

MINUTES FROM THE YAMHILL COUNTY FAIRBOARD
monthly meeting held in the Rodeo Show Office at the YC Fairgrounds
at 6:30 PM, January 14, 2015

The meeting was called to order at 6:33 PM by Chairman Gary Wertz. In further attendance were board members Don Parrish, Leslie Lewis and Joe Sharp. Also in attendance was fair manager Al Westhoff, office manager Lana Drew, County Counsel Christian Boenisch, Commissioner Allen Springer and County Administrator Laura Tschabold. Paul Smark was present as the new representative from Portland Karting Association.

PUBLIC COMMENT

There was no public comment given.

PREVIOUS MINUTES

The previous minutes from December were reviewed. Leslie Lewis moved to accept the minutes as presented; Joe Sharp seconded and the motion was carried.

FINANCIAL REPORTS

Leslie Lewis, as a member of the board finance committee, presented the StateYam Report. Joe Sharp, as a member of the board finance committee, presented the A/P and A/R reports as prepared by office staff. The board would like the A/R report to reflect the accounts aging. Lana will convert the current reports for that reflection. She is still waiting for access and training to run the A/R through the county finance system. Joe Sharp moved to accept the reports as presented; Don Parrish seconded and the motion was carried.

OLD BUSINESS

No old business presented.

NEW BUSINESS

Being the first board meeting of the new year elections were held for board positions. Leslie Lewis nominated Gary Wertz for board chairman; Joe Sharp seconded. Leslie Lewis moved to close the nominations and appoint Gary Wertz to the position of Chairman; Joe Sharp seconded and the motion carried.

Leslie Lewis nominated Don Parrish for vice-chairman; Joe Sharp seconded; Joe Sharp moved to close the nominations and appoint Don Parrish as vice-chairman; Leslie Lewis seconded and the motion was carried.

OPERATIONS REPORTS

Manager –

- **Office Remodel – Project is now 99% completed.**
- **Fair parking help – Al will be meeting with representatives from St. James and Church on the Hill, and requests the Don Parrish be in attendance as well. Don & Al will be meeting with these representatives next week.**
- **Fair 2015 – The theme is ‘Summer’s Biggest Party’ with our line-up of Lonestar, Joe Nichols, Aaron Tippin and Warrant. Skid Row did not come through this year but will likely be on for 2016.**
- **Convention 2015 – Went well with new ideas and information gleaned from the sessions. The OFA did distribute the state fairs reports which showed Yamhill County in the top 10 fairs in the state.**
- **State Funding – Notice has been received from the OFA that funds will be released this month.**
- **SDC Funds – The available balance was confirmed by Laura Tschabold via email and distributed to the board.**
- **The new schedule for 7-days/week maintenance supervisor began last weekend with John Nyberg here Saturdays and Sundays leaving Dwight here Mondays – Fridays. Management is pleased to have this in motion as our interim use has grown and demand for continual maintenance and service is essential to our success as an interim use facility.**

PKA –

- **Paul Smark shared the upcoming PKA schedule and requested permission to put in a ditch in order to add cat 5 cable for their printer and scoring use. The board was in full agreement and gave their approval to move ahead. Paul also inquired about any suggestions in regard to the new apartments and how the PKA can continue to be a good neighbor. It was generally agreed that the PKA has done well in that role with no new suggestions.**

Youth –

- **Joe Sharp shared that there are new auction committee members but no new action through the Yamhill County Livestock Association, 4H nor FFA.**

Rodeo Committee –

- **Gary Wertz reported that the last Play Day is January 25 and he showed the awards that will be given (show halters with Play Day 2015 plates.)**

Fair Ambassadors –

- **Leslie Lewis reported that the information for application and process will be sent to the schools this month. It is hope the schedule can be set such that will allow opportunity for the 2015 Ambassadors to attend the Fair Day in March at the capitol.**

Other Business –

- The finance office has requested a board decision on which holiday's office staff will be paid for. Joe Sharp moved to give the same holidays as the county gives to their office personnel; Don Parrish seconded and the motion carried.
- County Counsel inquired about rodeos doing 'bull poker' as he's had an inquiry from another county. Gary Wertz, as the board representative on the rodeo committee, stated that we do not do these events due to the risk.

The meeting was recessed at 7:03 pm for an executive session to consult with county counsel concerning the legal rights and duties with regard to litigation likely to be filed pursuant to ORS 192.660 (2) (h).

Chairman Wertz re-opened the meeting at 8:19 pm and stated that no decisions were made in executive session, but a sense of the Fair Board was conveyed to county counsel.

Newly Added Business –

- Gary Wertz discussed the improvements made to the Kadell barn and suggested that the boarders improvement committee is no longer needed. He presented a letter that could address the improvements and the plan moving forward with the decision to disband the improvements committee. The board was in unanimous agreement and staff was instructed to send the letter to the boarders.
- Gary and Al will be meeting on Friday the 16th with John N., Jon C. and Dwight to line-out the duties and responsibilities with the new 7-day schedule for maintenance.

As there was no further business Joe Sharp moved to adjourn the meeting; Leslie Lewis seconded and the meeting was adjourned at 8:22 pm.

Minutes submitted by Lana Drew.