

INFORMAL MINUTES

October 5, 2004 10:00 a.m.

Room 108, Courthouse

PRESENT: Commissioners Kathy George, Mary P. Stern, and Leslie Lewis.

Staff: John Gray, Jr., John Krawczyk, Steve Mikami, Murray Paolo, Laura Tschabold, Bill Gille, and Russ Heath.

Guests: David Bates, News-Register.

* indicates item forwarded to formal agenda

Kathy called the meeting to order.

* Personnel - Steve presented requests for personnel action received from various departments. See agenda for details.

Peanut Roller Replacement - Bill explained that a peanut roller is a small roller used primarily for patch work. Russ reviewed the cost and features of new and used models available. He recommended that the Board approve the purchase of a used Ingersoll Rand DD16 model, which the county has been able to demo already. He stated that funds have already been budgeted for the roller replacement. John G stated that items less than \$25,000 are exempt from competitive bidding as long as at least three competitive quotes are obtained.

Leslie moved to authorize the purchase of the 2000 Ingersoll Rand DD16 roller from Ingersoll Rand of Portland for \$17,200 and the sale of item 75-187 and its trailer on e-Bay to the highest bidder. The motion passed, Kathy, Mary, and Leslie voting aye.

Mobile Data Terminals (MDTs) - Murray provided an update on the MDTs. He stated that the units were ordered last week and should arrive within four to six weeks. He said that Auto Additions will do the installation of the patrol cars on-site, but fire apparatus units will have to be installed at their location in Keizer. He reviewed the benefits of technological advances in the mobile data chips and the new 700-megahertz frequency range for emergency communications. John K stated that since Title III funds are committed, he will need to ask the Board to approve an interfund loan to meet the local match requirement. He said that the High Heaven site is the county's only tower site that has a data transmitter, and the group discussed what it would take to update the other sites for data.

Volcanic Activity - Murray discussed the Yamhill-Carlton School Board's decision to dismiss school an hour early last Friday due to volcanic activity on Mt. Saint Helens. He said that in retrospect, the decision was made too quickly, but he would rather err on the side of student safety. He pointed out that school policy requires sporting events to be postponed in the event of school closure.

* Contracts/Grants - see agenda for details.

* Minutes - Approve formal session minutes for July 22, 2004, August 12, 2004, and September 16, 2004.

Mary moved approval of informal session minutes for August 10, 2004. The motion passed, Kathy, Mary, and Leslie voting aye.

Scheduling - John G stated that he has a draft of the ordinance on the Emergency Operations Plan ready for review, and he recommended a work session with the Board after they have a chance to read it. The Board agreed to start informal session on October 26, 2004 at 9:30 a.m. with the work session.

Leslie requested that informal session on October 19, 2004 be moved to 9:00 a.m. since she has another meeting at 11:00 a.m.

Committee Appointment - Kathy reviewed the request for reappointment of Barbara Knutson to the Housing Authority Board, as continued from last week's informal session. Leslie stated that she is not in favor of it since there would be no openings for the public until 2007. Mary stated that she would like to respect Joyce's request, since she has good reasons and the Housing Authority Board doesn't make recommendations to the Board of Commissioners. Kathy suggested asking the Housing Authority Board to open the position up to the public and have Barbara reapply, which would allow them to see if any other qualified citizens were interested before making a decision. The Board agreed to the recommendation.

Fundraiser - Mary gave a report on the success of yesterday's Barium Cup golf tournament and fundraiser for the Cancer Foundation.

The meeting adjourned at 11:00 a.m.

Anne Britt
Secretary