

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on September 21, 2017, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett and Richard L. “Rick” Olson being present, Commissioner Primozych being excused.

Also present were Laura Tschabold, County Administrator; Christian Boenisch, County Counsel; and Mikalie Frei, County Counsel staff.

Commissioner Starrett called the meeting to order at 10:00 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

**B. CONSENT AGENDA:**

Contracts

1. **B.O. 17-371** - Approve Service Element Prior Authorization (SEPA) #17367713 for \$1,500,000 under the agreement between Yamhill County Health and Human Services and the Department of Human Services (BO 15-297) for the financing of our Community Developmental Disabilities Program, effective July 1, 2017 through June 30, 2019.
2. **B.O. 17-372** - Approval of an agreement for Police and Code Enforcement Services between Yamhill County and the City of Willamina, in the amount of \$196,514.72 effective July 1, 2017 through June 30, 2018.
3. **B.O. 17-373** - Approval of an agreement for Police and Code Enforcement Services between Yamhill County and the City of Dayton, in the amount of \$131,069 effective July 1, 2017 through June 30, 2018.
4. **B.O. 17-374** - Approval of an agreement for Police and Code Enforcement Services between Yamhill County and the City of Lafayette, in the amount of \$263,174 effective July 1, 2017 through June 30, 2018.
5. **B.O. 17-375** - Approval of an agreement for Dog Kenneling Services between Yamhill County and Homeward Bound Pets, effective October 1, 2017 through June 30, 2018.

## Personnel

6. **B.O. 17-376** - Approval of an early merit step increase for Assessor's Office employee Christopher Lanegan.
7. **B.O. 17-377** - Approval of the following changes to the 2017-18 Public Works position management roster:
  - a) Reduction from four to three Medium Equipment Operators (MEO).
  - b) Increase from five to six Heavy Equipment Operators (HEO).
8. **B.O. 17-378** - Approval of out-of-class pay for Community Justice Department employee Chad Lubinski retroactive to July 1, 2017.
9. **B.O. 17-379** - Approval of the additions to the Community Justice position management roster:
  - a) 1.0 full time equivalent Parole and Probation Officer.
  - b) 1.0 full time equivalent Probation Officer Aide.

## Committees

10. **B.O. 17-380** - Approve the following resignation and appointment to the Fair Board:
  - a) Accept the resignation of Gary Wertz.
  - b) Appoint John Nyberg to serve a 3-year term to expire September 21, 2020.

## Title III

11. **B.O. 17-381** - Approval to initiate the following Title III applications:
  - a) Community Wildfire Protection plan – Red Shot Lane and Panther Creek
  - b) Yamhill County Sheriff's Office Search and Rescue and Emergency Services.

Commissioner Olson moved to approve the consent agenda. The motion passed unanimously, Commissioner Olson and Starrett voting aye.

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C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items): None.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities), or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [coxcr@co.yamhill.or.us](mailto:coxcr@co.yamhill.or.us)

Following commissioner updates, the meeting adjourned at 10:01 a.m.

Crystal Cox  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair Stan Primozich

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Commissioner Mary Starrett

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Commissioner Richard L. "Rick" Olson