

## INFORMAL MINUTES

October 15, 2007

2:00 p.m.

Oval Office

PRESENT: Commissioners Kathy George, Mary P. Stern, and Leslie Lewis.

Staff: John M. Gray, Jr., John Krawczyk, Laura Tschabold, Sherrie Mathison, and Murray Paolo.

Guests: Nicole Montesano, News-Register; Penny Walsh, 22350 Hopewell Road NW, Salem, 97304; Lois Dumler, 12005 Oak Road NW, Salem; Connie Pelton and Jo Rita Gann, 24955 Wallace Road NW, Salem; Anne Jenkins, 13000 Jerusalem Hill Road NW, Salem; Karen Mohling, 14055 Kirkwood Road NW, Salem; David Boaz, 24775 Wallace Road NW, Salem; Matt Simek, 18055 Bald Peak Road, Newberg; Keith Hay, 15775 Ribbon Ridge Road, Newberg; Jim Morrison, 717 E. Sheridan Road, Newberg; and Senator Gary George, 15195 NE Ribbon Ridge Road, Newberg.

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\* indicates item forwarded to formal agenda

Kathy called the meeting to order.

\* Personnel/Benefits - John K presented personnel requests from various departments. See agenda for details. He discussed the Assessor's request for the reclassification of Nicole Orlaineta. Mary stated that Dave Lawson is fine with having Nicole work out of class for six months. The Board agreed to table the reclassification until mid-March of next year.

John G stated that the amendment to the ICMA Retirement Health Savings Plan is the last piece needed for non-bargaining employees. John K stated that he is still in the polling process and requested that the amendment be tabled for now.

\* Change Fund - Approve a \$500 temporary change fund for the Assessor's Office, effective October 22, 2007 through December 15, 2007.

\* Contracts/Grants - See agenda for details.

Policy - John K discussed the Employee Recognition Policy, noting that recent direction from the IRS suggests that the county's current plaque program may be out of compliance with the IRS gift policy. He stated that Steve Mikami has come up with the idea to give county logo apparel to employees as an alternative to the plaques. Leslie said that it would be nice to offer the choice to employees if possible, since some may prefer a plaque. John G discussed an ethics change going into effect January 1, 2008 which could affect the recognition policy. Kathy suggested amending the policy to clarify the meaning of the phrase "termination of employment."

\* Vehicles - Authorize the purchase of a new 2008 Ford Focus from Chuck Colvin Ford for HHS Public Health, \$11,496.

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KG\_\_MS\_\_LL\_\_

\* Refund - Authorize a refund of \$1800 from the Planning Department to J.D. Rainwater.

Committees - The Board acknowledged the resignation of Sharon Wood from the Commission on Children & Families.

Biosolids - Janice Turner and a group of neighbors presented the Board with information regarding a proposal to use Class B biosolids to treat about 700 acres near Hopewell. They expressed concerns about the potential health effects, smell, contamination of food crops, reduction of property values, and lack of monitoring. Janice presented examples of other treatment sites that led to the contamination of wells and other counties that have banned the use of Class B biosolids. She stated that the Right to Farm Bill and the Clean Water Act give local municipalities the right to regulate such usage. The group requested that the Board pass a law to ban the use of Class B biosolids in Yamhill County. Janice added that soil types as well as proximity to schools and wells could be used as part of the restriction criteria.

After further discussion, the Board agreed to have Rick Sanai continue to research the legal issues and determine if the county has regulation authority before making a decision. Leslie stated that the Board would sign a letter discussing its concerns, which Mary would present at the public hearing on October 25, 2007.

Riverlink Trail System - Senator George stated that there is a need to protect, preserve, and enhance the property along the Willamette River. He discussed a proposal for a connecting trail system between Newberg, Dundee, and the rest of Yamhill County that could be used for walking, biking, and possibly horseback riding. He also noted the possibility of using the property for utilities. He said that the plans for the trail system are already in place and are moving rapidly. Keith Hay and Jim Morrison provided additional background information.

Sherrie Mathison stated that although the county can give up the use of the closed landfill property, it can never give up liability for it. After further discussion, Senator George said that he would provide the Board with copies of several informational DVDs.

\* Business Continuation Plan - Establish a Business Continuation Task Force to oversee the development of a Business Continuation Plan for Yamhill County.

John K stated that he would try to get copies of plans from other counties. He noted that having a plan in place is a prerequisite to obtaining business continuation insurance. He suggested that the task force include Kathy, Phil McCollister, Richard Sly, Murray Paolo or David Bousquet, a representative from Court Security, Laura Tschabold, and himself. He added that staff and resource people would include John Boynton, Steve Mikami, and possibly Marilyn Westfall. He stated that he would contact the individuals listed above and come back with a recommendation for appointments to the task force.

The meeting adjourned at 3:47 p.m.

Anne Britt  
Secretary