – None.

B. DEPARTMENT UPDATES:

1. Treasurer – Mike Green

Mr. Green provided a quarterly update to the Board (Exhibit A). He addressed the Board regarding establishing an Oregon Local Government Investment Fund (OLGIF).

C. PRELIMINARY CONSENT AGENDA:

The consensus of the Board was move items C1 through C6 to Thursday's consent agenda.

Contracts/Grants

1. Approval of an agreement between Yamhill County and Gormley Plumbing (B.O. 18-160) in the amount of \$49,689 for the purpose of the Abacus House restroom addition.

2. Approval of an agreement between Yamhill County and Gillespie Graphics for the YCTA bus wrap graphics project in the amount of \$138,248.17.

3. Approval of a contract employee agreement between Yamhill County and Kenneth Huffer to be appointed as County Administrator, effective January 1, 2019.

Plan

4. Approval of the adoption of the Yamhill County Transit Area (YCTA) Transit Development Plan, effective October 15, 2018.

Surplus

5. Approval to declare two buses (#305 and #400) as surplus and authorize Public Works to sell at auction.

6. Approval to remove bus #402 from the surplus list so it can be used as a reserve vehicle until new vehicles arrive.
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D. NON-CONSENT AGENDA ITEMS OTHER TOPICS FOR DISCUSSION: (Add to consent agenda or leave off)

1. Consideration of the designation of two seats on the Yamhill County Transit Advisory Committee (YCTAC) “Workforce” and/or “Education /CTE”.

The Board discussed long term routing adjustments within the Transit Development Plan (TDP), which would serve the education and manufacturing populous. There was expressed concern that these sectors did not have sufficient input during the TDP strategic planning phase and that the committee did not represent the needs of these groups sufficiently. The increase of industrial growth in the county, such as in the area of Lafayette Avenue and the development of new workforce housing construction, such as on Baker Creek Road, suggest a need for public transportation to the areas where these projected workplaces will be located. It was noted that as the development of industrial and residential growth progresses, transit needs will be adjusted to incorporate additional routing. Cynthia Thompson reviewed the representative qualifications of the new YCTAC committee members and it was agreed by the Board that there was sufficient representation to cover a broad spectrum of community sectors while complying with YCTAC membership bylaw criteria.

2. Discussion regarding possible contract options for wildlife control services.

No action taken on item D2.

E. EXECUTIVE SESSION: None.

F. COMMISSIONER UPDATES/ANNOUNCEMENTS:

Following commissioner updates the meeting adjourned at 2:30 p.m.

Carolina Rook
Secretary