

**INFORMAL MINUTES**

**October 8, 2007**

3:00 p.m.

Oval Office

PRESENT: Commissioners Kathy George, Mary P. Stern, and Leslie Lewis.

Staff: Steve Mikami, John M. Gray, Jr., John Krawczyk, Ken Friday, Ken Huffer, Sonja Olheiser, and Charles Terry.

Guests: Starla Pointer, News-Register.

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\* indicates item forwarded to formal agenda

Kathy called the meeting to order.

\* Personnel - Approve the employment of Varie Luciano, Milwaukie, as Senior Office Specialist in the District Attorney’s Office, regular full-time, Range 10, Step 3, effective October 22, 2007.

\* Approve the reclassification of Dovie Desirey, HHS Chemical Dependency, from HS Specialist I to HS Specialist II, Range 20, Step 2, effective October 24, 2007.

Kathy presented two classification requests and stated that the Classification Committee had voted unanimously to recommend approval of both, but not without some concerns about one of the requests. Sonja Olheiser stated that the committee had questioned the necessity for the reclassification of Nicole Orlaineta to Appraiser 3 in the Assessor’s Office and her readiness to perform the Appraiser 3 duties at this time, based on statements made by Nicole. She said that Nicole would be satisfied with either decision. Charles Terry added that there is no ongoing personnel issue showing that the employee currently doing this job is not able to perform the duties and if Nicole is reclassified, there would not be much difference between the duties of the two Appraiser 3 positions and the Appraiser 1 position.

Kathy said that she shares the concerns expressed by the committee, including the long-term budgetary outcome and what to do if Nicole is not able to perform the duties. She stated that she had suggested to Dave Lawson that he delay the reclassification until Nicole receives more training, but will not vote against the reclassification because he has the right, as an elected official, to manage his department. John G suggested tabling the reclassification of Nicole for a week to allow Mary and Leslie the opportunity to discuss the issue with Dave first. After further discussion, the Board agreed.

\* Contracts/Grants - See agenda for details.

Land Use - Ken Friday briefly discussed P-26-07/C-21-07(KF), stating that Samuel Gordon had expressed concerns that permits were being issued prior to the decision on the partition application. He explained that the road approach permits have been issued, which can be done on any rural land, but no septic permits have been issued.

He briefed the Board on Planning Docket FT-11-07(KF), an appeal of the Planning Director's denial of a forest template dwelling in the Eagle Point Subdivision, appellant Dorothy Cofield representing Charma Vaage, scheduled for public hearing on October 17, 2007.

\* Parks - Authorize the use of \$15,000 in Parks System Development Funds to purchase a picnic shelter, picnic tables, and barbeque grills for Lafayette Locks Park.

Ken Huffer stated that the Parks Board had voted to recommend a concrete and wood structure proposed by James Ruggles, but he would recommend an all-steel structure, which is less expensive and would need less maintenance. He noted that the difference of opinion has created some tension between some of the Parks Board members and himself.

He discussed the Parks Recognition and Memorial Donation Program, which had been suggested in budget discussions earlier this year and is now ready for implementation. He said that he would distribute brochures, make information and order forms available on the website, and hand out information fliers at any event the Parks is involved in.

Kathy suggested setting up an account to accept VISA payments online, which could also be used for Tangleboxing and Rogers Landing launch permits. John K stated that the entire county needs to be set up for VISA payments and he would bring up the issue at the next Accounting meeting. Leslie suggested that if the county could add on to the Fair's existing account without having to pay a setup fee, the county could reimburse the Fair for a portion of the setup fee already paid.

Kathy moved approval of the Parks Recognition and Memorial Donation Program. The motion passed, Kathy, Mary, and Leslie voting aye.

\* National Guard & Reserve - Authorize the Chair to sign a statement of support for the National Guard and Armed Forces Reserve.

\* Resolution - Adopt Resolution 07-10-10-1 proclaiming November 2007 as Mediation Month in Yamhill County.

Committees - The Board acknowledged the resignation of Richard Ives and Darcy Long-Curtiss from the Commission on Children & Families.

EM Drill - The group discussed details of the Emergency Management Drill planned for the following day.

Economic Development - Mary reported on a discussion of a planning grant that took place at last Thursday's Economic Development Roundtable meeting and stated that this is a good opportunity to raise transportation issues to another level. Kathy agreed and added that the focus needs to include all agricultural products, not just the wine industry. Mary stated that this would benefit all agriculture, even though it's slanted to the wine industry, because it would enable the

smaller communities to benefit from the success the wine industry is having. She said that the details will still have to be worked out.

The meeting adjourned at 4:19 p.m.

Anne Britt  
Secretary