

**YAMHILL COUNTY  
ROAD IMPROVEMENT ADVISORY COMMITTEE**

**MINUTES**

Thursday, January 14, 2021  
PUBLIC WORKS CONFERENCE ROOM  
6:00 PM

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<b>MEMBERS PRESENT</b>	<b>MEMBERS ABSENT</b>	<b>STAFF PRESENT</b>
<b>VIA ZOOM/PHONE</b> Gordon Cook, Chair Jeff Brown Michal Wert Tony Roos Adam Zabinski Rocky Losli	John Mercier Dave Hanson	Mark Lago, Director Commissioner Casey Kulla  Catherine Lindberg, Recording Secretary

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**Opening of Regular Meeting**

The meeting was called to order at 6:12 p.m. by Gordon Cook.

**Roll Call**

Members were present as noted above.

**Approval of November Minutes**

Approved as circulated.

**Sheriff's Report**

None.

**Commissioner's Report**

- Department liaison, Casey Kulla, reported he will continue to be the Public Works liaison for the next calendar year.

**Director's Report**

- The rain event of the previous three days/nights has caused most of the crew to be out on call-outs and extended shifts handling nearly 70 daily calls regarding trees down, flooding (ditching, plugged culverts), shoulder wash-outs, slides and other clean-up. Member Jeff Brown reported that in Willamina, they had measured 1.88 inches on Mon-Tues, and 1.66 on Tues-Weds.
- Member Rocky Losli asked if the department had begun to document repeat flooding locations to prioritize a plan for future maintenance.
- Roadside vegetation report from Michal Wert: the subcommittee met the middle of December (2020) and recommended concentrating on one native plant community along Dupee Valley/Eagle Point/Gopher Valley as a demonstration project to implement protocols for native plant protection/enhancement. Maintenance recommendations include no mowing between 4/15 and 8/1.

The same four milkweed sites from 2020 and one additional site on Old Sheridan Road were recommended to be protected. Public Works will fabricate educational signs for the sites and will contact landowners for cooperation.

PWD developed a plan for reclaiming ditches and shoulders that will impact native plants on road shoulders and this will be discussed with the TAC at its next meeting.

The roadside vegetation subcommittee will inventory the Abbey/Kuehne/Hendricks intersection, including the "triangle" and adjacent roadsides to evaluate the status of the native plants and to recommend future maintenance plans.

### **Unfinished Business**

- Discussion of the “ten worst intersection” lists created by Steve Sims and Roy Panschow continued to next month for photographs.
- Sight impeding tree located at intersection of Zimri and Bell will be removed by Public Works with coordination from property owner.

### **New Business**

- Motion on recommending new member applicant, Bruce Hubbard of Amity, to Board of Commissioners (BOC) made by Adam Zabinski, seconded. Discussion re: previous applicant Phil Higgins of Newberg, and fact that there is a need for a member from Amity area (per Bylaws), and Hubbard’s experience with road department. Further discussion re: whether his current activity of doing contract trucking for the department constitutes a conflict of interest. Consensus was that it doesn’t. Vote carried. Memo will be sent to BOC.
- 2021-2022 Capital Improvement Projects (CIPs (formerly MIPs)) were presented. See attached BO#21-54 of projects presented to, and approved by, BOC. The county’s road and bridge needs were analyzed by the director, department engineer and road supervisors, and then compiled into a prioritized list for the next five years. These include repair projects the department crew can perform, and others will be contracted out for design build and repairs, totaling approximately \$2M. There will be about \$2M worth of overlays. The final plans, totaling approximately \$5.8M, include \$1M for Riverbend, countywide chip-sealing, crack-sealing, striping, ditching and base prep, flagging, rocking, and oiling, some of which will be shared with neighboring counties.
- Annual Report had been circulated to membership. Adam Zabinski made a motion to approve it for presentation to the BOC. Motion seconded and carried.

### **Additional Items**

None.

### **Next Month Proposed Agenda**

ROW issues

Ten worst intersections

### **Adjournment**

Meeting was adjourned at 8:00 p.m. on motion by Michal Wert; seconded, carried. The next regular meeting is scheduled for 6:00 p.m. February 11, 2021 in the Public Works Conference Room, by Zoom.