

INFORMAL MINUTES

October 27, 2008

1:00 p.m.

Room 32, Courthouse

PRESENT: Commissioners Mary P. Stern, Leslie Lewis, and Kathy George.

Staff: John M. Gray, Jr., John Krawczyk, Laura Tschabold, Ted Smietana, Barb Paladeni, Nancy Reed, Murray Paolo, Brian Dunn, John Phelan, Mike McNickle, Tara Geelan, Chris Johnson, Sarah Bates, Brad Berry, Tim Loewen, and Steve Mikami.

Guests: David Bates, News-Register; Kris Bledsoe, candidate for commissioner, and Ramsey McPhillips.

* indicates item forwarded to formal agenda

Mary called the meeting to order.

Smoke-Free Campus - John K stated that the Facilities Committee had approved with one dissenting vote a motion to recommend to the Board that the county move toward a smoke-free campus, with smoking cessation programs being made available through insurance or through a subsidy from the Insurance Reserve Fund. Mary pointed out that the dissenting voter is in favor of the idea, but wants it to happen sooner.

Chris Johnson stated that his initial proposal was to go forward with the HHS buildings right away and use that as a transition phase for the rest of the campus, but the consensus of the Facilities Committee was to go forward with the campus as a whole. He mentioned that the unions would need to be involved. He stated that Oregon Department of Human Services, hospitals, and other organizations are moving this direction and many are taking the position that it is not the employer's responsibility to provide a place for employees to smoke.

The group discussed issues such as which county buildings and properties would be included, the estimated cost of smoking cessation programs, who would enforce the policy and how, how it would affect work release inmates and Abacus clients, whether it would apply to other tobacco products, and the impact on the bus shelter area. Suggestions were made to designate smoking areas in certain locations on campus that would comply with the new state law going into effect and protect employees and visitors from the harmful effects of secondhand smoke.

Brad Berry suggested that Steve Mikami send a reminder out to employees about the new law and the programs that are available. Mary said that Steve would work on getting the estimated cost of these programs and Laura Tschabold would work with Brian Dunn to identify problem areas around the campus where secondhand smoke could affect employees.

* Personnel - Steve presented personnel requests from various departments. See agenda for

details. The Board agreed to have Steve order 150 county pins and work on the hats and other apparel for employee recognition.

* Contracts - See agenda for details.

Murray Paolo presented a draft memorandum of understanding with the City of Willamina for the use of the county's GEMS software, noting that he would work with John G to include language about providing a quote to the city for extra services before any work is done. The Board gave its consensus for Murray to proceed with getting approval from the city.

He presented a generic form of a memorandum of understanding to be used with other agencies to authorize the county to use their radio frequencies. He said that these agreements would be approved one at a time so that the county can ensure there are enough pilots and aircraft available to provide air support services. He emphasized that safety is the top priority and agreed to add that to the recitals.

He gave a report on the final inspection of the High Heaven tower and invited the Board to take a field trip to the site.

* Procedures - Approve an Aircraft Activation Standard Operating Procedure for Yamhill County Air Support.

Discretionary Expenditures - Mary declared a \$126.29 expense from her discretionary account for refreshments and supplies for the United Way Information Fair on October 30.

The meeting recessed to executive session at 2:55 p.m. pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions. The meeting reconvened at 3:03 p.m. with no final decisions made and the sense of the Board conveyed to John K.

The meeting adjourned at 3:03 p.m.

Anne Britt
Secretary