

## INFORMAL SESSION MINUTES

October 17, 2011

2:00 p.m.

Oval Office

PRESENT: Commissioners Mary P. Stern, Leslie Lewis, and Kathy George.

Staff: Laura Tschabold, Rick Sanai, Pat Anderson, and Ken Friday.

Guests: Hannah Hoffman and Ossie Bladine, News-Register; Dave Morgan, News Yamhill County; Paul Elias and John Dietz, McMinnville Water & Light; Matt Dunckel, 19010 Baker Creek Rd, McMinnville; and Jeff Kizer, 1602 NE Riverside Dr, McMinnville.

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\* indicates item forwarded to formal agenda

Mary called the meeting to order at 2:00 p.m.

\* Personnel - Pat presented personnel requests from various departments. See agenda for details.

\* Contracts/Grants - See agenda for details.

\* Vehicles - Authorize the purchase of a 2012 Ford F-250 4x4 Extended Cab from Landmark Ford of Tigard for the Sheriff's Office Forest Patrol, \$32,222, and declare Unit P-166 as surplus county property to be sold.

\* Budget - Authorize the Accounting Division to increase the Assessor's Office change fund to \$750 during the tax collection season.

\* Committees - Approve the following reappointments to the Mid-Willamette Valley Area Commission on Transportation for two-year terms to expire December 31, 2013: Leslie Lewis representing the Board of Commissioners, Mike Ryan representing the private sector, and Tonya Saunders representing Yamhill County Transit Area.

Land Use - Ken Friday briefed the Board on Planning Docket PA-01-11(KF), a request for adoption of a 20-year coordinated population projection for Yamhill County and its 10 municipalities, applicant Yamhill County at the request of the City of Newberg. He recommended adopting separate findings for each jurisdiction in case of appeal.

He said that he has applied for a \$40,000 grant for staff time to do a coordinated population projection, which he would use if there is an appeal. He said that he would like to use Portland State University's annual estimate to update the numbers each year so that the county always has a 20-year projection and doesn't have to go through this process again. He said that it is difficult to get the jurisdictions to agree to a coordinated projection.

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MS\_\_LL\_\_KG\_\_

Regional Water Issues - Paul Elias reported that a loose confederation of cities (Lafayette, Carlton, Dayton, and McMinnville) has been working together to get a water right on the Willamette River. John Dietz reviewed a map showing the current state of city water systems and interties. He said that McMinnville would be the backup provider if the water treatment plant were to go down, and is looking at how it would sell water to the other cities. He said that the Water Resources Department would like a letter of support from the county regarding an easement across county property for the pump station and pipelines. He agreed to provide a draft letter. Ms. George stated that this is a great collaboration and it is exciting to see the progress being made.

The Board acknowledged Paul's upcoming retirement and made a presentation to him in appreciation of his service.

The meeting adjourned at 2:47 p.m.

Anne Britt  
Secretary