

## INFORMAL SESSION MINUTES

September 26, 2011

2:00 p.m.

Oval Office

PRESENT: Commissioners Mary P. Stern and Leslie Lewis, with Commissioner Kathy George being excused.

Staff: Chuck Vesper, Rick Sanai, Pat Anderson, Ted Smietana, Doug McGillivray.

Guests: Hannah Hoffman, News-Register; Dave Morgan, News Yamhill County; Erin Holmes, U.S. Fish & Wildlife; and Todd Terp, ARES.

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\* indicates item forwarded to formal agenda

Mary called the meeting to order at 2:00 p.m.

\* Personnel - Pat presented personnel requests from various departments. See agenda for details.

\* Authorize the county to pay for flu shots for employees unable to get them covered by insurance.

Wildlife Refuge - Erin Holmes introduced herself as the new project leader at the Tualatin River National Wildlife Refuge in Sherwood. She presented the commissioners with informational packets about America's National Wildlife Refuge System and said that USFW wants to be as transparent as possible. She offered to take the commissioners on a tour of Wapato in November, noting that she is working on developing a required conservation plan. Mary agreed that a tour would be a great idea and said that she would talk to Kathy about it when she returns.

### Department Updates

**Community Corrections:** Ted Smietana announced that Yamhill County has been selected for Phase 1 of a technical assistance grant from the Department of Justice, which is a companion grant to the Evidence-Based Decision Making Initiative. He discussed the News-Register's Viewpoints article about the EBDMI and said that information about the initiative has also been posted on the county's website.

He provided an overview of renovation projects on the capital improvements list. He said that his department would be doing a joint training with Marion County on the pre-trial assessment tool. He stated that Multnomah County's LPSCC policy team has also asked him to make a presentation to them.

**Emergency Management:** Doug McGillivray provided an update on Emergency Management (see Exhibit A). He added that he is also working on an evacuation plan for the county campus. Todd Terp provided background information on the amateur radio system and a

grant from the governor. He thanked Doug for his help in getting through the grant process.

\* Contracts/Grants - See agenda for details.

\* Surplus Property - Declare a 1985 GMC transit bus as surplus county property to be sold on eBay, approximate value \$1500.

\* Committees - Approve the reappointment of Douglas Pugsley to the Parkway Committee for a four-year term to expire September 22, 2015.

The Board acknowledged the resignation of Leah Griffith from the Special Transportation Advisory Commission.

\* Economic Development - Authorize the payment of \$200 from the Economic Development Fund to the MicroEnterprise Resources, Initiatives, and Training (MERIT) program for the development of a financial resources brochure.

Bypass - Leslie stated that ODOT has asked the county and the three cities involved in the bypass to put together resolutions to go along with ODOT's Tiger III grant application. She said that she is working on a draft resolution and should have it ready by the following week's session.

\* Ordinances - Consideration of adoption of Ordinance 868 governing the procedures for conduct of Board meetings and the transaction of county business, repealing Ordinance 860.

Rick explained that the ordinance needs to be updated to reflect Laura's new title as County Administrator.

The meeting adjourned at 3:15 p.m.

Anne Britt  
Secretary



## YAMHILL COUNTY EMERGENCY MANAGEMENT

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### **BOC Briefing September 26, 2011**

#### **Homeland Security Grant applications for 2011**

Emergency Management – 96,000 for city EOP's

Emergency Management – 7,000 part time help to validate new EOP's.

All applications have been reviewed and recommendations passed to OEM. We should have word late this week or early next.

One of last years grants was dedicated to improving our emergency communications capability. EM will be receiving a number of new radios that will ensure we have contact with other response organization as well as CERT communications leaders. The majority of the grant went to EM to bolster our amateur radio cache and abilities. Update by guest **TODD TERP**.

#### **CERT**

Latest class will be completed October 3, 2011 bring our membership to about 325, with about 60 active.

#### **OEMA:**

Conference in Sunriver October 10-13. Principal Speakers include Brigadier General Mike Caldwell, Interim Director of OEM; Scott Bakker, Civil Air Patrol; Jim Mullen, Director, State of Washington Emergency Management Division and President of NEMA, National Emergency Management Association; James Roddey, Public Affairs Director, American Red Cross; Dr. Chris Goldfinger, Marine Geologist, OSU; and Jay Wilson, Earthquake Mitigation Officer, Clackamas County Emergency Management.

18 breakout sessions on October 12 on a variety of topics.

#### **PLANS:**

We continue to work on a Mass Fatalities Plan.