

**INFORMAL WORK SESSION MINUTES**  
**September 24, 2019 1:30 p.m.**

**Room 32, Courthouse**  
**535 NE Fifth St.**

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Present: Commissioners Richard L. “Rick” Olson, Mary Starrett and Casey Kulla.

Staff: Ken Huffer, Silas Halloran-Steiner, Mark Lago, Christian Boenisch, Carrie Martin, Ashley Watkins, Josephine Ko and Nohely Barajas-Montalvo

Guests: Abisha Stone, SEDCOR and Nicole Montesano, News Register and others as listed on the sign-in sheet

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Commissioner Olson called the meeting to order at 1:30 p.m.

**A. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioners reviewed the joint schedule for September 23 – October 15, 2019. No other county business was discussed.

**B. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session – SEDCOR Quarterly update - Abisha Stone presented the quarterly update (see Exhibit “A”) and reviewed the highlights of the county grant program that was recently rolled out. Awards were recommended by the newly formed Economic Development Advisory Committee (EDAC) and will be distributed on Thursday, September 26<sup>th</sup>. There are additional ideas that the EDAC committee has suggested and hopefully these new ideas can be implemented in the next open period of the grant cycle. Ms. Stone also requested the extension of the SEDCOR contract with Yamhill County which will expire in February 2020 and an amendment may be needed if changes are necessary. The Commissioners thanked Abisha for all her hard work and the work that SEDCOR has done and is still doing in Yamhill County. The consensus of the board was to direct staff to move forward with drafting an extension of the existing contract.

**C. INFORMAL SESSION:** This time is reserved for briefings, receipt of reports, consultation among commissioners and staff, reports from commissioners on recent actions in the areas of their responsibilities, and other personnel and administrative decisions as appropriate.

1. Department Updates – Ken Huffer introduced Mark Lago, the new Public Works Director and Christian Boenisch introduced County Counsel’s new Legal Assistant, Nohely Barajas-Montalvo.

2. Thursday Formal Session Agenda Review

a. Consent Agenda Review (keep or move to non-consent)

The consensus of the Board was to leave item D1 on Thursday's consent agenda.

b. Non-consent Agenda Review (add to consent or leave off)

The consensus of the Board was to move items F1 – F11 to Thursday's consent agenda, except for items F6 and F10 which will remain on the non-consent agenda.

3. Executive Session - None

4. Commissioner Updates/Announcements/Discussion:

a. Discussion to pay for ad space in the West Valley Bulletin Board (Commissioner Olson) The consensus of the board was to have staff review the proposal and the possibility of funding this from the individual Commissioner discretionary accounts.

b. Discussion of appointing the Chair to be the voting delegate for Yamhill County at the Federal Land Management Subcommittee Meeting. (Commissioner Olson)

c. Discussion of the jail security camera project (Ken Huffer) The consensus of the board was to add the notice of intent letter to the non-consent agenda for Thursday.

There was some discussion and clarification of timelines regarding the proposed ordinance increasing the Board of Commissioners membership from three to five. Originally, it had been tentatively set over to today to review the draft ordinance and economic impact. Ken Huffer stated that staff was still finalizing the information and a work session for the following week was scheduled to discuss the draft ordinance and for staff to present the economic impact information.

Following commissioner updates the meeting adjourned at 3:10 p.m.

Keri Hinton

Secretary