

MINUTES FROM THE YAMHILL COUNTY FAIRBOARD
monthly meeting held in the Rodeo Show Office at the YC Fairgrounds
at 6:30 PM, October 21, 2015

The meeting was called to order at 6:35 PM by Chairman Gary Wertz. In further attendance were board members Don Parrish, Reg McShane and Leslie Lewis. Also in attendance was fair manager Al Westhoff, office manager Lana Drew and County Counsel Christian Boenisch. Portland Karting Association was represented by Paul Smark & Mark Reese.

NO PUBLIC COMMENT GIVEN

PKA

Night race went well with no complaints about the lights. Winter series dates were submitted.

EXECUTIVE SESSION

Meeting was recessed at 6:43 pm for executive session. County Counsel Christian Boenisch read the public notice; there were no visitors present –

The Yamhill County Fair Board will now go into executive session to consult with county counsel concerning the legal rights and duties with regard to litigation likely to be filed pursuant to ORS 192.660 (2) (h).

At 7:10 pm the executive session closed and the October 21, 2015 fair board meeting reconvened. No decisions were made in executive session.

PREVIOUS MINUTES

The previous minutes from September were reviewed. Leslie Lewis moved to approve; Reg McShane seconded and the motion was carried.

FINANCIAL REPORTS

Leslie Lewis presented the cash flow and fiscal year comparison financial reports. AR and AP reports were presented by Lana Drew.

OLD BUSINESS

Al Westhoff reported that the position for a permanent security person has been posted. Gary Wertz reported that a new consideration for the security residence has been suggested. It has been proposed to move the USW to the newly acquired dog control building and move the security residence to the single wide manufactured home. Discussion ensued amongst the board and Gary Wertz suggested using resources for this option and the re-facing of the LL Pavilion. Leslie Lewis presented the possibility of pursuing someone for the security position who would be a volunteer who stayed here in their own RV. Leslie presented an outline of three options. Reg McShane moved to pursue Leslie's proposed option #3 (putting the security residence in the single wide manufactured home); Don Parrish seconded and the motion carried.

The agreement regarding the newly acquired dog control buildings was discussed. Don Parrish moved to sign the agreement; Leslie Lewis seconded and the motion carried. Gary Wertz will talk with the USW about the move.

NEW BUSINESS

No new business

OPERATIONS REPORTS

Manager's Report-

- Al reported that on the status of the fairgrounds improvement projects. It was projected to cost \$5500 with the actual being \$3750. To finish covering the back lot may require an additional \$300 which will be done after the fair.
- There is a real need for a new sound system for the arena. Bids are being acquired; it is expected to cost about \$4000.
- Arena sewer is backing up more frequently so the system is being checked into.
- Updated fencing for better safety for the rodeo arena (wood fence and arena wall) was discussed. Cascade Steel is donating all needed steel for both fences which is valued at about \$4000.
- It was suggested to build a new small animal barn in the current Lucas barn and manufactured home sites. This building could also be used for OHSET. This would put all animals on the same end of the fairgrounds during fair. The current site housing the small animal barns could house a building for fair vendors as well as being available for other rentals and storage the remainder of the year. Al Westhoff suggested these considerations be prioritized. The board voiced their support and approval of the manager's suggestions and instructed him to prioritize as needed.
- The 2016 fair is coming together. Two acts have been secured – 'Old Dominion' and 'Skidrow.' Oak Ridge Boys are not yet confirmed but likely. Travis Tritt or Craig Morgan is still under consideration to round out the entertainment.
- The Appreciation Dinner was discussed. It was decided to give the 'Friend of the Fair' award to Sharon Smith for her continuing work maintaining the feral cats on the grounds and the 'Volunteer of the Year' award goes to Roger Young for his work putting the Demo Derby together every year.
- Al reminded the board of the success and how well received the carnival was at the fair. It was just announced that our carnival provider, Rainer Amusements, has received the contract for the Oregon State Fair.
- North Valley OHSET has not as yet returned the contract nor the down payment for the Nov. 21st show. There was discussion on how to proceed. Reg McShane suggested contacting the school coaches, principals and athletic advisors to request a meeting to discuss this ongoing problem. Gary Wertz volunteered to make that contact.
- Al reported that the Yamhill County Youth Auction Committee, via their chairman Greg Wildhaber, is seeking information from other counties regarding how they deal with their auction committees in regards to insurance.
- The McMinnville Chamber of Commerce has contacted the office inquiring about a 'Greeters' day in June or July. The board is in agreement to make that plan.
- Discussion and decision on rental rates for the other buildings on the grounds was tabled for the November meeting.

Seeing there was not further business the meeting was adjourned at 9:06 pm.